

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, August 22, 2017.

Attendance

Those present were:

Brian Brewin	- Reeve
Dwight Tolton	- Deputy Reeve
Merrill Harris	- Division 1 Councillor
Tom Machacek	- Division 2 Councillor
Ben Elfring	- Division 4 Councillor
Bob Wallace	- Division 5 Councillor
Duff Dunsmore	- Division 6 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Jeremy Wickson	- Director of Public Works
Craig Pittman	- Public Works Superintendent
Jack Dunsmore	- Director of Planning & Infrastructure
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands & Leases
Ginger Rose	- Director of Hamlets & Utilities
Brian Schafer	- Regional Fire Chief
Candice Robison	- Administration Clerk
Greg Price & Cole Parkinson	- Taber Times

Also Present: Tamara Miyanaga

Resolution No. Agenda
Item #

1. Call to Order

Reeve Brian Brewin called the meeting to order at 9:02 a.m.

2. Agenda

Resolution No. MOVED by Councillor Merrill Harris that the agenda be as accepted with the following
C-2017-4186 additions:

6A – Accounts for Payment (Batch 21087)
8H – Bylaw No. 1910 – Intermunicipal Framework Agreement – Village of Barnwell
8I – Bylaw No. 1912 – Bylaw Officer Bylaw
8J – Election Contributions

CARRIED

3.A Minutes – August 8, 2017

Resolution No. MOVED by Councillor Ben Elfring that the minutes of the regular meeting of the Municipal
C-2017-4187 Council held on August 8, 2017 be accepted as presented.
CARRIED

5.A CAO Report

Resolution No. MOVED by Councillor Ben Elfring that the report of Derrick Krizsan, CAO, a copy of which is
C-2017-4188 attached to and forms part of these minutes be accepted.
CARRIED

5.B Director of Public Works Report

Resolution No. MOVED by Councillor Ben Elfring that the reports of Jeremy Wickson, Director of Public
C-2017-4189 Works, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.C Director of Planning & Infrastructure Report

Resolution No. MOVED by Councillor Ben Elfring that the report of Jack Dunsmore, Director of Planning and
C-2017-4190 Infrastructure, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

Resolution No. MOVED by Councillor Bob Wallace to request meetings with the Minister of Transportation,
C-2017-4191 Minister of Finance, Minister of Agriculture & Food and Minister of Environment to discuss
Bridge File 80155 along with Bow River Irrigation District to emphasize the need for funding
for the project.
CARRIED

5.D Director of Hamlets & Utilities Report

Resolution No. MOVED by Councillor Ben Elfring that the report of Ginger Rose, Director of Hamlets &
C-2017-4192 Utilities, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.E Director of Agricultural Services Report

Resolution No. MOVED by Councillor Ben Elfring that the report of Jason Bullock, Director of Agricultural
C-2017-4193 Services, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.F Director of Municipal Lands and Leases Report

Resolution No. C-2017-4194
MOVED by Councillor Ben Elfring that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

Closed Session

Resolution No. C-2017-4195
MOVED by Councillor Ben Elfring to go into closed session at 11:05 a.m.
CARRIED

Reconvene

Resolution No. C-2017-4196
MOVED by Councillor Dwight Tolton to go into regular session at 11:24 a.m.
CARRIED

5.G Regional Fire Service Report

Resolution No. C-2017-4197
MOVED by Councillor Ben Elfring that the report of Brian Schafer, Regional Fire Chief for the months of June and July, copies of which are attached to and forms part of these minutes be accepted.
CARRIED

6.A Finance – Accounts for Payment

Resolution No. C-2017-4198
MOVED by Councillor Tom Machacek that the accounts Batch 20984, 20997, 21001, 21022, 21029, 21035, 21054 & 21087 a copy of which is attached to and forms part of these minutes, be accepted as printed.
CARRIED

6.B Finance – Bank Reconciliation

Resolution No. C-2017-4199
MOVED by Councillor Ben Elfring that the Bank Reconciliation ending May 2017 be accepted as printed.
CARRIED

Resolution No. C-2017-4200
MOVED by Councillor Duff Dunsmore that the Bank Reconciliation ending June 2017 be accepted as printed.
CARRIED

Resolution No. C-2017-4201
MOVED by Councillor Bob Wallace that the Bank Reconciliation ending July 2017 be accepted as printed.
CARRIED

6.C Finance – Operating Financial Statement – June & July 2017

Resolution No. C-2017-4202
MOVED by Councillor Merrill Harris that the Operating Financial Statement ending June 2017 be accepted for information.
CARRIED

Resolution No. C-2017-4203
MOVED by Councillor Tom Machacek that the Operating Financial Statement ending July 2017 be accepted for information.
CARRIED

6.D Finance – Capital Transaction Report – June & July 2017

Resolution No. C-2017-4204
MOVED by Councillor Dwight Tolton that the Capital Transaction Report ending June 2017 be accepted for information.
CARRIED

Resolution No. C-2017-4205
MOVED by Councillor Ben Elfring that the Capital Transaction Report ending July 2017 be accepted for information.
CARRIED

8.A Other Business – Recommendation for Council Public Service Commendation

Resolution No. C-2017-4206
MOVED by Councillor Merrill Harris to commend the following individuals for exemplary public service related to a motor vehicle accident which occurred on July 21, 2017 and during which they performed commendable public service to their fellow citizens including:
-Mr. Braden Gertzen
-Mr. Erwin Claassen
-Anonymous
-Mr. J.P. Klassen
-Ms. Chantal Bacho
CARRIED

8.B Other Business – NRCB Notice of Decision – LA 04046A – Overweg Farms – NW 19-10-18

Resolution No. C-2017-4207
MOVED by Councillor Merrill Harris to accept the NRCB Notice of Decision – LA 04046A – Overweg Farms – NW 19-10-18 for information.
CARRIED

- 8.C Other Business – Vauxhall Rest Stop/Rest Area Conceptual Design
- Resolution No. C-2017-4208
 MOVED by Councillor Bob Wallace to adopt Conceptual Design Option 3 for the Vauxhall Rest Stop.
 CARRIED
- Resolution No. C-2017-4209
 MOVED by Councillor Bob Wallace that development of a plan for own force construction of the Vauxhall industrial park be initiated.
 CARRIED
- Recess for Lunch
- The meeting recessed for lunch at 12:08 p.m.
- Reconvene
- The meeting reconvened at 1:05 p.m.
- 8.D Other Business – Vauxhall Rest Area Request for Engineering Services
- Resolution No. C-2017-4210
 MOVED by Councillor Bob Wallace to approve the distribution of the engineering request for proposals for engineering services for the preliminary design of a proposed safety rest area with a closing date which will permit review of Council at its September 26, 2017 meeting.
 CARRIED
- 8.E Other Business – John Lukacs Tax Recovery Grazing Lease Assignment
- Resolution No. C-2017-4211
 MOVED by Councillor Merrill Harris to approve the assignment of the Tax recovery lease of NW and SW 14-13-18-W4 from John Lukacs to Virgin Farms Ltd (Randy Howg) in accordance with the assignment provisions of the TRL lease agreement.
 CARRIED
- 8.F Other Business – Grassy Lake Water Main Extension – Engineering Services Proposal
- Resolution No. C-2017-4212
 MOVED by Councillor Bob Wallace to approve the issuance of the engineering services proposal for the Grassy lake water main extension.
 CARRIED
- 8.G Other Business – Offer to Purchase – Lots 8-10, Block 17, Plan 4466AA
- Resolution No. C-2017-4213
 MOVED by Councillor Merrill Harris that Lots 8-10, Block 17, Plan 4466AA in Grassy Lake be sold to Bill and Elly Torsius, subject to approval of a Development Permit Application, entering into a Lot Sales Agreement, entering into a Utility Account, closure within 60 days and payment of the purchase price.
 CARRIED
- 7.A Correspondence – Taber Public Library
- Resolution No. C-2017-4214
 MOVED by Councillor Dwight Tolton to accept the letter from the Taber Public Library for information.
 CARRIED
- 7.B Correspondence – AAMDC Briefing on MGA Regulations – Batch Two
- Resolution No. C-2017-4215
 MOVED by Councillor Duff Dunsmore to accept the AAMDC Briefing on MGA Regulations Batch Two for information.
 CARRIED
- 8.H Other Business – Bylaw No. 1910 – Intermunicipal Framework Agreement – Village of Barnwell
- Resolution No. C-2017-4216
 MOVED by Councillor Ben Elfring that Bylaw No. 1910, being the MD of Taber – Village of Barnwell Intermunicipal Collaboration Framework Agreement Bylaw, be given 2nd Reading.
 CARRIED
- Resolution No. C-2017-4217
 MOVED by Councillor Dwight Tolton that Bylaw No. 1910, being the MD of Taber – Village of Barnwell Intermunicipal Collaboration Framework Agreement Bylaw, be given 3rd and Final Reading.
 CARRIED
- 8.I Other Business – Bylaw No. 1912 – Bylaw Officer Bylaw
- Resolution No. C-2017-4218
 MOVED by Councillor Tom Machacek that Bylaw No. 1912, being the Bylaw Officer Bylaw, be given 1st Reading.
 CARRIED
- Resolution No. C-2017-4219
 MOVED by Councillor Merrill Harris that Bylaw No. 1912, being the Bylaw Officer Bylaw, be given 2nd Reading.
 CARRIED
- Resolution No. C-2017-4220
 MOVED by Councillor Ben Elfring that Bylaw No. 1912, being the Bylaw Officer Bylaw, be given Unanimous Consent.
 CARRIED

Resolution No. C-2017-4221
MOVED by Councillor Dwight Tolton that Bylaw No. 1912, being the Bylaw Officer Bylaw, be given 3rd and Final Reading.
CARRIED

Resolution No. C-2017-4222
MOVED by Councillor Bob Wallace to appoint Mr. Dana Butler, Mr. Henry Peters and Mr. Kirk Hughes as bylaw officers of the MD of Taber in accordance with Bylaw No. 1912.
CARRIED

8.J Other Business – Election Contributions

Election contributions were discussed.

12. Adjourn

Resolution No. C-2017-4223
MOVED by Councillor Ben Elfring that the meeting adjourn at 2:18 p.m.
CARRIED

Reeve

Municipal Administrator

Report for Council

CAO Report – August 22, 2017

Council Meeting Business Completed from June 27, 2017 Meeting

- actively seek funding to promote the Prairie Gold potato potable water project
- ASB reviewing previous year costs related to waste water hauling from the MD of Taber municipal park and provide the information to the ASB.
- added leaseholder letter to the upcoming newsletter
- Development staff contacted Alberta Transportation to discuss the Vauxhall truck park project
- Development staff finalizing design for Vauxhall industrial development project
- Lands developed and forwarded correspondence indicating that the leaseholder must meet all leasehold conditions including all cattle must carry the registered brand of the leaseholder, AUM carrying capacity of the grassland must be respected, an evaluation of the current condition of the grassland will be undertaken to determine carrying capacity of the grassland for the 2017 and 2018 grazing periods.
- Council approved regional fire service operating guidelines #6 and #15 added to operational guidelines
- Signed Bylaw 1908 – municipal emergency management bylaw
- Notified GIS / IT Director that council has passed a resolution to authorize execution of an addendum to the RFS dispatch agreement to include the MD of Taber community peace officers including CPIC 2 access. Additionally council has authorized the purchase of the record management system as outlined in the memo.
- First reading of No. 1909 – Council code of conduct bylaw. Aided bylaw no. 1909 to July 11 council agenda
- added the VOB – MD of Taber ICF agreement to the July 12 meeting agenda
- set up a meeting of the MD of Taber SMRID committee / County 40 Mile and SMRID

Council Meeting Business Completed from July 11, 2017

- prepared a resolution and background information on the Cannabis act for the September 15, 2017 meeting of Foothills Little Bow
- prepared a letter of support on the TOT Cannabis Act resolution
- signed Bylaw 1909 – Council Code of Conduct
- placed Bylaw 1909 - councillor code of conduct in the newsletter
- tabled the opportunity south conference issue and request a delegation of the 'opportunity south conference' to the next meeting
- sent the letter to on the supercluster designation for Protein Innovations Canada
- added protein innovations Canada info to the website
- signed bylaw 1907 (amendment to land use bylaw – shipping containers in grouped country recreational land use districts as a discretionary use)
- forwarded copy of bylaw 1907 to the Oldman River regional services commission
- requested the RCMP attend the first monthly meeting of council to provide report
- forwarded the response on the HALO question from Sarah Hoffman to HALO, Mayors and Reeves of SE Alberta and SW Alberta, MLA's and the media
- Assessors developing a municipal strategy to address designated industrial property issue and to bring it back to council for review

Council Meeting Business Completed - August 8, 2017

- letter to MD of Willow creek appointing them as the managing partner for the 2018 ortho photo project
- staff to meet with landowner near Enchant to determine if the open ditch at SW 16-14-18-W4 may be replaced with a pipeline. A final recommendation back to Council to be made by staff before a final decision is made.
- will contact the Minister of Health to request a meeting at AAMDC or at any other time to discuss the HALO issue
- updating the website photos which reflect the intensify of agriculture in the MD of Taber

Report for Council

- notified Lethbridge chamber of commerce that the MD will sponsor and event at the Lethbridge Chamber of Commerce – Opportunity South' conference – specifically the "Coast to Coast" luncheon at a cost of \$5000. Acquire tickets for council to attend the conference as they notify the administrative clerk.
- Staff examining the taxiway extension to serve lots 3 and 4 at the Vauxhall airport to budget considerations for 2018 and to consider the use of municipal construction forces on this project
- lands undertaking leasehold assignments approved by council
- Paid the waterline repair bill and to split the cost equally among all 10 users who access water through the "Wiest" pipeline
- Fire service Schedule "A" added to Bylaw book – fees and services
- Sign first reading of Bylaw 1910 – MD – Village ICF agreement
- Added Cannabis Resolution to Foothills Little Bow association meeting for consideration
- Signed all 3 readings of MD – Town of Vauxhall ICF agreement
- reviewed MMGA regulations
- developing an RFP for a design consultant for the design of the Vauxhall Truck Park.
- Executing council resolutions pertaining to the west township 8 range 16 project:
 - authorization to execute the grant agreement with the province for the project
 - authorization to accept the request for proposal from Stantec consulting for the project and to enter into a services agreement with them
 - to set the date for the stakeholder meeting on September 14 at 10 a.m.
- letter to Municipal Affairs notifying them that the Municipal District of Taber will retain the responsibility for assessing designated industrial properties using the hybrid model under the guidance of the Provincial Assessor. Additionally a letter being prepared addressed to the Minister of Municipal Affairs as well as a resolution on the Designated Industrial Property issue for the Foothills Little Bow Association meeting.
- Lands and development staff in discussions with C&B solar for leasing of municipal land for a solar project

Staffing as of July 31, 2017

A total of 58 full time , 25 seasonal and 6 contractors, 2 RCMP contractor
12 District grader operators (9 full time 3 seasonal) 2 full time off on sick leave
5 Gravel crew (1 full time –4 seasonal)
4 Crusher crew (1 full time. 3 seasonal)
13 Construction crew 7 full time –6 seasonal)
6 Shop (6 full time)
3 Oiling Crew (1 full time (2 seasonal)
8 ASB (5 full time –3 seasonal)
2 Park (2 contracted)
5 Hamlet and Landfill (2 full time – 3 contracted)
3 Vauxhall Regional Water Treatment Plant Operator – 3 Highway 3 3 Vauxhall Regional Water 1 Assistant director, 2 operators
3 Highway 3 Regional Water 3 full time operators
2 By law Enforcement (1-contracted, 1 - hourly)
6 Administration clerical (3 full time , 1 seasonal term – 1 part time 1 – on sick leave)
1 Director of Corporate Services
1 Director of Public Works
1 Director of Planning and Infrastructure
1 Director of Municipal Lands and Leases
1 Administrator
3 Assessment - 2 Full time 1 part time student
3 GIS (2 full time – 1 contract)
4 Special projects (3 full time 1 seasonal)
1 Regional Fire Chief
1 Deputy Regional Fire Chief
1 Director of Hamlet's and Utilities

Other

- Work initiated on the 6 intermunicipal development plans with the County of Lethbridge, Vulcan County, Newell county, Cypress county, County of 40 Mile and Warner County was approved and that work may begin on the project.

Report for Council

- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal policy and procedures relating to operational matters
- Assessor position advertised in light of impending retirement of senior assessor in 2018
- Ongoing review of news and correspondence relating to Modernized Municipal Government Act and Regulations
- Vauxhall and District regional water services commission business – next meeting June 28
- Highway 3 Regional Water Services Commission – meeting May 26
- Reviewed correspondence received on numerous issues
- Addressed along with Director of Public works an unlawful use of municipal land issue
- Municipal Operations and Maintenance Facility construction business
- Foothills Little Bow Association business and planning for September 2017 meeting
- Policy development and review
- Development and Economic Development issues
- 2018 operational budget development
- As volunteer member of MD of Taber Regional Fire Department I attended 23 fire calls in June and July (6 during business hours)
- Management team and staff meetings
- Monthly municipal meetings
- Numerous other projects

Report for Council

Director of Public Works – August 2017

Construction

- | | |
|---|--------------------------------|
| • TWPR 8-4 from RR 17-4 to 17-2 (2 miles) | Completed |
| • RR 17-2 from TWPR 8-2 to 8-4 (2 miles) | August 1-25 |
| • TWPR 8-2 from RR 17-4 to 17-2 (2 miles) | Aug.28-Sept.22 |
| • RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) | September 25 - November |
| • MD Campus Site Preparation | Ongoing |
| • Clay capping (Division 6 and 7) | TBD |

Forecast

- | | |
|--|---------------------|
| • Capital Project Construction Schedule | May-November |
| • Design/survey work for construction projects | Ongoing |
| • Pit reclamation (Barrany and South Hays) | TBD |

Projects Crew

- | | |
|---|---------------------|
| • Oldman River - Boat launch | August 16-23 |
| • Culvert installations – construction projects | Ongoing |
| • Culvert maintenance and replacements (inventory list) | Ongoing |
| • Victoria and Ottawa Square – base preparation | Completed |
| • MD Campus Site – Water Line Installation | Completed |
| • Hays Irrigation Line Crossing | Completed |
| • Forks - Boat Launch | Completed |
| • Bridge inspections | Ongoing |

Forecast

- Construction projects and culvert maintenance

Gravel Crew

2017 Gravel schedule for March through November

Completed 215 of 400 miles

- | | |
|---|----------------------------------|
| • South MD Gravel Haul from Owens Pit (Start date: March 27) | Completed 75 of 75 miles |
| • South MD Gravel Haul from Barnwell Pit (Start date: July 4) | Completed 40 of 50 miles |
| • North MD Gravel Haul from Snake Pit (Start date: April) | Completed 45 of 55 miles |
| • North MD Gravel Haul from Copperfield Pit (Start date: June 26) | Completed 55 of 105 miles |

Forecast

- | | |
|--|--------------------------------|
| • South MD Gravel Haul from Forks Pit (Start date: Sept) | Completed 0 of 65 miles |
| • North MD Gravel Haul from Speaker Pit (Start date: Sept) | Completed 0 of 65 miles |

Report for Council

Maintenance Crew

- Victoria and Ottawa Square – base preparation **Completed**
- Gravel staging for Hays Projects (Victoria/Ottawa Squares) **Completed**
- ACP patch repairs and spray patching
- Vauxhall airport runway crack-filling

Forecast

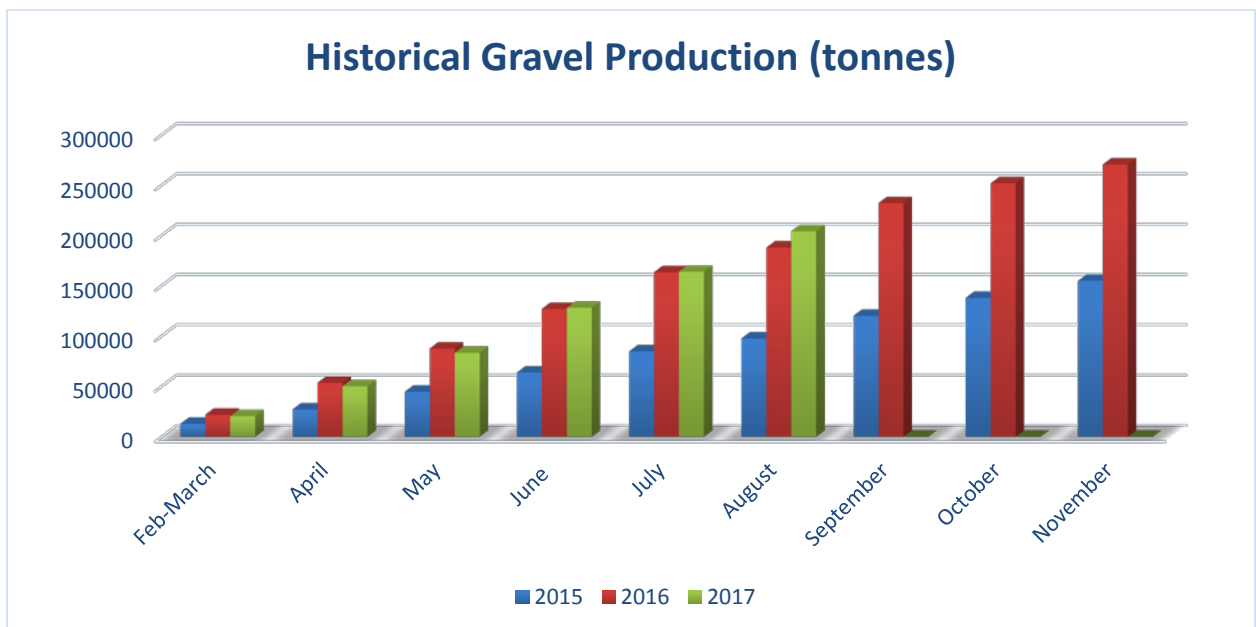
- Summer oil preparation and forecasting of supply quantities

Grader Districts

- Gravel road maintenance
- Calcium/MG30 applications **Completed (Spring/Fall)**
- Ongoing review of map for district gravelling for 2017 schedule

Crusher Crew

- Reti Pit gravel production **July 26 – Nov.30**
Gravel stockpiling: 24,000 tonnes of 1 inch as of August 18
(Production forecast 70,000 tonnes of 1 inch, 10,000 tonnes of 1 ½ inch)
- Speaker Pit gravel production **Completed**
Gravel stockpiling: 98,735 tonnes of 1 inch as of end of production
(Production forecast 80,000 tonnes of 1 inch)
- Barnwell Pit gravel production **Completed**
Gravel stockpiling: 58,935 tonnes of 1 inch
(Production forecast 60,000 tonnes of 1 inch)
- 2017 TOTAL gravel production – 181,670 tonnes of 1 inch, 0 tonnes of 1 ½ inch, 0 tonnes of 5/8
- Two shift rotation started in April and will run till end of September



Report for Council

Maintenance - Shop

- Major equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing (13 completed in July/August)
- Crusher – Jaw plates and Cone liner change
- Hays firehall - all equipment serviced and inspected scheduled in July
- Taber firehall - all equipment serviced and inspected scheduled in August
- Maintenance, servicing and equipment repairs ongoing

Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- Hired 1 new equipment operator beginning of July
- Superintendent completed Certificate in Municipal Management and Leadership
- Project Foreman completed Bridge Inspection Program certification

Capital Purchases

- | | |
|---|------------------|
| • 2 CPO Trucks | Completed |
| • 2017 John Deere graders | Completed |
| • 2017 Vauxhall Rescue Response Unit | Completed |
| • 2014 CAT D6N LGP dozer | Completed |
| • Rotary Mobile Equipment Lifts | Completed |
| • Trimble Survey equipment | Completed |
| • Track skid steer | Completed |
| • Taber and Grassy Lake Wildland Units | Completed |
| • Equipment pricing information being gathered for future years | |

Other

- Second Round of calcium applications
- 2017 Capital Project and Operations schedule maintenance
- 2017 Gravel Schedule maintenance – Scheduling
- 2017 equipment correspondence
- Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation
- Grading and gravelling review for evaluation of ongoing programs
- MD PW water trucks and staff assisting on regional fire calls

Report for Council

Director of Planning and Infrastructure – August 22nd, 2017

- Due to certain circumstances, water line project from Barnwell put on hold.
- Highway 3 and Range Road 17-1 intersection improvement started. Projected completion is mid Sep't. Will look for electrical contractor next to do street lighting on intersection for safety purposes.
- Taber Seed Cleaning Co-operative Ltd. have started some construction activity on new site at Grassy Lake site. Waiting for new titles at this time.
- There is a need for a 6" water-line extension to the Seed Cleaning site to meet fire code regulation. Will need engineered stamped drawings for this and am in process of getting cost estimate for this. Should have for council meeting.
- New shop is going along quite well. Walls up and most of roof on and will start pouring concrete floors hopefully week of Council meeting. Continuing site meetings every second Wednesday for project.
- Technical kick-off meeting for the Township 8 Range 16 drainage project is scheduled for afternoon of August 30th. Plans would be to sit down with consultant, Stantec Consulting LTD. and go through the project and what the scope of the project details will be. Important to have Stantec up to speed for stakeholder meeting schedule for September 14th at 2 p.m.
- Craig and I will be attending a full day workshop in Calgary regarding the Twinning of Highway 3 project on August 28th. Objectives are to come up with routing options I believe.
- Am getting a Request for Proposal for hiring an Engineering consultant for the Alberta Transportation/M.D. of Taber partnership of the construction of a truck rest stop adjacent to Vauxhall as per Council direction. Getting the final design for this is important as it will need to be tied into the development north of tracks. Working with Bonnie on the north portion as well.
- Have hired local contractor (Vauxhall) to do renovation at Vauxhall Regional Water Plant. Waiting for schedule.
- Hays street paving all complete.
- Inter-Municipal meetings with neighboring MD / Counties / Towns / Village are still on going. Currently, have met with Newell County (twice), Vulcan County, Town of Taber (preliminary meeting) and will be meeting with Cypress County on August 30th.
- Attended Sunset Solar Open House in Grassy Lake on August 16th.
- Attended meeting with Ab. Transportation staff in Lethbridge along with Bow River Irrigation District to discuss one of our current bridge file replacements that is directly tied into a project BRID are needing to do in the near future. Bridge File has been on our replacement list for some time however we have been waiting for BRID to decide upon changing the location of a drop structure immediately downstream from the bridge. Appears now is the time.
- Have been in discussions with Ab. Environment regarding dumping of garbage in a coulee side.

Report for Council

Director of Hamlets & Utilities – June/July 2017

Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly Bacteriological samples have been sent to the provincial lab.
- Performed the weekly and monthly monitoring of generator system.

June 08: Generator failed to switch from generator to grid power when the power bumps finished. Generator ran thru the night. Lost distribution system pressure; we then flushed hydrants 8,22 & the Fire Dept fill line. Grabbed 4 bac-t samples.

June 09: Delivered the bac-t samples up to Calgary to the Provincial Lab. All tests were negative for e-coli.

June 09: Had Across the Line Electric on site to troubleshoot the generator; found to be a phase on Fortis side out. Back onto grid power at 10:50.

June 12: Cummins tech was on site to verify if the generator was ok. Had shut down on a low coolant level.

June 19-21: Exercised the curb stops throughout the Hamlet.

July 06: Data Log meter due to reverse flow.

Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Fixed water meters thru out the month.
- Performed One Call requests.

June 02: 3-phase power alarm on south side.

June 04: A pin hole leak was detected the distribution header leaving the WTP.

June 05: Met with Imex at water plant to discuss what action to take to stop the leak on the distribution header.

June 06-16: Performed the directional flushing on the south side of Grassy Lake.

June 19-22: Performed the directional flushing on the north side of Grassy Lake.

June 20: Imex and Across the Line Electric were onsite to install a new PVC sleeve and a new flow transmitter on the section of distribution header.

June 26: Sent away 2nd drain samples from sewage lagoon to Exova Testing Group.

June 26: McGills was on site to unclog some culverts.

June 27-29: The discharge valve from the sewage lagoon was opened into local farmer's pond.

Report for Council

June 29: Integrity pump and Classic Hotshots were on site at the WTP to install rebuilt distribution pump.

July 04: Hawke Hydro Vac was on site to expose damaged main valve box and curb stop riser behind Sunshine Manor. Also, cleaned out lift stations.

July 05: Cleaned out and fixed some bent culverts throughout town.

July 11: Had a power bump at the plant.

July 19: installed new brass fitting/operating nut plus added an extension on fire hydrant.

Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Bi-weekly bacteriological samples have been sent to the provincial lab.

Public works' crew was onsite and replaced broken sewer line behind the Ag building. Miller excavating was onsite to expose the utility lines.

Started flushing ditches to irrigate the tree line.

A picnic table in memory of Kathy Wolfer was installed at the campground.

Bow Island Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to the provincial lab.

June 06: Had final inspection on the elevated walk-way.

June 09: Started using Lateral 20 to bring in raw water to the plant.

June 11: Finished repairs to SV601 diaphragm valve.

June 15: Alberta Environment was onsite to perform the annual inspection. Did very well on our inspection.

June 26: Installed a new solenoid valve on the chlorine gas system.

July 20: Switched water source from raw water reservoir to Lateral 20.

July 30: Replaced leaking solenoid valve FV 9265-A.

Report for Council

Vauxhall Regional Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to provincial lab.

June 01: Enabled DAF #2 and disabled DAF #1. Floc mixers were running rough.

June 06: Removed motors from floc mixers FLC 1311-1 & FLC 1312-1. Ran the motors to Hagen Electric to have serviced. They replaced the bearings.

June 06: Fortis was onsite to lower the voltage entering the plant to 599V from 627V.

June 29: Installed the motors on the floc mixers. Performed an oil change on both mixers. (FLC 1311-1 & FC 1312-1)

July 13: MPE was onsite to install the Transient Voltage Protection.

July 20-24: Filled raw water reservoirs.

Johnsons Addition

- Nothing to report pertaining to the project.

Report for Council

Director of Agricultural Services – August 2017

Hamlet Maintenance

- Lawn mowing in progress at all of our hamlets.
- Summer staff have been painting many places this past month
- Fixing sprinklers and trying to keep them operating

Landfills

- Parts finally in for the big door at the Hays landfill
- Enchant old seed cleaning plant has been hauled to the landfill and burned
- All landfill wood pits have been burned recently

Miscellaneous

- Grassy Lake now has a functioning used oil containment site behind the shop
- Lots of work being done at the Vauxhall Lions park

Report for Council

Director of Municipal Lands and Leases – August 2017

Tax Recovery Land

- Tax recovery grazing leases (12 of 15 signed)
- Lease compliance inspections and follow-up meetings with leaseholders
- Three pending tax recovery grazing lease assignments
- Letters sent to all TR leaseholders highlighting brand requirements, sub-letting, stock return forms, residency requirements, and AUM allocations.
- TR grazing lease invoicing submitted to accounting for invoicing

MD Leases

- Surrender of Patsy Deimuth cultivation lease.
- Request for cultivation lease assignment
- 27 of 34 MD grazing lease renewals now executed.
- Field inspections of grazing leases for lease term compliance.
- Letters sent to all MD grazing leaseholders highlighting brand requirements, sub-letting, stock return forms, residency requirements, and AUM allocations.
- MD grazing and MD cultivation lease invoicing submitted to accounting for invoicing

Oil and Gas:

- Ongoing administration of oil and gas surface rentals and lease reviews
- 17 active Surface Rights Board rental recovery applications (payment received for 4 leases from 2016)
- Several CNRL pipeline projects underway or completed.

Gravel:

- Hays Grazing SML:
 - Have received wildlife/wetland, vegetation, and historical resource consultant reports. Reports will be incorporated into reclamation plan and for pit, gravel pit lease amendment to follow once MD receives soils report.

Airports:

- Potential hangar development at Vauxhall airport
- Request for taxiway extension at Vauxhall airport
- Proposed September airport committee meeting

Report for Council

Meetings and Other:

- Tile drainage project consents
- MD newsletter article
- Native hay baling complete at Taber Shooting Foundation
- Grassy Lake subdivision easement agreements
- Vauxhall land subdivision and consolidation
- Solar company lease agreement review
- Twp 8 – Range 16 project, engineering consultant selection
- Various leaseholder requests for council consideration
- Oldman River boat launch construction completed by PW

Report for Council

Regional Fire Service – June 27, 2017

Regional Fire Service Calls for Service – January 1 to June 21, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	0/2	1/2	0/0	0/0	0/0	0/2
Grassy Lake	2/8	0/4	0/0	0/1	0/0	1/3
Hays	1/4	0/3	0/0	0/0	0/0	0/0
M.D. Regional	12/26	7/15	0/0	0/4	0/5	0/7
VRFD	2/8	2/7	0/2	0/1	0/5	0/2
Total Regional Fire Service	17/48	10/31	0/2	4/6	0/10	1/14

Total Month – 32 / YTD – 101 (Not including Inspections/Investigations)

Recruitment and Training

- MDFD – new Jr F/F from Barnwell, this makes four at MDFD.
- Enchant Fire gained a new F/F.
- MDFD setting up fall schedule for next 1001 level 1 and 2 courses. We are testing the new online version to see how it will work. One of the benefits is less travel for our hamlet members. They still have skills days to attend throughout the length of the course.
- HALO rescheduled in Taber due to weather.
- Around 100 citizens came out to see HALO when it was in Vauxhall, VRFD, Enchant and Vauxhall AHSEMS had members present.

Equipment and Facilities

- Barnwell rescue starting to be equipped, has Hazmat level A, B, and C suits,
- All vehicle capital projects have now been completed, all vehicles are in service and being utilized on calls.
- Three water proof lights were installed inside the training facility to make it easier for us to set up and take down and not have to do it in the dark.
- Panels and supplies for the ELT were ordered, waiting for arrival to stock the trailer.
- After July facility inspections at Enchant, Hays & Vauxhall, Jeremy and myself are working on having the exterior lights and interior fire bay lights at Enchant hall fixed.

Report for Council

Inspections and Public Education

-Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall, Cypress County, Town of Coaldale (pending council approval) and County of Newell (Pending council approval)

-Mutual Aid Agreements pending execution: Lethbridge County, Town of Picture Butte.

Community Events participated in

-Vauxhall and Barnwell parades. All departments represented at both parades.

-VFRD and Enchant Fire participated in the demo derby and VFRD did traffic control and spot fire control at the fireworks. A small grass fire started due to low exploding firework and the wind increased its size very quickly, we were there and prepared and had the out in less than 15 minutes. The plan in 2018 is to pre-burn the area for grass fire practice.

-VFRD toured k-3 students from Alcoma School through the Vauxhall station, it was their first time here and they enjoyed the tour and spraying water off the wildland unit.

-MDFD took part in Barnwell days and had 2 volleyball teams entered, spent the day in the park and attended their fireworks.

Other

-Vauxhall AHSEMS had 17 calls in the above time frame. Four EMT applicants will be interviewed for upcoming orientations.

-Tri-party QMP pre-approved by Safety Codes Council, all final paperwork has now been submitted to Safety Codes to receive their official stamp. The Tri-party QMP was also updated at the same time to increase our investigation record retention rate up to 10 years on file as our per SC audit.

-Bryce and Regional Chief attended an AFRRCS meeting with Chief Abela and G of A.

-A CISM defuse and debrief was set up for the MDFD members and one VFRD member who were on scene of the recent mvc w/fatality.

-Regional Chief attended the Town of Vauxhall's council meeting on July 17 to present the jr firefighter program as well as to ask them to purchase a new stove & pots/pans for the EMS crews that stay here at the hall. We also updated the Towns fire bylaw specifying the amount of fuel someone can store on their premise in town. Council approved the purchase as well as the bylaw revision and the Jr firefighter program.

Report for Council

Regional Fire Service – Aug 22, 2017

Regional Fire Service Calls for Service – January 1 to July 16, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	0/2	0/2	0/0	0/0	0/0	1/3
Grassy Lake	2/10	0/4	0/0	0/1	0/0	0/3
Hays	1/5	0/3	0/0	1/1	0/0	0/0
M.D. Regional	4/30	2/17	0/0	2/6	0/5	2/10
VRFD	2/10	2/9	0/2	0/1	0/5	0/2
Total Regional Fire Service	9/57	4/35	0/2	3/9	0/10	3/18

Total Month – 16 / YTD – 121 (Not including Inspections/Investigations)

Recruitment and Training

- MDFD two new members bringing them up to 33 members.
- Enchant fire lost two members but gained one new one and one Jr member.
- Grassy Lake another new member.
- Fall schedule for next 1001 level 1 and 2 courses. We are testing the new online version to see how it will work. One of the benefits is less travel for our hamlet members. They still have skills days to attend throughout the length of the course.
- 10 Regional members completed and passed a NFPA 1002 driver/operator fire course.
- Regional Chief will be applying for grant funding for fire training and Emergency management training through the OFC and AEMA.

Equipment and Facilities

- Barbed wire fence and gate were recently installed at the Regional Training Facility.
- Panels arrived for the new Emergency livestock trailer, the unit has been placed into service for use anywhere in the MD or by request from Mutual aid partners.
- Barnwell SCBA arrived as well as the SCBA masks for all departments that required them.
- Cabinets are being built for the Enchant Ford Wildland.
- One more sponsor for \$2500 came forward to help fund the new ELT trailer – more info to follow once it is official.

Report for Council

Inspections and Public Education

-Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall, Cypress County, Town of Coaldale (pending council approval) and County of Newell (Pending council approval)

-Mutual Aid Agreements pending execution: Lethbridge County, Town of Picture Butte.

Community Events participated in

- Deputy Regional Chief attended the ICI grand opening as well as the wind farm tour.

- Upcoming Cornfest parade plans and other Cornfest plans already in place. The Regional Fire departments will be selling a t-shirt to the public during the Cornfest days.

Other

-Tri-party QMP has officially been approved by the Safety Codes Council.

-Bryce, CPO Butler and Regional Chief attended an AFRRCS meeting with Chief Abela.

-Village of Barnwell has received their accreditation in the Fire discipline meaning we are now authorized to do inspections and investigations on their behalf in Village limits.

-Town of Vauxhall approved the Jr firefighter program for VRFD as well as the new stove purchase.

-Defuse and debrief were offered for the fire & ems members involved from July 21 mvc with fatality. Three members of the public were also defused on a separate basis.

-Recognition forms will also be filled out for the first three people on scene and sent to the appropriate organizations.