

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, September 26, 2017.

Attendance

Those present were:

Brian Brewin	- Reeve
Dwight Tolton	- Deputy Reeve
Merrill Harris	- Division 1 Councillor
Tom Machacek	- Division 2 Councillor
Ben Elfring	- Division 4 Councillor
Bob Wallace	- Division 5 Councillor
Duff Dunsmore	- Division 6 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Jeremy Wickson	- Director of Public Works
Craig Pittman	- Public Works Superintendent
Jack Dunsmore	- Director of Planning & Infrastructure
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands & Leases
Ginger Rose	- Director of Hamlets & Utilities
Brian Schafer	- Regional Fire Chief
Kirk Hughes	- Development & Community Safety Officer
Candice Robison	- Administration Clerk
Cole Parkinson	- Taber Times

Tom Machacek -
Also Present: Tamara Miyanaga

Resolution No.	Agenda Item #	
	1.	<u>Call to Order</u> Reeve Brian Brewin called the meeting to order at 9:02 a.m.
	2.	<u>Agenda</u> MOVED by Councillor Bob Wallace that the agenda be as accepted with the following additions: 5H – Community Peace Officer Report 6A – Accounts for Payment (Batch 21159) 8G – Amendment to the Municipal Government Act 8H – Joint Economic Development 8I – AAMDC CARRIED
	3.A	<u>Minutes – September 12, 2017</u> MOVED by Councillor Ben Elfring that the minutes of the regular meeting of the Municipal Council held on September 12, 2017 be accepted as presented. CARRIED
	5.A	<u>CAO Report</u> MOVED by Councillor Merrill Harris that the report of Derrick Krizsan, CAO, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.B	<u>Director of Public Works Report</u> MOVED by Councillor Merrill Harris that the reports of Jeremy Wickson, Director of Public Works, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.C	<u>Director of Planning & Infrastructure Report</u> MOVED by Councillor Merrill Harris that the report of Jack Dunsmore, Director of Planning and Infrastructure, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
		MOVED by Councillor Bob Wallace to approve the award of the "Vauxhall Rest Stop Design" to Stantec Consulting for \$18,988.00. CARRIED
		MOVED by Councillor Duff Dunsmore to notify the landowner and advise that the MD of Taber is not interested in closing the drainage ditch due to its importance for waste water removal from the enchant waste water lagoons. CARRIED

9.A Delegation – Waterton Response Team

Members of the Waterton Response Team were present and received letters of thanks for attending the Waterton fire.

Council thanks and applauds the following individuals for their efforts:
Kurtis Macleod, Gareth Strydom, Chantal Bacho, Dana Butler, Henry Peters, Ginger Rose, Frank Redecop, Henry Reimer, Johnny Zacharias and Kirk Hughes

5.D Director of Hamlets & Utilities Report

Resolution No.
C-2017-4261

MOVED by Councillor Merrill Harris that the report of Ginger Rose, Director of Hamlets & Utilities, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.E Director of Agricultural Services Report

Resolution No.
C-2017-4262

MOVED by Councillor Merrill Harris that the report of Jason Bullock, Director of Agricultural Services, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

Resolution No.
C-2017-4263

MOVED by Councillor Bob Wallace to remove the 'complete' fire ban and move it to a 'limited fire ban' due to lower temperatures and higher humidity. Campfires, fire pits, burning barrels (provided a wire mesh screen is covering the barrel), incinerators are now permitted. Open fire pits are not. Municipal landfill wood burn pits are permitted to be burnt provided they are supervised at all times.
CARRIED

5.F Director of Municipal Lands and Leases Report

Resolution No.
C-2017-4264

MOVED by Councillor Merrill Harris that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

8.E Other Business – Enchant Industrial Land

Resolution No.
C-2017-4265

MOVED by Councillor Duff Dunsmore to approve the hiring of an engineering consultant to undertake an engineering design for water / waste water for the proposed industrial lots in Enchant.
CARRIED

5.G Regional Fire Service Report

Resolution No.
C-2017-4266

MOVED by Councillor Merrill Harris that the report of Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.H Community Peace Officer Report

Resolution No.
C-2017-4267

MOVED by Councillor Merrill Harris that the report of Kirk Hughes, Development and Community Safety Officer, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

6.A Finance – Accounts for Payment

Resolution No.
C-2017-4268

MOVED by Councillor Ben Elfring that the accounts Batch 21110, 21119, 21125, 21126, 21128 & 21159 a copy of which is attached to and forms part of these minutes, be accepted as printed.
CARRIED

6.B Finance – Bank Reconciliation

Resolution No.
C-2017-4269

MOVED by Councillor Dwight Tolton that the Bank Reconciliation ending August 2017 be accepted as printed.
CARRIED

6.C Finance – Operating Financial Statement – August 2017

Resolution No.
C-2017-4270

MOVED by Councillor Merrill Harris that the Operating Financial Statement ending August 2017 be accepted for information.
CARRIED

6.D Finance – Capital Transaction Report – August 2017

Resolution No.
C-2017-4271

MOVED by Councillor Ben Elfring that the Capital Transaction Report ending August 2017 be accepted for information.
CARRIED

- 8.A Other Business – Grassy Lake T750 Bobcat Trade In Quote
- Resolution No. C-2017-4272
 MOVED by Councillor Dwight Tolton to accept the offer from Evcon Equipment Ltd. to trade in the 2016 T750 Bobcat for a new 2018 T750 Bobcat for \$6,500.00 plus GST.
 CARRIED
- 8.B Other Business – Enchant T750 Bobcat Trade In Quote
- Resolution No. C-2017-4273
 MOVED by Councillor Bob Wallace to accept the offer from Evcon Equipment Ltd. to trade in the 2016 T750 Bobcat for a new 2018 T750 Bobcat for \$4,900.00 plus GST.
 CARRIED
- 7.A Correspondence – Taber Community Against Drugs
- Resolution No. C-2017-4274
 MOVED by Councillor Merrill Harris to support the Taber Community Against Drugs wellness walk by providing buns and water for the luncheon.
 CARRIED
- 7.B Correspondence - MNP – Feasibility and Viability Study – Taber
- MNP Feasibility and Viability Study Taber for the proposed Taber Performing Arts Centre was discussed.
- 7.C Correspondence – MP Martin Shields – Community Discussion
- Resolution No. C-2017-4275
 MOVED by Councillor Bob Wallace to send a letter to the Minister of Finance on concerns on tax changes.
 CARRIED
- Resolution No. C-2017-4276
 MOVED by Councillor Bob Wallace to book a facility for the meeting of MP Martin Shields (Bow River) to discuss tax hikes with citizens including room and refreshments.
 CARRIED
- 8.C Other Business – Rural Public Transportation
- Resolution No. C-2017-4277
 MOVED by Councillor Bob Wallace to set up a meeting with Taber Handibus Association to discuss the rural public transportation program along with potential agencies in the Taber / Vauxhall area who would benefit from a potential rural public transportation network.
 CARRIED
- Recess for Lunch
- The meeting recessed for lunch at 12:01 p.m.
- Reconvene
- The meeting reconvened at 1:08 p.m.
- 8.D Other Business – MD of Taber – Town of Vauxhall Intermunicipal Collaboration Framework Agreement
- Resolution No. C-2017-4278
 MOVED by Councillor Bob Wallace to attach the Intermunicipal Collaboration Framework Agreement to the MD of Taber and Town of Vauxhall Bylaw.
 CARRIED
- 8.F Other Business – Advance Polls
- Resolution No. C-2017-4279
 MOVED by Councillor Merrill Harris to conduct an advance vote for municipal elections in accordance with the returning officer recommendations and the local authorities election act.
 CARRIED
- 8.G Other Business – Amendments to the Municipal Government Act
- Resolution No. C-2017-4280
 MOVED by Councillor Ben Elfring to accept the amendments to the Municipal Government Act for information.
 CARRIED
- 8.H Other Business – Joint Economic Development
- Resolution No. C-2017-4281
 MOVED by Councillor Bob Wallace to add the Taber Growth Management Plan and municipal comments to the Joint Economic Development meeting agenda.
 CARRIED
- 8.I Other Business – AAMDC
- Resolution No. C-2017-4282
 MOVED by Councillor Bob Wallace to send a letter to AAMDC indicating the disappointment in not being able to report concerns of Zone 1 – Foothills Little Bow Association at the recent AAMDC Board Meeting.
 CARRIED
- Closed Session
- Resolution No. C-2017-4283
 MOVED by Councillor Ben Elfring to go into closed session at 1:37 p.m.
 CARRIED

Closed Session

Resolution No.
C-2017-4284

MOVED by Councillor Bob Wallace to table and postpone the MD of Taber/SMRID discussion on the Water Conveyance Agreement pending further legal opinion on the agreement.
CARRIED

Reeve Brian Brewin left the meeting
Deputy Reeve Dwight Tolton assumed the chair

Resolution No.
C-2017-4285

MOVED by Councillor Duff Dunsmore to enter C&B Solar lease agreement for SW 18-12-16-W4 following notification of the leaseholder that the property will be removed the Tax Recovery Lease agreement subject to Sections 22.1 and 28.1 of the lease and that the leaseholder be compensated for costs related to fencing improvements if any and \$400.00 related to the purchase of the rights to lease the property should the option to construct the solar project be initiated by C&B Solar.
CARRIED

Resolution No.
C-2017-4286

MOVED by Councillor Ben Elfring to request clarification on intent to not develop the C&B Solar project adjacent to White Ash Road from C&B Solar if the lease agreement for the municipally owned land be executed.
CARRIED

Reconvene

Resolution No.
C-2017-4287

MOVED by Councillor Ben Elfring to go into regular session at 2:30 p.m.
CARRIED

12.

Adjourn

Resolution No.
C-2017-4288

MOVED by Councillor Ben Elfring that the meeting adjourn at 2:35 p.m.
CARRIED

Reeve

Municipal Administrator

Report for Council

CAO Report – September 26, 2017

Council Meeting Business Completed from August 22, 2017 Meeting

- Request meetings with the Minister of Transportation, Minister of Finance, Minister of Agriculture and Food and Minister of Environment to discuss Bridge File 80155 along with Bow River Irrigation District to emphasize the need for funding for the project
- Development of Commendation for individuals who provided exemplary public service underway
- Development staff undertaking conceptual design for the Vauxhall rest stop based on conceptual design No. 3
- Public Works developing a plan for own force construction of the Vauxhall industrial park – subject to 2018 budget approval by council
- distribution of the engineering request for proposals for engineering services for the preliminary design of a proposed safety rest area with a closing date of September 26, 2017 meeting.
- Assignment of grazing leases completed by Director Municipal Lands and Leases
- Request for engineering services for the Grassy lake water main extension sent out
- Lot sale in Grassy Lake - Lots 8-10, Block 17, Plan 4466AA executed
- Signed Bylaw 1912 – Municipal Bylaw Officer Bylaw
- Swore in each of the three bylaw officers.

Council Meeting Business Completed from September 12, 2017 Meeting

- Notified Finance to budget \$5000 in funding each year for the next 3 years to support literacy training in the MD of Taber beginning in 2018 by Taber and District Community Adult Learning conditional upon successful receipt of the grant.
- Registered Councillor Wallace and the Administrator for the rural public transportation meeting on September 25, 2017.
- Notified John Sinclair that Council has approved his application and have appointed him as a member of the Subdivision and Development Appeal Board.
- Notified the Director of Municipal Lands and Leases that council has made a motion to proceed with the survey and subdivision application for the Vauxhall airport lots.
- Planning staff working to establish a public consultation plan for the MD / County of Newell intermunicipal development plan with a preference for the meeting to be held in the Hamlet of Hays.
- Developing a letter to Minister regarding Barnwell School Project requesting review of \$2250 per square meter costing for the community portion of the school gymnasium.
- Forwarded the council letter to the Chief Superintendent of the RCMP.
- Executing the Solicitor General / MD / TPS Memorandum of Agreement for CPIC
- Sent a request to schedule a meeting with Shaye Anderson to discuss the request by Municipal Affairs request for MD of Taber assessors to re-code 46 non-title properties outstanding from the MD of Taber Assessment Audit.
- Sent the letter to Ms. Clarke on the 46 non-titled properties and the request by municipal affairs to re-code the assessment of the properties
- Requested assessment staff prepare a resolution on the draft regulations for consideration at the foothills little bow association.
- Notified Molnar Pumpkin festival the Pheasant Festival and Finance that the Council has approved the sponsorship of the Molnar pumpkin festival for \$1000 and the pheasant festival for \$2500.
- Communicated to the Town of Vauxhall the amendments to the ICF to outline "Sponsorships by the MD of Taber which benefit the region outside of the Town of Vauxhall Boundaries and recreation facilities: Lions Campground: \$1500 annually for maintenance, Vauxhall Golf Course: \$1500 recreation grant"
- Preparing a letter to the Town of Taber on the FCSS building. To be sent upon receipt of the Town letter.
- Letter to First student thanking them for providing a bus to transport the replacement firefighters to Waterton and for bringing the existing crew back to Taber.
- Notified Finance to execute the tax repayment agreement pursuant to the tax agreement
- Undertake property purchase and subdivision of property for municipal purposes
- Set up a meeting with K division to discuss policing issues at the fall convention of AAMDC

Report for Council

Staffing as of August 31, 2017

A total of 60 full time , 28 seasonal and 6 contractors, 2 RCMP contractor 11 summer students

12 District grader operators (9 full time 3 seasonal) 1 full time off on sick leave

5 Gravel crew (1 full time –4 seasonal)

4 Crusher crew (1 full time. 3 seasonal)

14 Construction crew 7 full time –6 seasonal)

7 Shop (6 full time 1 seasonal)

4 Oiling Crew (1 full time (3 seasonal)

9 ASB (5 full time –4 seasonal)

2 Park (2 contracted)

5 Hamlet and Landfill (2 full time – 3 contracted)

3 Vauxhall Regional Water Treatment Plant Operator – 3 Highway 3 3 Vauxhall Regional Water 1 Assistant director, 2 operators

3 Highway 3 Regional Water 3 full time operators

2 By law Enforcement (1-contracted, 1 - hourly)

6 Administration clerical (3 full time , 1 seasonal term – 1 part time 1 – on sick leave)

1 Director of Corporate Services

1 Director of Public Works

1 Director of Planning and Infrastructure

1 Director of Municipal Lands and Leases

1 Administrator

3 Assessment - 2 Full time 1 seasonal

3 GIS (2 full time – 1 contract)

4 Special projects (3 full time 1 seasonal)

1 Regional Fire Chief

1 Deputy Regional Fire Chief

1 Director of Hamlet's and Utilities

2 Community Peace Officer

11 summer students

Other

- Work initiated on the 6 intermunicipal development plans with the County of Lethbridge, Vulcan County, Newell County, Cypress county, County of 40 Mile and Warner County was approved and that work may begin on the project. The County of Newell / MD of Taber IMDP open house to be scheduled for Hays.
- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal policy and procedures relating to operational matters
- West Township 8 Range 16 stormwater meeting preparation
- Review of SMRID water conveyance ongoing. Further legal and insurance opinions sought.
- Assessor position advertised in light of impending retirement of senior assessor in 2018
- Ongoing review of news and correspondence relating to Modernized Municipal Government Act and Regulations
- Vauxhall and District regional water services commission business – next meeting September 27
- Highway 3 Regional Water Services Commission – next meeting November 30
- Vauxhall and District Regional Fire Authority – next meeting September 27
- Reviewed correspondence received on numerous issues
- Addressed along with Director of Public works an unlawful use of municipal land issue
- Municipal Operations and Maintenance Facility construction business
- Foothills Little Bow Association business and planning for September 2017 meeting
- Policy development and review
- Development and Economic Development issues
- 2018 operational budget development
- As volunteer member of MD of Taber Regional Fire Service – Station 4 – I attended 12 fire / rescue calls in August (5 during business hours)
- Management team and staff meetings
- Monthly municipal meetings
- Assisted in activation of Regional Fire Service response to Waterton Fire
- Numerous other projects

Report for Council

Director of Public Works – September 2017

Construction

- TWPR 8-4 from RR 17-4 to 17-2 (2 miles) **Completed**
- RR 17-2 from TWPR 8-2 to 8-4 (2 miles) **Completed**
- TWPR 8-2 from RR 17-4 to 17-2 (2 miles) **Aug.28 - Oct.6**
- RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) **October - November**
- MD Campus Site Preparation **Ongoing**
- Clay capping (Division 6 and 7) **TBD**

Forecast

- Capital Project Construction Schedule **May-November**
- Design/survey work for construction projects **Ongoing**
- Pit reclamation (Barrany and South Hays) **TBD**

Projects Crew

- Culvert installations – construction projects **Ongoing**
- Culvert maintenance and replacements (inventory list) **Ongoing**
- Bridge Files #80259 and 79921 Replacement (grant funding) **Ongoing**
- Bridge Files #80044 and 80177 Removal (grant funding) **Completed**
- Oldman River - Boat launch **Completed**
- Victoria and Ottawa Square – base preparation **Completed**
- MD Campus Site – Water Line Installation **Completed**
- Forks - Boat Launch **Completed**
- Bridge inspections **Ongoing**

Forecast

- Construction projects and culvert maintenance

Gravel Crew

2017 Gravel schedule for March through November

Completed 300 of 400 miles

- South MD Gravel Haul from Forks Pit (Start date: Sept 18) **Completed 20 of 45 miles**
- South MD Gravel Haul from Owens Pit (Start date: March 27) **Completed 75 of 75 miles**
- South MD Gravel Haul from Barnwell Pit (Start date: July 4) **Completed 50 of 50 miles**
- North MD Gravel Haul from Speaker Pit (Start date: Sept.13) **Completed 25 of 65 miles**
- North MD Gravel Haul from Snake Pit (Start date: April) **Completed 45 of 55 miles**
- North MD Gravel Haul from Copperfield Pit (Start date: June 26) **Completed 70 of 105 miles**

Forecast

- North MD Gravel Haul from Copperfield Pit (Start date: Nov) **Completed 70 of 105 miles**
- South MD Gravel Haul from Reti Pit (Start date: Oct) **Completed 15 of 35 miles**

Report for Council

Maintenance Crew

- Victoria and Ottawa Square – base preparation **Completed**
- Gravel staging for Hays Projects (Victoria/Ottawa Squares) **Completed**
- ACP patch repairs and spray patching
- Vauxhall airport runway crack-filling

Forecast

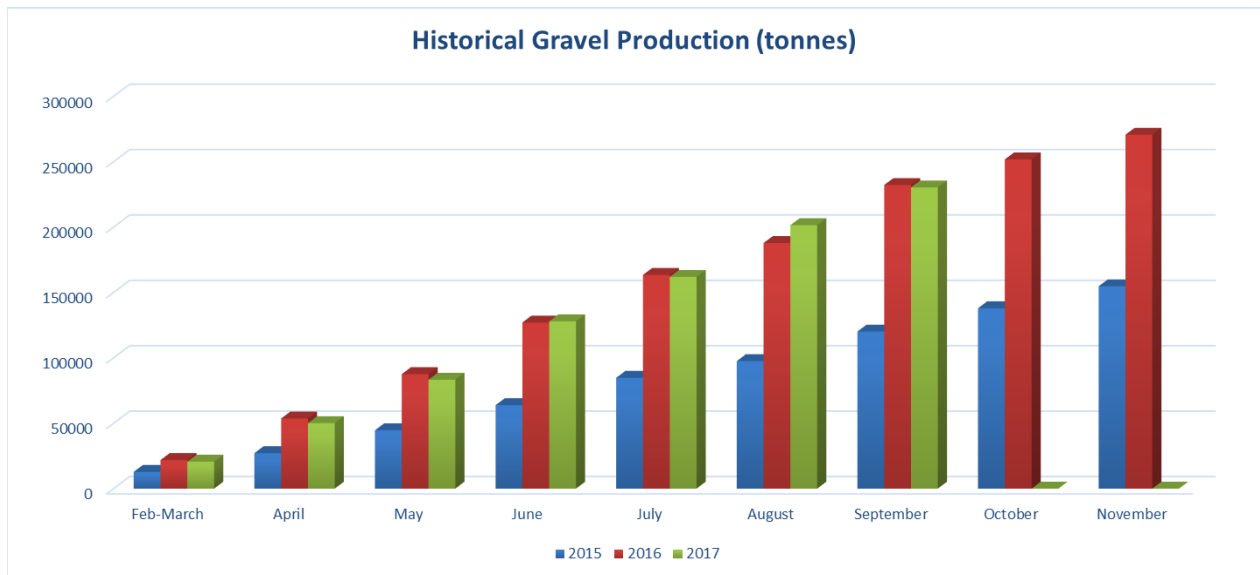
- Winter maintenance preparation

Grader Districts

- Gravel road maintenance
- Calcium/MG30 applications **Completed (Spring/Fall)**
- Ongoing review of map for district gravelling for 2017 schedule

Crusher Crew

- Reti Pit gravel production **July 26 – Nov.30**
Gravel stockpiling: 70,000 tonnes of 1 inch as of September 22
(Production forecast 80,000 tonnes of 1 inch, 10,000 tonnes of 1 ½ inch)
- Speaker Pit gravel production **Completed**
Gravel stockpiling: 98,735 tonnes of 1 inch as of end of production
(Production forecast 80,000 tonnes of 1 inch)
- Barnwell Pit gravel production **Completed**
Gravel stockpiling: 58,935 tonnes of 1 inch
(Production forecast 60,000 tonnes of 1 inch)
- 2017 TOTAL gravel production – 217,670 tonnes of 1 inch, 0 tonnes of 1 ½ inch, 0 tonnes of 5/8
- Two shift rotation started in April and will run till end of September



Report for Council

Maintenance - Shop

- Engine overhaul – MD water truck
- Minor equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing (3 completed in September)
- Crusher –Cone liner change
- Grassy Lake firehall - all equipment serviced and inspected scheduled in September
- Taber firehall - all equipment serviced and inspected scheduled in August
- Maintenance, servicing and equipment repairs ongoing
- Winter preparation – plows and graders

Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- PW staff was deployed to Waterton fires (2 volunteer firefighters), others were on standby if required
- COR external safety in October, staff interviews and site inspections

Capital Purchases

- | | |
|---|------------------|
| • 2 CPO Trucks | Completed |
| • 2017 John Deere graders | Completed |
| • 2017 Vauxhall Rescue Response Unit | Completed |
| • 2014 CAT D6N LGP dozer | Completed |
| • Rotary Mobile Equipment Lifts | Completed |
| • Trimble Survey equipment | Completed |
| • Track skid steer | Completed |
| • Taber and Grassy Lake Wildland Units | Completed |
| • Equipment pricing information being gathered for future years | |

Other

- | | |
|--|------------------|
| • Bridge File #80044 and 80177 – Removal (grant funded) | Completed |
| • Second Round of calcium applications | Completed |
| • 2018 Capital Equipment Preparation (PW,ASB,Hamlets,Admin) | |
| • 2018 Capital Project List Preparation for upcoming discussions and road tours | |
| • 2017 Capital Project and Operations schedule maintenance | |
| • 2018 equipment correspondence and demo considerations | |
| • Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation | |
| • Grading and gravelling review for evaluation of ongoing programs | |
| • MD PW water trucks and staff assisting on regional fire calls | |
| • AAMDC – Appreciation BBQ for staff September 1, 2017 | |
| • Alberta Municipal Health and Safety Association Board Meeting September 8, 2017 | |
| • TWP 8 Rng 16 Project Start Up Meeting September 14, 2017 | |
| • Street Wheelers Event – Vauxhall Airport Sweeping September 23, 2017 | |
| • South Alberta Safety Council meeting with safety coordinator September 28, 2017 | |

Report for Council

Director of Planning and Infrastructure – September 26th, 2017

- Highway 3 and Range Road 17-1 intersection improvement started completed. Will look for electrical contractor next to do street lighting on intersection for safety purposes.
- Taber Seed Cleaning Co-operative Ltd. have started some construction activity on new site at Grassy Lake site. New title is now here but need a water line easement taken off title that is no longer needed.
- Design of 6" water-line extension to the Seed Cleaning site to meet fire code regulation is in process. Will need engineered stamped drawings for this and Craig will be getting cost estimate for this work when design in. Craig also working on hiring contractor for water/sewer service to lot MD sold in Grassy Lake for resident use.
- New shop is going along very well. Last of concrete pour will be this week, office framework well on its way, final roofing product is on-going, over-head cranes will be installed within next few weeks, front entrance to building now stained and fire protection ponds are getting prepared for filling prior to Oct. TID water shutdown. Bryce has been working with IT component contractors for site. Still meeting on site every 2nd Wednesday.
- West Township 8 Range 16 Drainage Project is starting. Waiting for schedule but expect preliminary surveying to start this week or early next week.
- Next Highway 3 Twinning Committee meeting is being scheduled for early October. Am expecting some preliminary routing options at this meeting.
- Have Request for Proposals in for Engineer Consulting services for Vauxhall / Alberta Transportation partnership truck stop / rest area by Vauxhall. Will have a recommendation for Council by meeting time.
- Local contractor (Vauxhall) is doing renovation to provide office space at Vauxhall Regional Water Plant.
- Inter-Municipal meetings with neighboring MD / Counties / Towns / Village are still on going. Currently, have met with Newell County (twice), Vulcan County (twice), Town of Taber (preliminary meeting), Cypress County and County of 40 Mile once each.
- Getting information package together (with Craig) for Council along with assistance from Bow River Irrigation District for one of our current bridge file (#80155) replacements that is directly tied into a project (relocation of a drop structure on main canal near Enchant) BRID is needing to do in the very near future. Will have all information Council should require for meeting with Alberta Transportation regarding the importance of this joint effort showing collaboration between M.D. of Taber and Bow River Irrigation District.
- Talking with M.D. staff, it would be our recommendation to deny the request of the landowner in the Enchant area to close in a recently obtained drainage ditch and replace with a pipeline. This drain is an important part of drainage patterns in area as well as providing the M.D. a method for Alberta Environmental and Parks approved sewage lagoon release point.

Report for Council

Director of Hamlets & Utilities – August, 2017

Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly Bacteriological samples have been sent to the provincial lab.
- Performed the weekly and monthly monitoring of generator system.

Aug 09: Sent away 3rd quarter THMs

Aug 15: Integrity Pumps was onsite to perform vibration tests and change packing on the HLPs.

Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Fixed water meters thru out the month.
- Performed One Call requests.

Aug 03: Fixed culverts that were crushed so that storm water can drain.

Aug 14-15: RCB Excavating was on site to install services to 312 2 St N.

Aug 21: Sent away 3rd quarter THMs.

Aug 23: Started distribution flushing.

Aug 24: Across the Line Electric was on site to rewire distribution pump.

Aug 25: Integrity Pump was onsite to set-up pump #3; from the pump rebuild.

Aug 31: Had a Hawke Hydrovac out to clean up kitchen grease that was poured around and down in the water main line valve. Also had the clean out the catch basket at the north lift station.

Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Bi-weekly bacteriological samples have been sent to the provincial lab.

Integrity Pump was on site to perform vibration test and change packing on HLPs.

Performed the distribution flushing and exercised all valves.

Drain culvert was installed for Victoria Sq.

Report for Council

Bow Island Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to the provincial lab.

Aug 21: Sent away bi-annual water samples to Exova Testing Group.

Aug 24: Had ASB at the raw water reservoir to cut down vegetation on the slopes.

Aug 26: Started filling the raw water reservoir.

Vauxhall Regional Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to provincial lab.

Aug 08: Chamco was on site to perform bi-annual maintenance on the air compressors.

Aug 09: Sent in bi-annual water samples to Exova Testing Group.

Aug 15: Med Hat Refrigeration installed a fan controller on the CO₂ bulk tank.

Aug 15: Enabled the powder activated carbon (PAC) system due to taste issues.

Johnsons Addition

- Nothing to report pertaining to the project.

Report for Council

Director of Agricultural Services – September 2017

Hamlet Maintenance

- We are preparing to blow sprinklers out in a few weeks
- Hamlet cleanup dates
 - Enchant Monday Oct 23
 - Hays Monday Oct 23
 - Grassy Lake Tuesday Oct 24
 - Purple Springs Wednesday Oct 25
 - Johnson's Addition Thursday Oct 26

Landfills

- Due to the fire ban the wood pits are very full
- Lining up for winter the metals to be cleaned up again

Miscellaneous

Report for Council

Director of Municipal Lands and Leases – September 2017

Tax Recovery Land

- Lease compliance inspections
- Two tax recovery lease assignments completed, assignment fees received and new lease signed.
- TR grazing lease invoicing submitted to accounting
- TR leaseholder request to purchase lands.
- Ongoing inventory of oil and gas facilities on MD tax recovery lands

MD Leases

- Surrender of Patsy Deimuth cultivation lease (future management of this quarter to be determined in 2018)
- Geremia cultivation lease assignment completed, new lease to be signed in 2018 when council sets new cultivation lease rental rates.
- Field inspections of grazing leases for lease term compliance.
- MD grazing and MD cultivation lease invoicing submitted to accounting
- Alberta Conservation Association supplying fencing material to build 2 ½ miles of fence on east side of Range Road 18-0.

Oil and Gas:

- Ongoing administration of oil and gas surface rentals and lease reviews
- Surface Rights Board rental recovery application management (payments now being received)
- CNRL proposing new well west of Taber airport.
- Approximately 30 CNRL neglected lease fences have been removed on tax recovery grazing lands.

Gravel:

- Hays Grazing SML:
 - Have received wildlife/wetland, vegetation, and historical resource consultant reports. Reports will be incorporated into reclamation plan and for pit, gravel pit lease amendment to follow once MD receives soils report.

Report for Council

Airports:

Taber:

- Airport committee meeting held September 19th
- Runway light warranty / replacement at Taber airport
- Crack sealing to be completed on both Vauxhall and Taber runways.

Vauxhall

- Street Wheeler Car Club holding race at Vauxhall airport September 23rd.
- Subdivision application submitted to ORRSC to develop 2 new lots at Vauxhall airport
- Taxiway Extension to proposed lots submitted to council for 2018 budget deliberation
- Potential hangar development at the Vauxhall airport

Other:

- Grassy Lake Subdivision finalized, titles issued for new lots
- Vauxhall subdivision and consolidation for Vauxhall and District Regional Water Services Commission proceeding
- Proposed lot development in Enchant
- Solar company lease agreement review
- Twp 8 – Range 16 project site visit with consultant and stakeholder meeting
- Working with AEP on drainage issues
- Review of Vauxhall rest area engineering preliminary design proposals

Report for Council

Regional Fire Service – Sept 26, 2017

Regional Fire Service Calls for Service – January 1 to Sept 21, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	1/3	1/3	0/0	0/0	0/0	1/3
Grassy Lake	1/11	0/4	0/0	0/1	0/0	0/3
Hays	0/5	0/3	0/0	0/1	0/0	0/0
M.D. Regional	15/45	5/22	1/1	1/7	2/7	3/13
VRFD	1/11	3/12	1/3	0/1	0/5	1/3
Total Regional Fire Service	20/75	9/44	2/4	1/10	2/12	5/22

Total Month – 34 / YTD – 155 (Not including Inspections/Investigations)

Recruitment and Training

- MDFD up to 35 members.
- Grassy Lake held and open house resulting in 2 new members, they now have 17 members and some Jr applications have also gone out.
- NFPA 1001 level 1 has now started, 21 members throughout the region have signed up for the training.
- Regional Chief will be applying for grant funding for fire training and Emergency management training through the OFC and AEMA.
- Regional Fire Chief and MDFD DC went to Pueblo Colorado for the crude by Rail hazmat course, excellent course and we got to meet CP rail staff that will assist us in a railway emergency.

Equipment and Facilities

- Barnwell Fire hall construction has now begun.
- Barbed wire fence and gate were recently installed at the Regional Training Facility.
- Cabinets were installed on the Enchant Ford Wildland and the old tool boxes were added to the 2nd wildland. CTM will be out soon to do the light install of the cabinets and install a power inverter.
- Installing a power inverter in Engine 5-3 as well to charge the Thermal camera and to be able to plug in chargers to charge radios while at calls.

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Inspections and Public Education

- Deputy Regional Chief performed two inspections at Grassy lake and & Purple Springs.
- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall, Cypress County, Town of Coaldale (pending council approval) and County of Newell (Pending council approval)
- Mutual Aid Agreements pending execution: Lethbridge County, Town of Picture Butte.

Community Events participated in

- Cornfest parade and other festivities at the event such as displays and the selling of a Regional T-shirt.
- VRFD is participating at the Street wheelers event at the Vauxhall airport on Sept 21. We are providing fire protection in case of vehicle or grass fires.

Other

- Recognition forms were sent away to the Red Cross and the Governor General of Canada for consideration for official awards for the three people on scene of our July mvc fatality.
- Even though a fire ban was put in place, there were still a few calls for service to go extinguish.
- Our crew of 10 firefighters did a great job of helping save the Waterton Town site.
- Two new EMT's were hired on to the site. One just completed her orientation in Calgary and will be starting here in October, the next one will be orientating in October joining us in November. Another 4 will be slated for interviews soon with Regional Chief and AHS Supervisor to get ready for their fall casual hiring.