

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, March 27, 2018.

Attendance

Those present were:

Brian Brewin	- Reeve
Merrill Harris	- Deputy Reeve
John Turcato	- Division 2 Councillor
Tamara Miyanaga	- Division 4 Councillor
Jennifer Crowson	- Division 5 Councillor
Murray Reynolds	- Division 6 Councillor
Leavitt Howg	- Division 7 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Brian Peers	- Director of Municipal Lands & Leases
Jeremy Wickson	- Director of Public Works
Brian Schafer	- Regional Fire Chief
Joe Bruyere	- Regional Deputy Fire Chief
Candice Robison	- Administration Clerk
Cole Parkinson	- Taber Times

Also Present: Derek Taylor, Auditor – KPMG, Bob Wallace, Tom Machacek, Blake & Glenn Andrus, Matthew Stamp, Bryce Surina

Resolution No.      Agenda  
Item #

1.      Call to Order

Reeve Brian Brewin called the meeting to order at 9:00 a.m.

2.      Agenda

Resolution No.  
C-2018-4675

MOVED by Councillor Murray Reynolds that the agenda be as accepted with the following additions:

6A – Accounts for Payment (Batch 21534, 21567)  
6B – Bank Reconciliation  
7H – Taber & District Community Adult Learning – Letter of Support  
7I – Letter from Colleen Brewin

CARRIED

3.A      Minutes – March 13, 2018

Council reviewed the minutes from the March 13, 2018 meeting.

Resolution No.  
C-2018-4676

MOVED by Councillor Merrill Harris that the minutes of the regular meeting of the Municipal Council held on March 13, 2018 be accepted as presented.  
CARRIED

11.A      Delegation – Derek Taylor, Auditor – KPMG – 2017 Audited Financial Statements  
& 7.E

Derek Taylor, Auditor from KPMG was present to review with the Council the 2017 Audited Financial Statements.

Resolution No.  
C-2018-4677

MOVED by Councillor John Turcato to approve the 2017 Audited Financial Statements.  
CARRIED

5.A      CAO Report

Derrick Krizsan presented the CAO Report.

Resolution No.  
C-2018-4678

MOVED by Councillor Merrill Harris that the report of Derrick Krizsan, CAO, a copy of which is attached to and forms part of these minutes be accepted.  
CARRIED

Director of Public Works

Council reviewed the Public Works Report.

Resolution No.  
C-2018-4679

MOVED by Councillor Merrill Harris that the reports of Jeremy Wickson, Director of Public Works, a copy of which is attached to and forms part of these minutes be accepted.  
CARRIED

5.C      Director of Planning & Infrastructure Report

Council reviewed the Planning & Infrastructure Report.

Resolution No.  
C-2018-4680

MOVED by Councillor Merrill Harris that the report of Jack Dunsmore, Director of Planning and Infrastructure and Craig Pittman, Public Works Superintendent, a copy of which is attached to and forms part of these minutes be accepted.  
CARRIED

5.D      Director of Hamlets & Utilities Report

Council reviewed the Hamlets & Utilities Report.

- Resolution No. C-2018-4681  
 MOVED by Councillor Merrill Harris that the report of Ginger Rose, Director of Hamlets & Utilities, a copy of which is attached to and forms part of these minutes be accepted.  
 CARRIED
- 5.E Director of Agricultural Services Report  
 Council reviewed the Agricultural Services Report.  
 MOVED by Councillor Merrill Harris that the report of Jason Bullock, Director of Agricultural Services, a copy of which is attached to and forms part of these minutes be accepted.  
 CARRIED
- Resolution No. C-2018-4682  
 5.F Director of Municipal Lands and Leases Report  
 Brian Peers presented the Municipal Lands and Leases Report.  
 MOVED by Councillor Merrill Harris that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted.  
 CARRIED
- Resolution No. C-2018-4683  
 7.I Correspondence – Letter from Colleen Brewin  
 Reeve Brian Brewin declared a conflict and left the meeting.  
 Deputy Reeve Merrill Harris assumed the Chair.  
 Council reviewed the letter from Colleen Brewin requesting to waive the requirement of cattle being branded prior to putting them on a MD Lease and to allow the cattle to be branded in the fall.  
 MOVED by Councillor John Turcato to permit cows bearing the brand of Frank Brewin to be allowed to graze in tax recovery lands without bearing the brand of Roy Brewin until the spring of 2019 and that calves would have to be branded in the spring of 2018 with the leaseholder brand.  
 CARRIED  
 Reeve Brian Brewin returned to the meeting and assumed the Chair.
- Resolution No. C-2018-4684  
 5.G Regional Fire Service Report  
 Council reviewed the Regional Fire Service Report.  
 MOVED by Councillor Merrill Harris that the report of Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted.  
 CARRIED
- Resolution No. C-2018-4685  
 Resolution No. C-2018-4686  
 5.H Regional Enforcement Services Report  
 Council reviewed the Regional Enforcement Services Report.  
 MOVED by Councillor Merrill Harris to maintain the Local State of Emergency and determine on Thursday, March 29 if there is a need to extend the Local State of Emergency.  
 CARRIED
- Resolution No. C-2018-4687  
 8.F Other Business – Gertzen – Tax Recovery Grazing Lease Assignment  
 Council reviewed the request from Arnold and Kevin Gertzen to assign their tax recovery grazing lease on NW 17-14-14-W4 to the Copperfield Hutterian Brethren.  
 MOVED by Councillor Leavitt Howg to approve the request from Arnold & Kevin Gertzen to assign their Tax Recovery Grazing Lease on NW 17-14-14-W4 to Copperfield Hutterian Brethren.  
 CARRIED
- Resolution No. C-2018-4688  
 11.B Delegation – Past Councillor Service Recognition Presentation  
 Council presented past Councillors Bob Wallace and Tom Machacek with service recognition awards.
- ITEM B Closed Session  
 This portion of the meeting is closed pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act.  
 MOVED by Councillor Merrill Harris to enter Closed Session at 10:36 a.m.  
 CARRIED
- Resolution No. C-2018-4689  
 Resolution No. C-2018-4690  
 MOVED by Councillor Tamara Miyanaga to return to Regular Session of Council at 11:10 a.m. CARRIED

Blake and Glenn Andrus were present to discuss their concerns with respect to a fire invoice dispute from December 29, 2017.

Resolution No.  
C-2018-4691

MOVED by Councillor Tamara Miyanaga to accept for information.  
CARRIED

8.C Other Business – Road Bans

Council reviewed the spring road bans that were implemented on March 21, 2018 which were 75% on all hard surfaces and 90% on gravel. The Director of Public Works recommended to Council to implement the following road ban: 75% on all hard surfaces and 75% on gravel.

Resolution No.  
C-2018-4692

MOVED by Councillor Merrill Harris to institute a 75% road ban on gravel roads effective at noon on March 28, 2018.  
CARRIED

8.E Other Business - St. Pats School Parking Lot Project

Council reviewed the St. Pats School Parking Lot Project information.

Resolution No.  
C-2018-4693

MOVED by Councillor Tamara Miyanaga to accept the St. Pats School Parking Lot Project information for information and to have St. Pats School attend a future meeting to provide more information.  
CARRIED

Resolution No.  
C-2018-4694

MOVED by Councillor Jennifer Crowson to request administration to provide information on school project contributions by the MD of Taber.  
CARRIED

8.I Other Business – 733081 Alberta Ltd. – Road License Agreement for Pivot Crossing

Reeve Brian Brewin left the meeting.  
Deputy Reeve Merrill Harris assumed the Chair.

Council reviewed the request from 733081 Alberta Ltd. to enter into a road license agreement for a pivot crossing within the undeveloped road allowance at TWP RD 14-0 west of RR 17-2 between SE 3-14-17-W4 and NE 34-13-17-W4.

Resolution No.  
C-2018-4695

MOVED by Councillor John Turcato to enter a Road License Agreement and Road Crossing Agreement with 733081 Alberta Ltd. for a pivot crossing within the undeveloped road allowance at TWP RD 14-0 west of RR 17-2 between SE 3-14-17-W4 and NE 34-13-17-W4.  
CARRIED

Reeve Brian Brewin returned to the meeting and assumed the Chair.

8.J Other Business – Maintenance Crew Truck Work Deck

Council reviewed the Maintenance Crew Truck Work Deck.

Resolution No.  
C-2018-4696

MOVED by Councillor Jennifer Crowson to purchase the maintenance crew truck work deck from ITB in the amount of \$26,515.00 plus GST.  
CARRIED

Recess for Lunch

Resolution No.  
C-2018-4697

MOVED by Councillor Murray Reynolds that the meeting recessed for lunch at 12:02 p.m.  
CARRIED

Reconvene

Resolution No.  
C-2018-4698

MOVED by Councillor Murray Reynolds that the meeting reconvene at 1:06 p.m.  
CARRIED

Council went for a tour of the FCSS building in Taber.

Resolution No.  
C-2018-4699

MOVED by Councillor Merrill Harris to send a letter to FCSS, Taber and District Community Adult Learning and the aboriginal community pertaining to how the use of the AHS FCSS building would benefit their community and their organizations.  
CARRIED

8.D Other Business – Grassy Lake Bulk Waste Pickup Service

Council discussed and reviewed the Grassy Lake Bulk Waste Pickup service initiative.

11.C  
& 7.D

Delegation – Stamp Farms – Letter from Matthew Stamp

Matthew Stamp was present from Stamp Farms to discuss two requests by Stamp Farms. The first request is the purchase of a small portion of MD of Taber land adjacent from the farm yard which was previously owned by the CPR. The second request is the removal of the culvert located in NE corner of Lot 2, Block 11, Plan 0712622 in Enchant.

- Resolution No.  
C-2018-4700
- MOVED by Councillor John Turcato to request that administration meet with Councillor Reynolds and the Stamps to review the contents of their letter including the purchase of right of way for access and the replacement and lowering of a culvert located on the property of the Enchant Seed Cleaning plant.  
CARRIED
- 6.A Finance – Accounts for Payment
- Council reviewed the Accounts for Payment.
- Resolution No.  
C-2018-4701
- MOVED by Councillor Murray Reynolds that the accounts Batch 21534, 21551, 21552 (with the exception of cheque no. 49012), 21564 & 21567 a copy of which is attached to and forms part of these minutes, be accepted as printed.  
CARRIED
- Resolution No.  
C-2018-4702
- MOVED by Councillor Merrill Harris that cheque no. 49012 in Batch 21552 a copy of which is attached to and forms part of these minutes, be accepted as printed.  
CARRIED
- 6.B Finance – Bank Reconciliation
- Council reviewed the Bank Reconciliation ending February 2018.
- Resolution No.  
C-2018-4703
- MOVED by Councillor John Turcato that the Bank Reconciliation ending February 2018 be accepted as printed.  
CARRIED
- 6.C Finance – Operating Financial Statement – January 2018
- Council reviewed the Operating Financial Statement ending February 2018.
- Resolution No.  
C-2018-4704
- MOVED by Councillor Leavitt Howg that the Operating Financial Statement ending February 2018 be accepted for information.  
CARRIED
- 6.D Finance – Capital Transaction Report – January 2018
- Council reviewed the Capital Transaction Report ending February 2018.
- Resolution No.  
C-2018-4705
- MOVED by Councillor Jennifer Crowson that the Capital Transaction Report ending February 2018 be accepted for information.  
CARRIED
- 6.F Finance – Capital & Operating Reserves Schedule for 2017/2018
- Council reviewed the Capital & Operating Reserves schedule for 2017/2018.
- Resolution No.  
C-2018-4706
- MOVED by Councillor Tamara Miyanaga to approve the Capital & Operating Reserve Schedule for 2017/2018.  
CARRIED
- 7.A Correspondence – Letter from Vauxhall Seniors Association
- Council reviewed the letter received from the Vauxhall Seniors Association requesting funding to assist with utilities and travel expenses.
- Resolution No.  
C-2018-4707
- MOVED by Councillor Tamara Miyanaga to request further information from the Vauxhall Seniors Association.  
CARRIED
- 7.B Correspondence – Taber & District Housing
- Council reviewed the letter received from Taber & District Housing regarding the 2018 Requisition for Clearview Lodge in the amount of \$198,701.96.
- Resolution No.  
C-2018-4708
- MOVED by Councillor John Turcato to accept the correspondence from Taber & District Housing for information.  
CARRIED
- 7.C Correspondence - Letter from Taber Police Association
- Council reviewed the letter from the Taber Police Association regarding a donation to their annual community fundraiser, the Police Officer's Ball on Saturday, April 28, 2018 at 6:00 p.m. The proceeds from the fundraiser will go to Taber Safe Haven Women's Shelter to aid in the improvement and replacement of playground equipment.
- Resolution No.  
C-2018-4709
- MOVED by Councillor Tamara Miyanaga to approve the reimbursement of costs related to the purchase of tickets to the Taber Police Officer's Ball for each of the CPO's, their partners and the Director of Community Safety and his wife for this event to represent the MD of Taber at this event.  
CARRIED

- 7.E Correspondence – Letter from Regulating Cannabis
- Council reviewed the memo provided by Bonnie Brunner, Planner at ORRSC regarding regulating cannabis.
- Resolution No. C-2018-4710
- MOVED by Councillor Jennifer Crowson to accept the memo from ORRSC regarding regulating cannabis for information.  
CARRIED
- 7.F Correspondence – Taber Charity Auction
- Council reviewed the correspondence from the Taber Charity Auction group regarding a donation to the upcoming 23<sup>rd</sup> Annual Taber Charity Auction being held on Saturday, April 7, 2018 at 7:00 p.m. at the Taber Legion Hall.
- Resolution No. C-2018-4711
- MOVED by Councillor Merrill Harris to provide a donation of 3 belly dump loads (20 yards) of gravel to the Taber Charity Auction including delivery within the MD of Taber.  
CARRIED
- 7.G Correspondence – Municipal Affairs – Municipal Risk Assessment for Municipal Sustainability
- Council reviewed the information from Municipal Affairs regarding municipal risk assessment for municipal sustainability.
- Resolution No. C-2018-4712
- MOVED by Councillor Leavitt Howg to accept the information from Municipal Affairs regarding municipal risk assessment for municipal sustainability for information.  
CARRIED
- 7.H Correspondence – Taber & District Community Adult Learning – Letter of Support
- Council reviewed the request from Taber & District Community Adult Learning for a Letter of Support for their Digital Literacy Grant Application.
- Resolution No. C-2018-4713
- MOVED by Councillor Leavitt Howg to provide a letter of support to the Taber & District Community Adult Learning for their Digital Literacy Grant Application.  
CARRIED
- 8.A Other Business – Joint Meeting with Chamber of Commerce & Town of Taber
- Council reviewed the request from the Chamber of Commerce to select a possible date for the annual joint meeting with Chamber of Commerce, MD of Taber and Town of Taber.
- Resolution No. C-2018-4714
- MOVED by Councillor Murray Reynolds to suggest April 26, 27 or 30 for a possible joint meeting date with the Chamber of Commerce and Town of Taber.  
CARRIED
- 8.B Other Business – Taber Shooting Foundation – Authorization to Adopt New Bylaw
- Council reviewed the request from the Taber Shooting Foundation to adopt a new updated bylaw. As per the Foundations Bylaws the MD of Taber Council must approve all bylaws prior to adoption.
- Resolution No. C-2018-4715
- MOVED by Councillor John Turcato to approve the request from Taber Shooting Foundation to update the foundation bylaw.  
CARRIED
- 8.G Other Business – Meeting Management Software
- Bryce Surina – Director of GIS/IT reviewed with Council the meeting management software.
- Resolution No. C-2018-4716
- MOVED by Councillor Merrill Harris to approve the purchase of the All-Net meeting management software program.  
CARRIED
- 8.H Other Business – Drainage Policy
- Council reviewed the Drainage Policy.
- Resolution No. C-2018-4717
- MOVED by Councillor Leavitt Howg to accept the Drainage Policy for information.  
CARRIED
- 9.A Bylaws – Bylaw No. 1920
- Council reviewed Bylaw No. 1920 being the Re-designate Land – Lot 6 & 7, Block 8, Plan 7910775 from Hamlet Residential to Direct Control.
- Resolution No. C-2018-4718
- MOVED by Councillor Merrill Harris that Bylaw No. 1920 being the Re-designate Land – Lot 6 & 7, Block 8, Plan 7910775 from Hamlet Residential to Direct Control, be given 1<sup>st</sup> Reading.  
CARRIED
- Resolution No. C-2018-4719
- MOVED by Councillor Tamara Miyanaga to set the Public Hearing for Bylaw No. 1920 for April 24, 2018 at 10:00 a.m.  
CARRIED

12. Closed Session

This portion of the meeting is closed pursuant to Section 197 of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act.

Resolution No.  
C-2018-4720

MOVED by Councillor Murray Reynolds to enter Closed Session at 3:01 p.m.  
CARRIED

Reeve Brian Brewin left the meeting.  
Deputy Reeve Merrill Harris assumed the Chair.

Resolution No.  
C-2018-4721

MOVED by Councillor Murray Reynolds to return to Regular Session of Council at 4:19 p.m.  
CARRIED

Resolution No.  
C-2018-4722

MOVED by Councillor John Turcato to purchase the approximately 75 acre property near Grassy Lake for future residential development as proposed.  
CARRIED

Resolution No.  
C-2018-4723

MOVED by Councillor Leavitt Howg to send the letter regarding repatriation of all tax recovery lands to Minister Phillips.  
CARRIED

Resolution No.  
C-2018-4724

MOVED by Councillor Tamara Miyanaga to table the Stamp access/drainage issue for more information.  
CARRIED

12. Adjourn

Resolution No.  
C-2018-4725

MOVED by Councillor John Turcato that the meeting adjourn at 4:21 p.m.  
CARRIED

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Reeve

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Municipal Administrator

# Report for Council

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## CAO Report – March, 2018

### February 26, 2018 Council Meeting Business

- forwarded executive summary of Regional Storm water Management Plan to Council
- setting up a southern regional storm water management plan committee meeting
- remitted the 2018 SAEWA membership fees as per the attached
- Letter to Lethbridge Street Wheelers that the MD of Taber will permit the use of the Vauxhall Airport for the September 22, 2018 'Race Warz' event
- notified staff that council has passed a motion to establish a date for an intermunicipal development committee meeting. Please contact the Town of Taber for this purpose.
- attended SMRID meeting February 27 at 1:30 p.m.
- added to the MD facebook page the Little Bow constituency rural crime meeting to be held in Nobleford on March 10, 2018 at 3:00 p.m. at the Nobleford community hall 122 Kipp Street Nobleford
- notified staff that council has approved the request of CPS to be included in the evaluation of Enchant industrial subdivision for water services.
- notified staff that council has approved an additional \$10,000 in funding for the change in engineering scope for the walking trail project
- Letter to MD Library Board informing them that council has accepted the Vauxhall Library Board appointment of Mr. Murray Peters.
- notified planning staff that council has requested that the development authority review the impact of cannabis regulations on the MD of Taber land use bylaw. They will prepare a briefing document outlining the aspects of the land use bylaw that must be amended to address the new legislation including options available to council for consideration pertaining to restricting or permitting cannabis.
- 3<sup>rd</sup> reading of Bylaw 1918. Bylaw executed
- notified regional fire chief and d / RFC that council has approved the new and amended operational guidelines for OG #2, #3, #49, #60, #64, #65. Please amend the OG manuals in each fire station.
- executed the hybrid model of assessment contract and the delegation of authority document with the appointment of Mr. Pat Hanson based upon the March 13, 2018 amended bid of \$142,000.

### **Policy meeting business that has been accepted by resolution of Council:**

- MOVED by Councilor Jennifer Crowson to recommend to Council that administration develop a council per diem policy that includes the following principles:
    - note on the allowance on the council per diem and expense sheet that councillors may include a ½ day per diem at their discretion
    - councillor per diem expense sheets to be signed off by the Reeve prior to payment
  - Exclusions to per diem claims by councillors to include:
    - partisan political events in which only one political party is represented
    - fundraising events hosted by political parties
  - Exclusions to expense claims include:
    - alcohol or cannabis
  - Policy to be reviewed annually at the organizational meeting
- MOVED by Councillor John Turcato to recommend to Council that administration bring a draft Council Per Diem Policy to council for review.

# Report for Council

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-MOVED by Councillor Murray Reynolds to recommend to Council that administration develop a Council Grant Policy for Council review.

-MOVED by Councillor Merrill Harris to recommend to Council that administration draft a municipal investment policy based upon past practices and the legislative requirements of the Municipal Government Act.

-MOVED by Councillor Leavitt Howg to recommend to Council to proceed with a 90-day pilot program for waste management within the Hamlet of Grassy Lake based upon a container system located on Lot 21-25 Block 22, Plan 4466AA with the project to be initiated following a public open house to be conducted in April.

-MOVED by Councillor Merrill Harris to recommend to Council to table the Park Bylaw being reviewed for consideration of how to address cannabis use in the MD of Taber park and to instruct administration to gather information on how the provincial and federal government will address cannabis use in the provincial and national parks with the intent of aligning the MD Park bylaw with provincial and federal guidelines.

-MOVED by Councillor Merrill Harris to recommend to Council to remain the current tax collection date.

-MOVED by Councillor Jennifer Crowson to recommend to Council to amend the Charitable Donations Policy.

-MOVED by Councillor Leavitt Howg to recommend to Council that administration develop a draft Public Participation Policy and bring back for Council review.

-MOVED by Councillor Murray Reynolds to recommend to Council to develop an Advertisement Bylaw for Council review.

-MOVED by Councillor Merrill Harris to recommend to Council to review restricting access on road allowances (both developed and undeveloped) and compare other municipal approaches to this issue and bring back recommendations to council.

-MOVED by Councillor Jennifer Crowson to recommend to Council to bring back the amended Procedural Bylaw to Council for review.

-MOVED by Councillor Merrill Harris to recommend to Council to examine future developable land in Grassy Lake.

-MOVED by Councillor Leavitt Howg to recommend to Council to authorize administration to engage an engineering firm to examine the development of utilities in existing municipal property in the NW part of Grassy Lake.

-MOVED by Councillor Merrill Harris to recommend to Council to authorize administration to examine potential gravel sources in the Grassy Lake area.

-MOVED by Councillor Tamara Miyanaga to recommend to Council to support the Highway 3 Twinning initiative.

-MOVED by Councillor John Turcato to recommend to Council to draft an ATV Bylaw for Council consideration.

## **Council Meeting Business – March 13, 2018**

-RCMP minutes: Discussion of rural crime and review of the Annual Performance Plan including the following priorities: rural crime – theft of property, traffic enforcement, drug awareness and collaboration of the RCMP with the MD of Taber community peace officers

-amendment of minutes

-notified Dev / Comm Safety Officer that he and the CAO have been directed by council to meet with the Village of Barnwell to determine their needs for bylaw enforcement by the MD of Taber community peace officers and the scope of work that would be required and to report back to council. Meeting scheduled for early april.

-notified Director of Lands and Leases that council has passed a resolution to lease NW 17-15-18-W4 to the Alberta conservation association under a conservation lease for a period of 5 years at \$1600 per year



# Report for Council

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-sent the letter of 'no interest' to Horizon School division (c/o Jake Heide) indicating that the MD of Taber has no interest in Lots 11 to 14, Block 21, Plan 760CM

-notified Alberta Transportation that the MD will participate in the cost share agreement & amend the 2018 budget by adding the Highway 3 / Highway 864 intersection traffic light project at an estimated cost of \$250,000. The lighting project for Township Road 17-1 and Highway 3 for the shop access would be added to this project for tendering by Alberta Transportation

-notified management team that council has passed a resolution to set a finance committee meeting for April 4 and April 9 at 9 a.m.

-notified management team and office staff – council has passed a resolution to hold the annual general meeting at the Enchant community hall on April 24 at 7:00 p.m.

-notified director of agricultural services that council has passed a resolution to purchase the 2018 roadside, park, cemetery and hamlet chemicals as outlined on the attached chemical quote sheet as outlined.

-notified the director of agricultural services and the development / community safety officer - council has passed a resolution to attend the Grassy Lake Community Garage Sale on Saturday April 21 to give the public notice of the 90-day trial project for waste disposal. Additionally, Council felt this might be a good event to have the CPO's present to highlight the Range Patrol project. Please purchase 2 tables for this event to accommodate this.

-Infrastructure and finance preparing a procurement policy for disaster events for council approval

-notified Ag / Public works and finance that council has approved the attached list of roads to be cleaned as part of the 'Local Road Cleanup Program' for 2018.

-Director of Public works asked to prepare a Road Ban Bylaw and Road Ban Policy for the Policy committee agenda

-Finance notified of the council resolution authorizing distribution of the recreation grants as per the recreation grant schedule.

-Included the recreation grant schedule in the minutes of the council meeting

-Finance notified of council's decision to distribute the following grants: the conservation association, the two legions, HALO, the pumpkin festival and the Taber and district adult learning association

-Town of Vauxhall notified of the joint meeting date that was selected by Council of April 9<sup>th</sup> at 7 p.m.

-Hayden and Associates notified of council decision to contract for advocacy efforts on the Tax Recovery Land and FCSS building issues at a rate of \$3500 per month for 2018. A contract forthcoming for signature.

-Notified Finance of the following amendments to the 2018 interim budget for review at the finance committee meeting as follows:

- add 9 months at \$3500 per month for consulting services
- add \$250,000 for Highway 3 / 864 intersection traffic lights
- add \$1600 in lease rental revenue for NW 17-15-18-W4
- increase contracted services from \$30,000 to \$60,000 in grading budget for snow maintenance
- add \$142,000 revenue to assessment for DIP contract
- add \$160,000 for industrial lot development in Enchant

-placed strategic plan on the MD website

-Notified GIS / IT that council is investigating the realignment of council boundaries. Could you utilize the 2016 md census data and redraw the boundaries based upon the following:

- Division 1 – extend east boundary to highway 36 to chin lake
- Division 2 – extend boundary to Range Road 14-5
- Division 4 – extend boundary south to Red Trail. West boundary to river
- Division 5 – extend boundary to highway 36
- Division 6 – extend east boundary to highway 36
- Division 7 – north boundary now Township Road 13-4

Information to be provided to Council at a future meeting.

# Report for Council

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## Staffing as of February 28, 2018

A total of 58 full time, 19 seasonal 4 laid off and 6 contractors, 1 LTD, 1 Matt Leave  
11 District grader operators (9 full time 2 seasonal) 1 full time off on sick leave  
5 Gravel crew (1 full time –4 seasonal)  
4 Crusher crew (1 full time. 3 seasonal) 1 laid off  
13 Construction crew (6 full time – 7 seasonal) 1 laid off  
4 Shop (4 full time)  
2 Oiling Crew (1 full time 1 seasonal) 1 laid off  
3 Special projects (3 full time)  
1 Safety Coordinator / Public Works  
8 Ag Service Board (5 full time –3 seasonal) 1 laid off  
2 Park (2 contracted)  
6 Hamlet and Landfill (2 full time – 1 seasonal, 3 contracted)  
3 Vauxhall Regional Water Treatment Plant Operators (3 full time)  
3 Highway 3 Regional Water Treatment Plant Operators (3 full time)  
7 Administration clerical (6 full time, – 1-Matt Leave)  
1 Director of Corporate Services  
1 Director of Public Works  
1 Director of Planning and Infrastructure  
1 Director of Municipal Lands and Leases  
1 Development / Economic Development / Community Peace Officer  
1 Administrator  
4 Assessment -3 Full time 1 seasonal  
3 GIS (2 full time, 1 contract)  
1 Regional Fire Chief  
1 Deputy Regional Fire Chief  
2 Community Peace Officer

## Other

Upcoming Intermunicipal / commission meetings:

- o Town of Taber / MD of Taber Joint Council meeting in Reeves Room – Tuesday March 27, 2018 at 6 p.m.
- o Town of Vauxhall / MD of Taber meeting April 9 at 7:00 p.m. in Vauxhall
- o Vauxhall and District Regional Water Services Commission – April 4, 2018
- o Highway 3 Regional Water Services Commission – April 20, 2018
- o Barnwell Fire Partnership Committee – June 13 at 7:00 p.m.
- o Vauxhall and District Regional Fire Authority – meeting June 18, 2018
  
- Work continuing on the 6 intermunicipal development plans with the County of Lethbridge, Vulcan County, Newell County, Cypress county, County of 40 Mile and Warner County was approved and that work may begin on the project. The County of 40 Mile / MD of Taber IMDP open house planned for March 27 4 – 8 p.m. at Grassy Lake Community Hall in Grassy Lake
- Work on Intermunicipal Collaboration Framework agreement with Newell county initiated
- Working in Intermunicipal Collaboration Framework Agreement Bylaw for each ICF
- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal bylaws and policies as directed by Council
- West Township 8 Range 16 storm water project - ongoing
- Prairie gold produce water project continuing – agreement finalized and ready for review by commission at April 4 meeting
- Municipal Operations and Maintenance Facility construction business
- Development and Economic Development issues
- As volunteer member of MD of Taber Regional Fire Service – I attended 6 fire / rescue calls in February (2 during business hours)
- Management team and staff meetings
- Monthly municipal meetings
- Numerous other projects

# Report for Council

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## Director of Public Works – March 2018

### Construction

- Gravel Pit Reclamation (Snake) **April**
- MD Campus Site Preparation **May-June**
- RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) **June-August**
- RR 19-0 from TWPR 10-2 to 10-4 (2 miles) **TBD (August-Nov)**
- RR 16-0 from TWPR 11-4 to 11-2 (2 miles) **TBD (August-Nov)**

### Forecast

- Capital Project Construction Schedule **May-November**
- Design/survey work for construction projects **Ongoing**

### Projects Crew

- Bridge inspections **Ongoing**
- Bridge Files #80259 and 79921 Replacement (grant funding) **April**
- Culvert installations – construction projects **Est. Start: April**
- Culvert maintenance and replacements (inventory list) **Est. Start : April**

### Forecast

- Construction projects and culvert maintenance

### Gravel Crew

#### **2017 Gravel schedule for March through December**

**Completed 0 of 400 miles**

- Gravelling of seasonal soft spots and wet areas from overland drainage
- South MD Gravel Haul from Reti Pit (Start date: March) **Completed 0 of 75 miles**
- North MD Gravel Haul from Snake Pit (Start date: April) **Completed 0 of 60 miles**

### Forecast

- Winter maintenance and staging of materials for Spring

### Maintenance Crew

- Bridge deck cleaning
- Sign installations

### Forecast

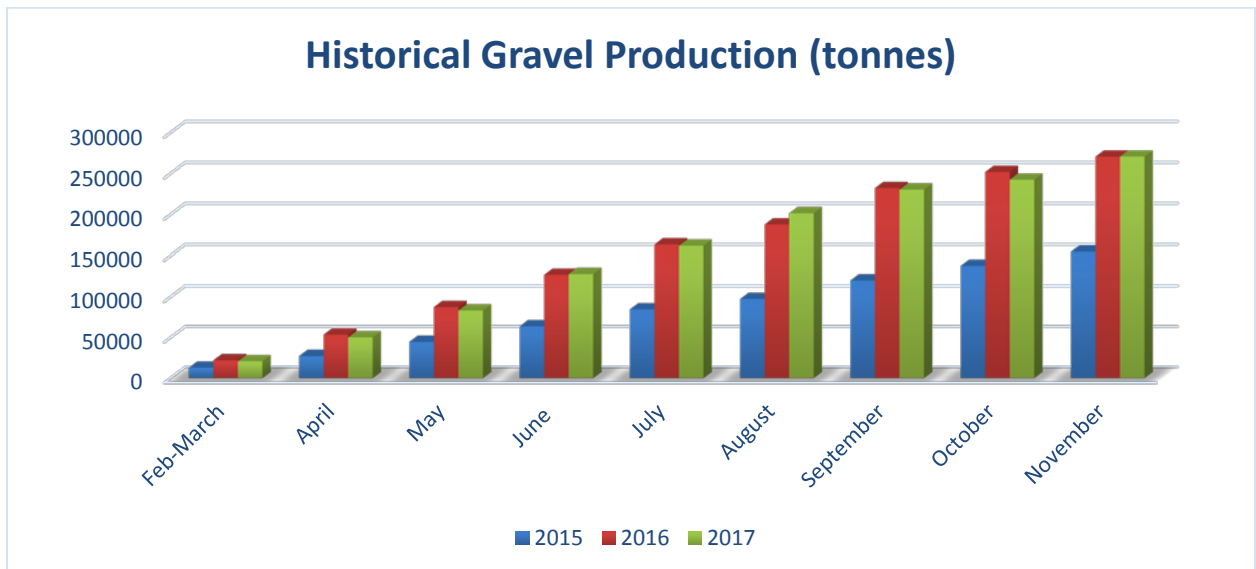
# Report for Council

## Grader Districts

- Gravel road maintenance – working with gravel trucks on select or damaged areas
- March – consecutive weeks of snow maintenance due to major snowfalls and drifting, graders loaders, skid steers, tandems and plow trucks all dedicated to snow clearing and removal
- Contracted quad tractors to push open heavy impacted areas, primarily the south MD
- Hamlet snow removal – Enchant, Hays and Grassy Lake (multiple days)
- Airport sweeping and plowing
- Bridge deck clearing for drifting
- Major snow event – 4 multiple day events in 2017/18
- Ongoing review of map for district gravelling for 2018 schedule

## Crusher Crew

- Snake Pit - 2018 gravel production  
Gravel stockpiling: 3,000 tonnes of 1 inch as of March 23  
(Production forecast 80,000 tonnes of 1 inch) **March - June**
- Forks Pit - 2018 gravel production  
Gravel stockpiling: 0 tonnes of 1 inch  
(Production forecast 50,000 tonnes of 1 inch) **July - August**
- Copperfield Pit - 2018 gravel production  
Gravel stockpiling: 0 tonnes of 1 inch  
(Production forecast 70,000 tonnes of 1 inch) **September - December**
- Two shift rotation starting first week of April



# Report for Council

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## Maintenance - Shop

- Major equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing
- Taber firehall - all equipment serviced and inspected, scheduled in February
- Winter maintenance – plows and grader wings

## Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- Training courses scheduled for staff:
  - First Aid
  - Formal Workplace Inspections
  - Accident/Incident Investigations
  - Hazard Identification, Assessment and Control
  - Supervisor Role in Health and Safety
  - Asbestos Awareness
  - Confined Space
  - Joint Health and Safety Committee
  - Ground Disturbance Trenching and Excavating
- Toolbox meeting and general staff meeting
- Seasonal employees will be returned by March 26

## Capital Purchases

- |   |                              |
|---|------------------------------|
| • 2018 CAT 160M graders   | <b>Delivered: February 9</b> |
| • 2015 CAT 14M (purchased from Ponoka County)                   | <b>Delivered: March 23</b>   |
| • Miller Big Blue 400 Pipepro Welder                            | <b>Delivered: January</b>    |
| • Regional Fire Supervisor truck                                | <b>Delivered: March 9</b>    |
| • 2017 CASE CX2500 Excavator                                    | <b>ETA: April</b>            |
| • Hays Wildland Units   | <b>ETA: April</b>            |
| • PW 1 Ton, ¾ and ½ ton trucks                                  | <b>ETA: April</b>            |
| • Bobcat S770 skid steer  | <b>ETA: April</b>            |
| • Equipment pricing information being gathered for future years |                              |

## Other

- Overland drainage coordination and spring road repairs
- Preparation of material for council Transportation meeting
- Preparation of 2018 gravel application map, review of 2017
- Barricades for pilot shops
- Shop maintenance and painting – Enchant and Grassy Lake
- 2018 Capital Equipment – awarding and correspondence

# Report for Council

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- Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation
- Capital Project and equipment meetings
- Management meetings

# Report for Council

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## Director of Planning and Infrastructure – March 27th, 2018

- Construction of the new shop on going. Finishing up office area, electrical and mechanical work. Substantial completion set for first of May with full completion now mid-May. Good time to take another tour when you are ready.
- Engineering for West Township 8 Range 16 Storm-water Drainage project is on-going. Project received 90% Government funding to help resolve drainage issues within the study area. Some residents, including M.D. of Taber, within the study area have received “potential” non-compliance letters from Ab. Env. with regards to “potential” unauthorized drainage on their land. We met with Ab. Environment regarding this and M.D. staff have contacted those who received these letters to let them know what this is all about and that it is part of the process of working with Ab. Environment and residents involved to hopefully resolve some of the drainage issues in this area. Ab. Env. Is planning on doing site visits to area March 27/28 to meet with landowners who ‘may” be in non-compliance. Plan is to have M.D. staff attend meetings if requested by landowner.
- Continue sitting on committee with Ab. Transportation and Stantec Consulting regarding Twinning of Highway 3 from east of Grassy Lake to Taber /Barnwell area. Craig and I attended a Technical Committee meeting March 6<sup>th</sup> to go over best possible (Technical) routing of Highway 3 twinning. Stantec and AT are in the early stages of planning for another Open House in Taber in late June. Schedule for completion of this study is Nov. 2018.
- Work has commenced on creating 3 Industrial lots in the Hamlet of Enchant. A sub-division of the lots has been approved and ISL Engineering is providing engineering services. Design completed, Ab. Environment notification process has begun and are waiting for Council approval as to whether we proceed with this project this year or not. Project will also include connecting services for two existing business’s. Legal survey all complete and now have titles for lot’s.
- Working with Amec engineering on paving projects for Grassy Lake and Hays. Getting tender together being ready to tender upon Council approval.
- Continue working with Ab. Transportation and Stantec with regards to Vauxhall Truck Stop/Rest Area. Waiting now for AT to do an appraisal on property with next step being negotiating just what the partnership arrangement will look like.
- Working with M.D. staff and Planner (Bonnie) with regards to Vauxhall Industrial Lot Development project. Preparing a Request for Proposal (RFP) for Engineering services for project to be distributed upon Council direction.
- Work continues on Prairie Gold Produce (PGP) / Vauxhall and District Regional Water Commission (VDRWSC) project. BRID has agreed to install a raw water line from a BRID owned reservoir east of Vauxhall to the water treatment plant to accommodate the supply of treated water required to service PGP. Treated water line from Vauxhall to PGP site will be tendered out to private sector for construction. Appears there is an agreement in place with

# Report for Council

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PGP that will go to next VDRWSC meeting on April 4<sup>th</sup>. MPE Engineering doing engineering for project. Derrick and myself met with Alberta Trailnet in Edmonton regarding this project. Trailnet has verbally agreed that they will let us put the treated water line in the north side of their Trail (old CPR right of way) from the connection point at Vauxhall to the PGP site as well as letting us do a crossing for the raw water line that is required. When we explained the importance of this project, Alberta Trailnet was quite happy to be able to assist the M.D. of Taber and Vauxhall area and were very accommodating. Trailnet have their own agreements that will need to be signed.

- Alberta Trailnet have also verbally agreed to providing easement to the M.D. to connect the north and south sides of the proposed Industrial Lot Development and Truck Stop / Rest area on the east side of Highway 36 by Vauxhall.
- Assisting Craig as required with emergency generators for Hays and Grassy Lake water plant operations and well as walking path down to M.D. Park.
- Waiting for a cost estimate from MPE Engineering to do a study we require in Grassy Lake regarding existing capacity of both sewage lift stations to ensure we have the capacity to do any more residential expansion without up-grading the two lift stations we currently operate with (one north / one south side)
- Met with Town of Taber (Craig and myself) and MPE with regards to Johnsons Addition sewage cost comparison. Never got any information until meeting so we are in the process of going through what was provided and will be sending questions to MPE that we have regarding the information provided. Cost comparison is strictly to compare the cost of a Communal Septic System and connecting into the Town of Taber sewage collection system using grinder pumps at each residence that they feel will provide enough pressure to push (lift) the sewage high enough to connect into the Towns system without requiring a lift station. Will get all responses back from MPE and bring to Council.
- Inter-municipal Development Plan meeting continue. Open House with 40 Mile tonight in Grassy Lake, Warner County second meeting April 9<sup>th</sup> and discussions with Leth. County on-going. All going very smoothly.



# Report for Council

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## Director of Hamlets & Utilities – Feb 2018

- Attended 1 fire call: 0 during work hours and 1 in the evening.

### Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly Bacteriological samples have been sent to the provincial lab.
- Performed the weekly and monthly monitoring of generator system.
- Performed One Call requests.
- Snow Removal as needed.

Feb 23: Performed load test on PTO generator at the Community Hall; everything transferred successfully.

Feb 27: Alberta Environment & Parks was onsite to perform the inspection on the Enchant Waterworks System.

### Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Fixed water meters thru out the month.
- Performed One Call requests.
- Snow Removal as needed.

Feb 14: Hawke Hydrovac was onsite to clean out loft stations and sewer lagoon weir.

Feb 21: Performed load test on PTO generator at the Community Hall; everything transferred successfully.

Feb 26: Alberta Environment & Parks was onsite to perform the inspection on the Grassy Lake Waterworks System.

Feb 28: Installed new fan heater inside the south lift station generator.

### Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Performed One Call Requests
- Snow removal as needed.

# Report for Council

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Feb 26: Performed load test on PTO generator at the Community Hall; everything transferred successfully. Will need to replace the Hertz gauge on PTO generator.

Feb 27: Replaced leaking V #11, sent away bac-t sample and called in non-compliance due to loss of system pressure on Victoria Sq.

Feb 27: Alberta Environment & Parks was onsite to perform the inspection on the Hays Waterworks System.

## **Bow Island Water Plant**

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to the provincial lab.

Feb 02: Replaced circulating block heater on distribution generator.

Feb 12: Chlorine leak; had to tighten regulator that was on the full Cl<sub>2</sub> cylinder.

Feb 16: Changed out regulator for Cl<sub>2</sub> gas cylinder.

## **Vauxhall Water Plant**

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to provincial lab.

Feb 06: Installed new cabinet fan on the HLP 1701 panel.

Feb 06: Isolated the west raw water reservoir. Need to drawdown the east raw water reservoir to perform the PGP raw water tie-in.

## **Johnsons Addition**

- Nothing to report pertaining to the project.

# Report for Council

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## March

It's been a month and I have not heard anything back from Alberta Environment & Parks regarding the inspections on all three (3) Hamlets.

We had a water leak in Hays which resulted in having to isolate eight (8) residents along Victoria Sq. We replaced a 6" hydrant shutoff valve. This was completed with the help of the Special Projects team from Public Works. Both departments worked very well together and I was able to train some utility operators.

Enchant also experienced a leak in which water was leaving the plant at appr. 3 l/sec. The leak was located in a resident's yard coming out of a yard hydrant. The leak was quickly isolated using curb stop. The yard hydrant was replaced the next day and water was turned back on.

Myself and two (2) other utility operators attended the AWWOA Banff Conference. At this conference we attended two workshops and several sessions while we were there. There is some changes coming on Electronic Reporting and how it is to be maintained by the owners.

I attended a session regarding Water Balancing within your systems. I found this very interesting on how much water is not accounted for thru leakage, theft and metering. Thru this software, we can find where are weak spots are and then be able to address the issues.

I have just received notification that the Village of Burdett is scheduling a major upgrade to the treated water storage and distribution. This could result in a temporary loss of communications to both Burdett and Grassy Lake. MPE may have to "lend" our cell router to the MD during the tower move period to ensure communications remain active.

# **Report for Council**

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## **Director of Agricultural Services – March 2018**

### **Hamlet Maintenance**

- 14 days spent moving snow out of hamlets and a ball diamond
- Snow plowing and sanding

### **Landfills**

- Burned all landfill wood pits out while the snow covered the area
- Enchant main roll up door has been replaced
- Metal recycling company has been to Hays landfill and currently in Grassy Lake landfill
- Continue working with the engineers on the Enchant landfill new dry goods pit design

### **Miscellaneous**

- We have hired our summer staff needed for this summer
- I have attended the Grassy Lake Rec Board and Hays Rec Board meetings the past couple of weeks.

# Report for Council

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## Director of Municipal Lands and Leases – March 2018

### Tax Recovery Land

Grassland Vegetation Inventory (GVI) utilized to determine land cover types of all MD owned lands.

Land Type	Quarter Sections	Approx. Acres
Tax Recovery (Native Grass)	345	55,200
Tax Recovery (Tame Grass)	21	3,360
MD Grazing (Native Grass)	93	14,880
MD Grazing (Tame Grass)	22	3,520
Cultivation	38	6,080
Totals	519	83,040

- Arnold and Kevin Gertzen tax recovery lease assignment RFD
- Information gathering and document drafting Policy meeting on March 28<sup>th</sup>
- Compilation of 2017 stock grazing report data
- Letter drafted to Environment Minister Shannon Phillips in regards to environmentally sensitive tax recovery lands.
- New tax recovery lease drafted for 50 acre parcel of land along the Hays highway.

### MD Leases

- Lease signed for one year cultivation lease on SE 18-12-18
- Cultivation lease prepared for newly acquired land near Barnwell
- Correspondence with the Alberta Conservation Association (ACA) and Pheasants Forever on habitat lease project on MD land at NW 17-15-18.

### Oil and Gas:

- Lease rental reviews (≈30 in March)
- 6 Surface Rights Board rental recovery payments received in March
- Rental review project underway to ensure all lease rentals on MD owned lands are consistent with rates for the area and all leases are receiving their legislated 5 year rental review.
- New well proposed by Medicine Hat Natural Gas and Petroleum in the Hays area
- Attended Action Surface Rights meeting March 8<sup>th</sup>
- Meetings with several oil and gas companies

# Report for Council

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## **Gravel:**

- Hays Grazing Surface Material Lease (SML)  
Conservation and Reclamation Business Plan substantially completed by AMEC Foster Wheeler (Wood Group). Will be submitted to Alberta Environment and Parks for approval.
- Discussions with Grassy Lake area landowner for development of gravel pit
- Annual gravel usage reporting on 3 crown owned pits.

## **Airports:**

- New leases drafted for Gravity Ag Service for both Vauxhall and Taber airports
- Idled Bow River Gas service terminated at Taber airport

## **Other:**

- Land agreement work on MD walking trail
- Survey completed and landowner compensation agreement secured for road plan in Grassy Lake area
- Proposal received from Tetra Tech Canada Inc. on expansion of the Enchant landfill.
- Enchant industrial lot subdivision completed by land titles
- Vauxhall subdivision and consolidation for Vauxhall and District Regional Water Services completed by land titles.
- Twp 8 – Range 16 drainage project involvement
- Prairie Gold Produce water supply project involvement (pipeline alignment for raw and treated lines)
- Discussions with landowner for potential land purchase for Hamlet of Grassy Lake
- Meeting with solar energy company

# Report for Council

## Regional Fire Service – January 31, 2018

### Regional Fire Service Calls for Service – January 1, 2018 to March 21, 2018

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS / Public Assist (Month/YTD)	False Alarm (Month/YTD)	Insp / Invest	M/A Calls
Barnwell	2/2	0/2	0/0	0/0	0/0	0/2
Enchant	0/1	0/0	0/0	1/2	0/0	0/0
Grassy Lake	0/0	2/2	0/1	0/0	0/0	1/2
Hays	0/0	0/0	0/0	0/0	0/0	0/0
M.D. Regional	2/4	4/13	1/1	1/4	1/2	0/0
VRFD	0/0	2/7	1/1	0/1	0/0	1/1
<b>Total Regional Fire Service</b>	4/7	8/24	2/3	2/7	1/2	2/5

**Total Month – 16 / 42 YTD – (Not including Inspections/Investigations, M/A calls)**

### **Recruitment and Training**

- Enchant Fire recruited another member, they now have 11 members and 2 junior firefighters. MDFD 1 new member.
- Deputy Regional Chief Bruyere and Lt Martens VRFD attended an ice rescue trainer the trainer in Vulcan. Once completed it will only cost us \$50 to certify a member.
- Chief Bruyere and DC Unger were both accepted to go to Pueblo Colorado for the 3 day crude by Rail Course. Cost of the entire course is around \$5,000/person, it is fully sponsored by CP Rail. The only cost to MDTRFS is the parking while at the Calgary airport.
- Class 3 level 1 course completed on March 6. A total of 15 firefighters from Station 2 (Grassy Lake), Station 4 (Taber) and Station 5 (Vauxhall) have passed their Level 1 NFPA 1001 (472) training. It is expected that they will begin their Level 2 NFPA 1001 training later this year. Thank you to Horizon School division for allowing us the use of DA Ferguson for our interior search and rescues training and testing.
- With the completion of Class 3 the MDT Regional Fire Service now has 85 firefighters trained to a minimum level 1 standard.
- DRFC is putting together a Regional fire service air brakes course to take place in April for all Regional Fire Service volunteers who require the training.
- RFC attended Hays fire meeting the evening of March 7 to present firefighter seals to 6 members. Hays Fire now has 6 level 2 certified members. The fb post received over

# Report for Council

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2000 likes and many words of congratulations. I also had an AHS unit with me to show the firefighters how to operate the new stretcher load system and power stretcher in all AHS units. I will be going to Enchant fire in the near future to do the same. Taber AHSEMS has already visited with MDFD, Grassy Lake will also be added to the Taber list.

- MDFD Public Assist. Wash down highway after a fatality.

## **Equipment and Facilities**

- Grassy Lake units had their semi-annual inspection at the MD shop.

- The new fire skids arrived for MDFD, Grassy Lake, Enchant and the new Hays wildland arrived. Thank you to the Jeremy and Kurt for arranging to up in Calgary, this saved the service approx. \$2,000 in shipping costs. MDFD and Grassy Lake have both been converted to the new tanks, Enchant will be booked next. Thank you to Steve and the shop employees for the changeover. VRFD installed the skid from MDFD and replaced the oldest Vauxhall pump / tank. Once all equipment is installed I will be forwarding a RFD to Council to recommend that the equipment be tendered for sale as per municipal policy.

- MDFD duty truck has also arrived, we are waiting on the light bar so we can start final installations and completing of the 2018 capital project. The Hays wildland should arrive in April. Upon completion of the wildland unit outfitting I will be forwarding a RFD to Council to recommend to Council that the truck and equipment be tendered for sale as per municipal policy.

- Interior / exterior lights have arrived for certain halls. Adam will install as soon as he has the time to do so.

## **Inspections and Public Education**

- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall, Cypress County, Town of Coaldale (pending council approval), County of Newell and the Town of Picture Butte.

- Mutual Aid Agreements pending execution: MD of Willow Creek.

- Hays school fire hall tour March 19.

- Barnwell school fire hall tour March 20.

- Enchant Fire department will be having an open house bbq on Monday May 28 starting at 5pm. An official invite to council will follow.

## **Community Events participated in**



# Report for Council

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## Other

-We received an \$8500 fire training grant to use to facilitate our Regional 1001 level 1, 2 & 472 program. This grant payable back to the OFC and pays for all course items except for food, it has specific rules and regulations that we abide to.

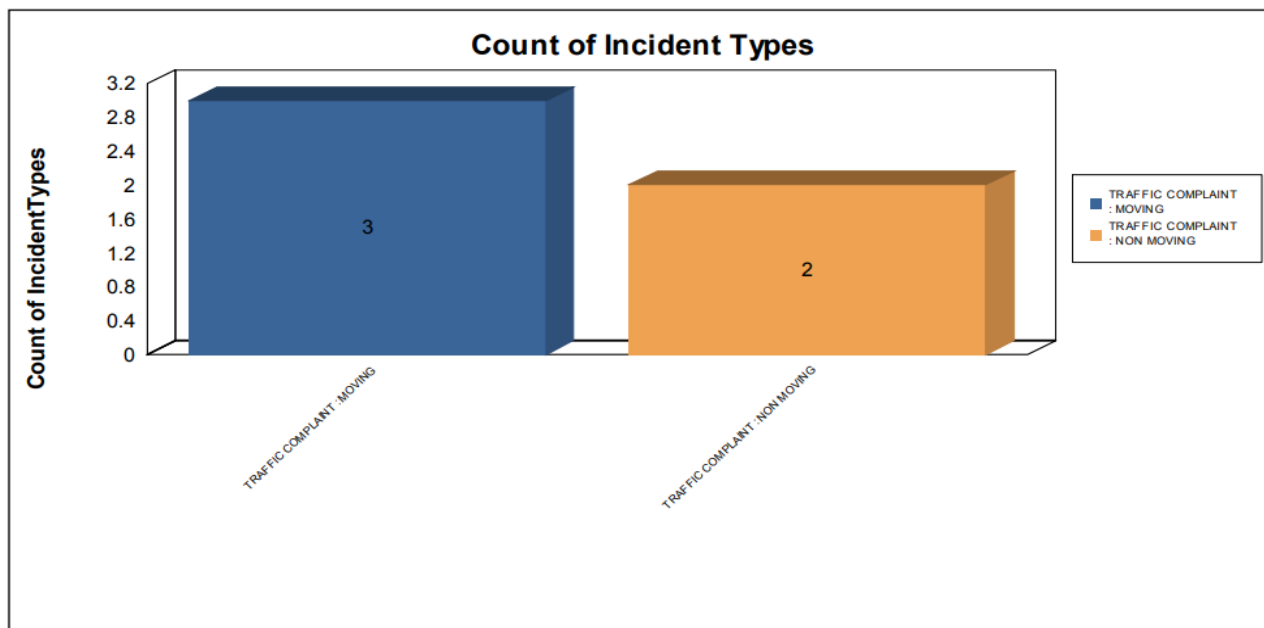
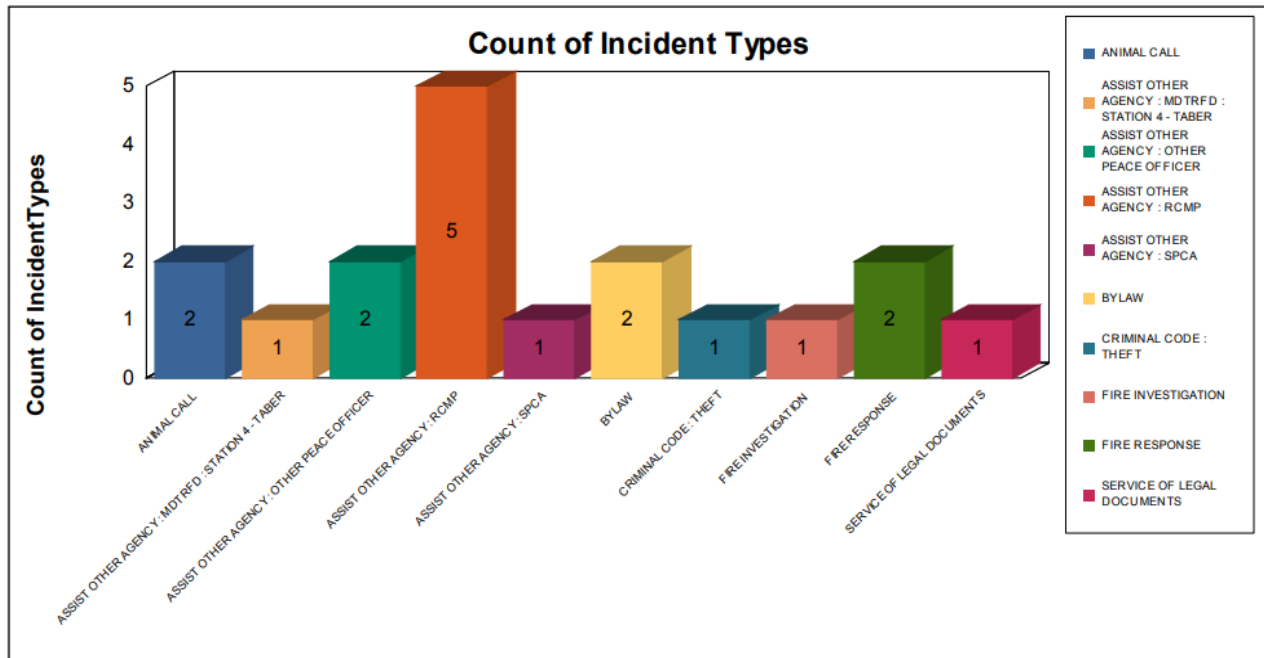
-We also received \$4,000 from AEMA for Emergency Management use. A table top exercises is being planned for later this year to exercise the plan which will include elected officials, staff, other agencies and responders. AEMA was here March 1, 2018 to review the tri-party emerg plan. The few recommendations such as "donation policy" have been added to the plan. The plan will now be finalized again and sent to all 3 municipalities for a final review.

-We attended a dispatch meeting at TPS March 1 to discuss some dispatching and technical iNET issues the regional fire service is experiencing. Good meeting with a list of action items to ensure service continuity.

# Report for Council

## Regional Enforcement Services – February 2018

### Regional Enforcement Services (RES) – February 1st to February 28<sup>th</sup>, 2018



Total Calls For Service	23
Total Community Patrols	69
Violation Tickets Issued	29
Warnings Provided	87
Total Interactions	208

# Report for Council

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## **COMMUNITY PEACE OFFICER PROGRAM**

### **Notable Calls For Service**

1. Assist S.P.C.A. Officers were called about a series of horses that appeared in distress. Officers attended and investigated. The animals were provided immediate care and the S.P.C.A. was contacted for further investigation and follow up. The file is on-going and belongs to the S.P.C.A. Peace Officers.
2. Snow banks. Officers educated a few home owners on the rules regarding pushing snow into the irrigation ditches or the middle of the road. The goal was to reduce the instances this occurs which jeopardizes drainage and generally makes for unsafe driving obstacles in the roadway.
3. Search & Rescue. Sgt. Hughes was utilized twice for missing persons searches, once locally and the second time in Ontario.

### **Public Educational Activities**

1. February was “distracted driving” avoidance month. Traffic stops were conducted with a strong educational component warning of the dangers of distracted driving.
2. Officers attended the Range Patrol meeting in Hays, AB. The RCMP, Councillors and 6 potential volunteers were in attendance.
3. Peace Officers attended schools in the M.D. (hamlets and private) to speak about the issue of “bullying”. Officers partook in discussions, wore pink and promoted the anti-bullying message.

### **Fire Response**

1. Officers responded to 2 fire calls while on-duty; 2 motor vehicle collisions. Both responses were in the CPO capacity. Officers played a major role in assisting with traffic control and accident prevention during a serious motor vehicle collision near Cranford, AB involving a cattle liner and several passenger vehicles.

### **Community Events/Patrols**

1. Regional Enforcement Officers were in attendance at M.P. Martin Shields “Rural Crime Discussion Meeting” held at the Taber Legion.
2. Due to the very cold weather conditions throughout the month of February, officers were very busy conducting patrols along rural roads looking for stranded motorists.
3. Members continue to assist with the training and administration of #225 Comet Air Cadet Squadron.
4. Sergeant Hughes assisted with Taber Scouts #5 group.

# Report for Council

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## Training

1. Officers Peters and Butler attended the Alberta Association of Community Peace Officer Conference (AACPO) in Lake Louise, AB.
2. Officer Butler completed his Incident Command (ICS) Level 3 designation.
3. Officer Peters completed his training in tactical defense.
4. Sergeant Hughes has registered as a "Rail Ambassador" with CP Rail to teach the "Operational Lifesaver" program to youth about rail safety.

## BYLAW

1. Bylaw officers performed 2 investigations this month. The first call involved a loose dog and the second call involved trespassing on property. Both matters were resolved without incident through education.

## VOLUNTEERS

1. Range Patrols. Meetings have been held in Hays, AB in the month of February. Additional meetings have occurred and will be reported on the March 2018 report.
2. Ground Search & Rescue. Scheduling of a GSAR Manager course is being conducted with a potential training date selected in June 2018.

## UP COMING EVENTS

1. Car Seat Technician Course. Slated for March 5<sup>th</sup> – 6<sup>th</sup>.
2. Rattlesnake Training. Has been secured through Rattlesnakes of Lethbridge. It is a small course that emphasizes how peace officers are to deal with rattlesnakes in public (M.D. park, Enchant, Schools, etc) and how to safely contain them until Fish & Wildlife arrive.
3. Tactical Casualty Care. Medical course designed for law enforcement in the event of traumatic injuries. Awaiting cost estimate.
4. GSAR Manager Course. Awaiting dates and classroom availability.
5. Road to Mental Health (R2MH). Offered by Victim Services Taber/Vauxhall. Waiting on potential dates.
6. Bike Rodeo and Car Seat Clinic. In the planning phases with our Regional partners.

Submitted by:



Kirk Hughes  
Supervisor  
Regional Enforcement Services  
Municipal District of Taber