

Municipal District of Taber
Meeting Minutes
Regular Meeting of Council September 25, 2018 - 9:00 AM

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, September 25, 2018.

Attendance

Those present were:

Brian Brewin	- Reeve
Merrill Harris	- Deputy Reeve
John Turcato	- Division 2 Councillor
Tamara Miyanaga	- Division 4 Councillor
Jennifer Crowson	- Division 5 Councillor
Murray Reynolds	- Division 6 Councillor
Leavitt Howg	- Division 7 Councillor
Derrick Krizsan	- Administrator
Jeremy Wickson	- Director of Public Works
Craig Pittman	- Director of Infrastructure
Ginger Rose	- Director of Hamlets and Utilities
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands and Leases
Brian Schafer	- Regional Fire Chief
Candice Robison	- Administration Clerk
Cole Parkinson	- Taber Times

Absent: Kirk Hughes - Development and Community Safety Officer

Also Present: Jack Dunsmore, Dana Butler

1 Call To Order

Reeve Brian Brewin called the meeting to order at 9:02 a.m.

2 Acceptance of Agenda

Council reviewed the September 25, 2018 Council Agenda.

Resolution No: 2.1
C-2018-5141

Acceptance of Agenda

MOVED By Councillor Murray Reynolds

That the agenda be accepted as presented.

CARRIED

3 9 AM Vauxhall Baseball Academy - Dry Sportsfield Project - Major CFEP Grant Application - Request for Letter of Support - Les McTavish and Lois Maloney

Les McTavish from the Vauxhall Baseball Academy was present to discuss and provide information with respect to their major CFEP grant application for the dry sportsfield project.

Resolution No: 3.1 Vauxhall Baseball Academy
C-2018-5142 **MOVED By** Councillor Jennifer Crowson

To provide a letter of support to the Vauxhall Baseball Academy for a Major CFEP grant application for the construction of an indoor sportsfield facility.
CARRIED

4 Adoption of Minutes

Council reviewed the minutes from the September 11, 2018 Council Meeting.

Resolution No: 4.1 Adoption of Minutes
C-2018-5143 **MOVED By** Councillor John Turcato

That the minutes of the regular meeting of the Municipal Council held on September 11, 2018 be accepted as presented.

CARRIED

5 Adoption of Minutes - Public Hearing - Bylaw No. 1937

Council reviewed the minutes from the Public Hearing for Bylaw No. 1937.

Resolution No: 5.1 Minutes - Public Hearing - Bylaw No. 1937
C-2018-5144 **MOVED By** Councillor Merrill Harris

That the minutes of the Public Hearing for Bylaw No. 1937 held on September 11, 2018 be accepted as presented.

CARRIED

6 Adoption of Minutes - Public Hearing - Bylaw No. 1938

Council reviewed the minutes from the Public Hearing for Bylaw No. 1938.

Resolution No: 6.1 Minutes - Public Hearing - Bylaw No. 1938
C-2018-5145 **MOVED By** Councillor Tamara Miyanaga

That the minutes of the Public Hearing for Bylaw No. 1938 held on September 11, 2018 be accepted as presented.

CARRIED

7 Business Arising - Unlawful Use of Municipal Land Enforcement Policy

Council reviewed the Unlawful Use of Municipal Land Enforcement Policy.

Resolution No: 7.1 Unlawful Use of Municipal Land Enforcement Policy
C-2018-5146 **MOVED By** Councillor John Turcato

To table the Unlawful Use of Municipal Land Enforcement Policy to the strategic planning session.

CARRIED

8 Staff Reports - CAO Report

Derrick Krizan presented the CAO Annual General Meeting Report.

Resolution No: 8.1 CAO Report
C-2018-5150 **MOVED By** Councillor Leavitt Howg

That the report of Derrick Krizan, CAO, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

9 Staff Reports - Public Works Report

Jeremy Wickson presented the Public Works Report.

Resolution No: 9.1
C-2018-5151

Public Works Report
MOVED By Councillor Leavitt Howg

That the report of Jeremy Wickson, Director of Public Works a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

10 Staff Reports - Infrastructure Report

Craig Pittman presented the Infrastructure Report.

Resolution No: 10.1
C-2018-5152

Infrastructure Report
MOVED By Councillor Leavitt Howg

That the report of Craig Pittman, Director of Infrastructure a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

11 Staff Reports - Hamlets & Utilities Report

Ginger Rose presented the Hamlets and Utilities Report.

Resolution No: 11.1
C-2018-5153

Hamlets & Utilities Report
MOVED By Councillor Leavitt Howg

That the report of Ginger Rose, Director of Hamlets & Utilities a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

12 Other Business - Tree Encroachment on Sidewalk - Enchant

Council reviewed the information regarding a tree encroachment on the sidewalk at 236 Centre St. in Enchant.

Resolution No: 12.1
C-2018-5147

Tree Encroachment on Sidewalk - Enchant
MOVED By Councillor Murray Reynolds

To draft a letter to the owner of 236 Center Street Enchant to notify them of the tree encroachment onto adjacent sidewalks and to request that the trees which are encroaching in the right of way and sidewalk be removed.

CARRIED

13 Staff Reports - Agricultural Service Board

Jason Bullock presented the Agricultural Service Board Report.

Resolution No: 13.1
C-2018-5154

Agricultural Services Board Report
MOVED By Councillor Leavitt Howg

That the report of Jason Bullock, Director of Agricultural Services, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

14 Correspondence - Agricultural Board South Region Conference

Council reviewed the Agricultural Service Board South Region Conference information.

Resolution No: 14.1
C-2018-5148

Agricultural Board South Region Conference
MOVED By Councillor Jennifer Crowson

To register Deputy Reeve Harris, Councillor Miyanaga and Councillor Crowson for the Agricultural Service Board South Region Conference.

CARRIED

15 Staff Reports - Municipal Lands and Leases Report

Brian Peers presented the Municipal Lands and Leases Report.

Resolution No: 15.1 Municipal Lands and Leases Report
C-2018-5155 **MOVED By** Councillor Leavitt Howg

That the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

16 Staff Reports - Regional Fire Service Report

Chief Brian Schafer presented the Regional Fire Service Report.

Resolution No: 16.1 Regional Fire Service Report
C-2018-5156 **MOVED By** Councillor Leavitt Howg

That the report of Chief Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

17 Other Business - Flexing of Vauxhall AHS EMS Volunteers

Council reviewed the information regarding flexing of Vauxhall AHSEMS volunteers.

Resolution No: 17.1 Flexing of Vauxhall AHSEMS Volunteers
C-2018-5149 **MOVED By** Councillor John Turcato

To contact the South Zone AHS EMS supervisor (Tony and Chris) and Town of Vauxhall and invite them to the next MD Fire Committee meeting to discuss flexing of Vauxhall EMS and to request a meeting with Minister Hoffman at the fall convention of the RMA.

CARRIED

18 Staff Reports - Regional Enforcement Report / Economic Development Report

Kirk Hughes presented the Regional Enforcement and Economic Development Report.

Resolution No: 18.1 Regional Enforcement Report / Economic Development Report
C-2018-5157 **MOVED By** Councillor Leavitt Howg

That the report of Kirk Hughes, Development and Community Safety Officer, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

19 Finance - Accounts for Payment

Council reviewed the Accounts for Payment.

Resolution No: 19.1 Accounts for Payment
C-2018-5158 **MOVED By** Councillor Murray Reynolds

That the accounts Batch 21853, 21855, 21857 & 21874 a copy of which is attached to and forms part of these minutes, be accepted as printed.

CARRIED

20 Finance - Bank Reconciliation

Council reviewed the Bank Reconciliation ending August 31, 2018.

Resolution No: 20.1 Bank Reconciliation
C-2018-5159 **MOVED By** Councillor Merrill Harris

That the Bank Reconciliation ending August 31, 2018 be accepted as printed.

CARRIED

21 Finance - Operating Financial Statement

Council reviewed the Operating Financial Statement ending August 31, 2018.

Resolution No: 21.1 Operating Financial Statement
C-2018-5160 **MOVED By** Councillor Merrill Harris

That the Operating Financial Statement ending August 31, 2018 be accepted for information.

CARRIED

22 Finance - Capital Transaction Report

Council reviewed the Capital Transaction Report ending August 31, 2018.

Resolution No: 22.1 Capital Transaction Report
C-2018-5161 **MOVED By** Councillor Jennifer Crowson

That the Capital Transaction Report ending August 31, 2018 be accepted for information.

CARRIED

23 Bylaws - Bylaw No. 1931 - MD of Taber and Cypress County Intermunicipal Collaboration Framework Agreement Bylaw

Council reviewed the MD of Taber and Cypress County Intermunicipal Collaboration Framework Agreement Bylaw.

Resolution No: 23.1 Bylaw No. 1931 - First Reading
C-2018-5162 **MOVED By** Councillor Jennifer Crowson

That Bylaw No. 1931 being the MD of Taber and Cypress County Intermunicipal Collaboration Framework Agreement Bylaw, be given 1st Reading.

CARRIED

24 Bylaws - Bylaw No. 1938 - MD of Taber and Lethbridge County Intermunicipal Development Plan Bylaw

Council reviewed Bylaw No. 1938 being the MD of Taber and Lethbridge County Intermunicipal Development Plan Bylaw.

Resolution No: 24.1 Bylaw No. 1938 - Third Reading
C-2018-5163 **MOVED By** Councillor Tamara Miyanaga

That Bylaw No. 1938 being the MD of Taber and Lethbridge County Intermunicipal Development Plan Bylaw, be given 3rd and Final Reading.

CARRIED

25 Correspondence - Taber Pro Rodeo

Council reviewed the letter from the Taber Pro Rodeo.

Resolution No: 25.1 Taber Pro Rodeo
C-2018-5164 **MOVED By** Councillor John Turcato

To table until the next meeting for receipt of financial statements from Taber Pro Rodeo Association.

CARRIED

26 Correspondence - Alberta Transportation Meeting at RMA

Council reviewed the correspondence from Alberta Transportation regarding a meeting with the Regional Director and Infrastructure Manager at the fall RMA Convention.

Resolution No: 26.1 Alberta Transportation Meeting at RMA
C-2018-5165 **MOVED By** Councillor Merrill Harris

To request meeting with Alberta Transportation at RMA to discuss the following:

- Vauxhall truck stop
- Highway 25
- Highway 521
- Request review of the length of acceleration lane for Highway 3 / 36 south intersection for west bound traffic.
- Potential to trade 864 north of 521 and 524 from 864 to Vauxhall for paving of highway 521 and MD township road 12-2 from Highway 25 to highway 36 N
- Update and clarification on highway snow clearing in Enchant and Hays area
- Complete side slope work on Highway 526 east of lost lake

CARRIED

Resolution No: 26.2 Request Meeting at RMA - Environment
C-2018-5166 MOVED By Councillor Tamara Miyanaga

To request meeting with Environment at RMA to discuss the following:

- tax recovery land
- ACRP application
- irrigation district / MD collaboration on stormwater

CARRIED

Resolution No: 26.3 Request Meeting at RMA - Municipal Affairs
C-2018-5167 MOVED By Councillor Jennifer Crowson

To request meeting with municipal affairs at RMA to discuss the following:

- Disaster recovery application
- irrigation district / MD collaboration on stormwater
- report that 8 of 9 Intermunicipal Development Plan's and Intermunicipal Collaboration Framework Agreements have been completed

CARRIED

Resolution No: 26.4 Request Meeting at RMA - Agriculture & Forestry
C-2018-5168 MOVED By Councillor Leavitt Howg

To request meeting with agriculture and forestry at RMA to discuss the following:

- irrigation district / MD collaboration on stormwater

CARRIED

Resolution No: 26.5 AIPA Conference
C-2018-5169 MOVED By Councillor Merrill Harris

To register Councillors Crowson, Harris, Reynolds, Miyanaga, Howg and Turcato for the AIPA conference in February.

CARRIED

27 Correspondence - Eagle Spirit Nest Community Association

Council reviewed the correspondence from Eagle Spirit Nest Community Association regarding the request for the MD of Taber to provide a board member to the Association.

Resolution No: 27.1 Eagle Spirit Nest Community Association
C-2018-5170 MOVED By Councillor John Turcato

To notify Eagle Spirit Nest Community Association that Council has committed to providing a council member to the board of the association and that Council has appointed Councillor Miyanaga with Councillor Crowson as the alternate.

CARRIED

- Resolution No: 27.2** **Eagle Spirit Nest Community Association - Funding**
C-2018-5171 **MOVED By** Councillor Tamara Miyanaga
To provide a donation of \$1000 to the Eagle Spirit Nest Community Association.
CARRIED
- Resolution No: 28** **Lunch**
C-2018-5172 **MOVED By** Councillor Murray Reynolds
To adjourn for lunch at 12:01 p.m.
CARRIED
- Resolution No: 29** **Lunch - Reconvene**
C-2018-5173 **MOVED By** Councillor Merrill Harris
That the meeting reconvene at 1:00 p.m.
CARRIED
- 30** **1 PM Delegation - James Ebrey - Taber Parkrun**
James Ebrey was present to review with Council information regarding the Taber Parkrun.
- Resolution No: 30.1** **Taber Parkrun**
C-2018-5174 **MOVED By** Councillor John Turcato
To provide a \$1,500.00 donation and a letter of support to the Taber Parkrun initiative.
CARRIED
- 31** **Correspondence - Bridge2Food Protein Summit in France**
Council reviewed the information regarding the Bridge2Food Protein Summit in France.
- Resolution No: 31.1** **Bridge2Food Protein Summit in France**
C-2018-5175 **MOVED By** Councillor Tamara Miyanaga
To send Councillor Turcato to the Bridge2Food Annual Protein Summit in Lille, France.
CARRIED
- 32** **Organizational Meeting Date**
Council discussed possible dates for the Organizational Meeting.
- Resolution No: 32.1** **Organizational Meeting Date**
C-2018-5176 **MOVED By** Councillor John Turcato
To hold the Organizational Meeting on October 9, 2018 at 8:30 a.m.
CARRIED
- 33** **Correspondence - Letter from Carol Zelenka**
Council reviewed the letter from Carol Zelenka regarding her resignation from her position as community representative for the MD of Taber.
- Resolution No: 33.1** **Letter from Carol Zelenka**
C-2018-5177 **MOVED By** Councillor Leavitt Howg
To send a letter to Carol Zelenka thanking her for her service as the SouthGrow Representative.
CARRIED
- 34** **Correspondence - Letter from Minister Shannon Phillips**
Council reviewed the correspondence from Minister Shannon Phillips regarding protecting Alberta's environmentally significant public lands.

Resolution No: 34.1 Letter from Minister Shannon Phillips
C-2018-5178 **MOVED By** Councillor Merrill Harris

To accept the correspondence from Minister Shannon Phillips for information.

CARRIED

35 Other Business - Enchant Street Signage

Council reviewed the request for a yield sign in Enchant at the intersection of Klinger Street and Melba Avenue.

Resolution No: 35.1 Enchant Street Signage
C-2018-5179 **MOVED By** Councillor Murray Reynolds

To authorize the installation of yield signs on Klinger street adjacent to Melba Avenue.

CARRIED

36 Other Business - Enmax Wind Farm Option to Lease

Council reviewed the Enmax Wind Farm Option to Lease land for wind generation system.

Resolution No: 36.1 Enmax Wind Farm Option to Lease
C-2018-5180 **MOVED By** Councillor Jennifer Crowson

To table until the next Council meeting for further information.

CARRIED

37 Other Business - Asset Management Program Funding

Council reviewed the Asset Management Program Funding Offer.

Resolution No: 37.1 Asset Management Program Funding
C-2018-5181 **MOVED By** Councillor Merrill Harris

That the Municipal District of Taber directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the MD of Taber Asset Management Planning Project.

That the Municipal District of Taber commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Activity 1: Council & Asset Management Team Training \$ 19,000
- Activity 2: Policy Development & Scope Assessment \$ 40,000
- Activity 3: Completion of Asset Inventory & Condition Assessment \$50,000

That the Municipal District of Taber commits \$109,000 from its budget toward the costs of this initiative.

CARRIED

Reeve Brian Brewin left the meeting. Deputy Reeve Merrill Harris assumed the Chair.

38 Other Business - Enforcement Order Committee Recommendations (RFD to be attached on Monday when finalized after meeting with landowner)

Council reviewed the Enforcement Order Committee Recommendations.

Resolution No: 38.1 Enforcement Orders

C-2018-5182

MOVED By Councillor John Turcato

To deem the following Enforcement Orders complete:

- #02-2015
- #03-2015
- #06-2016

CARRIED

Resolution No: 38.2 Enforcement Order Committee Recommendations

C-2018-5183

MOVED By Councillor John Turcato

To accept the Enforcement Order Committee recommendations for information.

CARRIED

39 Other Business - Cannabis Non-Smoking Bylaw

Council reviewed the information regarding the adoption of a cannabis smoking bylaw.

Resolution No: 39.1 Cannabis Non-Smoking Bylaw

C-2018-5184

MOVED By Councillor Leavitt Howg

To draft a bylaw prohibiting public consumption of cannabis.

CARRIED

40 Other Business - Sale of Industrial Lot in Grassy Lake - Direct Control

Council reviewed the information regarding the sale of an industrial lot in Grassy Lake.

Resolution No: 40.1 Sale of Industrial Lot in Grassy Lake

C-2018-5185

MOVED By Councillor John Turcato

To sell portion of Lot 1, Block 37, Plan 1711853 in Grassy Lake to be subdivided and consolidated with Lot 2, Block 37, Plan 1711853.

CARRIED

Resolution No: 40.2 Industrial Lot in Grassy Lake - Purchase Price

C-2018-5186

MOVED By Councillor John Turcato

To sell Lot 1, Block 37, Plan 1711853 in Grassy Lake for \$15,000.00 plus GST as well as all subdivision and legal costs.

CARRIED

Resolution No: 40.3 Occupancy of Industrial Lot

C-2018-5187

MOVED By Councillor Tamara Miyanaga

To allow occupancy of Lot 1, Block 37, Plan 1711853 in Grassy Lake prior to the subdivision and transfer of title.

CARRIED

Resolution No: 40.4 Topsoil

C-2018-5188

MOVED By Councillor Murray Reynolds

That the Taber Seed Cleaning Plant be responsible for the top soil piles.

CARRIED

41 Other Business - TRAVIS System Renewal

Council reviewed the TRAVIS System Renewal.

Resolution No: 41.1 TRAVIS System Renewal
C-2018-5189 **MOVED By** Councillor Tamara Miyanaga

To approve the renewal of the TRAVIS agreement with a value of \$20 per permit for five years.

CARRIED

42 Other Business - Property Tax Sale 2018

Council reviewed the information regarding the 2018 Property Tax Sale.

Resolution No: 42.1 Property Tax Sale 2018
C-2018-5190 **MOVED By** Councillor Jennifer Crowson

To approve Option 1 including Schedule A as outlined below:

Option #1

That the Municipal District of Taber offer for sale on November 29, 2018 at 10:00 a.m. by Public Auction those lands appearing on the 2017 Tax Arrears List, that arrears remain unpaid, with the following terms and conditions;

The land is being offered for sale on an "As is, where is" basis and The Municipal District of Taber makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Municipal District of Taber.

Purchase price payable by 10% non-refundable deposit with the balance of the purchase price due within thirty (30) days. GST will apply to all applicable lands sold at Public Auction. The closing date shall be 30 days after the date of the Public Auction. The successful bidder shall take title subject to the conditions and reservations contained in the existing certificate of title and specifically all registrations registered, as of the date of the Public Auction against the title to the lands sold. The possession and adjustment date shall be the closing date. As the Closing Date the successful bidder shall be responsible for the payment of all taxes, rates, levies, charges, local improvement charges, assessments, utility charges and hook-up fees, with respect to the lands sold.

The successful bidder will be responsible for their share of the transfer registration fees.

Municipal District of Taber may, after the public auction, become the owner of any parcel of land not sold at the public auction.

Redemption may be effected by certified payment of all arrears of taxes and costs at any time prior to the sale.

Council set the reserve bid for each property as listed on the attached **Schedule "A" 2018 Tax Recovery Reserve Values.**

Schedule "A"

2018 Tax Recovery Reserve Values

Legal	Acres	Reserve Value	Division
Plan 4555S Bk 22 Lots 14-20		\$365,000.00	3
Plan 4072GX Bk 18 Lot 5		\$25,000.00	5
S 1/2 of SE 20-09-17W4	80 Acres	\$1,200,000.00	1

CARRIED

43 Other Business - Tripartite Meeting to Discuss Intermunicipal Raw Water Supply Agreement

Council reviewed the information regarding a tripartite meeting with the Town of Taber and Village of Barnwell to discuss an intermunicipal raw water supply agreement.

Resolution No: 43.1 Tripartite Meeting to Discuss Intermunicipal Raw Water Supply Agreement
C-2018-5191 **MOVED By** Councillor Murray Reynolds

To send the letter to the Town of Taber regarding a Tripartite meeting to discuss intermunicipal raw water supply agreement.

CARRIED

44 Other Business - MD of Taber Recreation Master Plan

Council reviewed the information regarding the MD of Taber Recreation Master Plan.

Resolution No: 44.1 MD of Taber Recreation Master Plan
C-2018-5192 **MOVED By** Councillor John Turcato

To undertake the development of a scope of work for an MD of Taber recreation master plan.

CARRIED

Resolution No: 45 Adjournment
C-2018-5193 **MOVED By** Councillor John Turcato

That the meeting adjourn at 3:45 p.m.

CARRIED

Reeve

Municipal Administrator