

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, June 27, 2017.

Attendance

Those present were:

Brian Brewin	- Reeve
Dwight Tolton	- Deputy Reeve
Merrill Harris	- Division 1 Councillor
Tom Machacek	- Division 2 Councillor
Ben Elfring	- Division 4 Councillor
Bob Wallace	- Division 5 Councillor
Duff Dunsmore	- Division 6 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Jeremy Wickson	- Jeremy Wickson
Jack Dunsmore	- Director of Planning & Infrastructure
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands & Leases
John Sinclair	- Director of Hamlets & Utilities
Ginger Rose	- Deputy Director of Hamlets & Utilities
Brian Schafer	- Regional Fire Chief
Candice Robison	- Administration Clerk

Resolution No. Agenda
Item #

1. Call to Order

Reeve Brian Brewin called the meeting to order at 9:05 a.m.

2. Agenda

Resolution No. MOVED by Councillor Bob Wallace that the agenda be as accepted with the following
C-2017-4079 additions:

6A – Accounts for Payment (Batch 20972)
8I – Negotiated Request for Proposals (NRFP) for Solar
8J – FCSS
8K – Barnwell School
8L – Economic Development – Vauxhall

CARRIED

3.A Minutes – June 13, 2017

Resolution No. MOVED by Councillor Tom Machacek that the minutes of the regular meeting of the
C-2017-4080 Municipal Council held on June 13, 2017 be accepted as presented.
CARRIED

5.A CAO Report

Resolution No. MOVED by Councillor Ben Elfring that the report of Derrick Krizsan, CAO, a copy of which is
C-2017-4081 attached to and forms part of these minutes be accepted.
CARRIED

5.B Jeremy Wickson – Director of Public Works

Resolution No. MOVED by Councillor Ben Elfring that the reports of Jeremy Wickson, Director of Public
C-2017-4082 Works, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.C Jack Dunsmore – Director of Planning & Infrastructure

Resolution No. MOVED by Councillor Ben Elfring that the report of Jack Dunsmore, Director of Planning and
C-2017-4083 Infrastructure, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

8.L Other Business – Economic Development Vauxhall

Resolution No. MOVED by Councillor Bob Wallace to actively pursue grant funding to promote the Prairie
C-2017-4084 Gold Potato project.
CARRIED

5.D John Sinclair – Director of Hamlets & Utilities

Resolution No. MOVED by Councillor Ben Elfring that the report of John Sinclair, Director of Hamlets &
C-2017-4085 Utilities, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.E Jason Bullock – Director of Agricultural Services

Resolution No. MOVED by Councillor Ben Elfring that the report of Jason Bullock, Director of Agricultural
C-2017-4086 Services, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

- Resolution No.
C-2017-4087
- MOVED by Councillor Bob Wallace to place the letter written to the leaseholders on the subletting and branding issue in the next MD newsletter.
CARRIED
- 5.F Brian Peers – Director of Municipal Lands and Leases
- Resolution No.
C-2017-4088
- MOVED by Councillor Ben Elfring that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED
- 9.A
& 8.G Delegation – Myron Machacek
- Myron Machacek was present to request from Council the opportunity to bid on some lease land that is up for sale.
- Resolution No.
C-2017-4089
- MOVED by Councillor Ben Elfring to approve the request of Myron Machacek to be deemed eligible to bid on a grassland lease because he is actively farming and ranching and maintains a residence in the MD of Taber and that he will be ineligible to hold any leaseland when not actively farming including custom farming arrangements, rental of farmland, sale of livestock, or when he leases or sublets his residence within the MD of Taber.
CARRIED
- 5.G Brian Schafer – Regional Fire Service
- Resolution No.
C-2017-4090
- MOVED by Councillor Merrill Harris that the report of Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED
- Closed Session
- Resolution No.
C-2017-4091
- MOVED by Councillor Ben Elfring to go into closed session at 10:45 a.m.
CARRIED
- Reconvene
- Resolution No.
C-2017-4092
- MOVED by Councillor Ben Elfring to go into regular session at 11:50 a.m.
CARRIED
- Recess for Lunch
- The meeting recessed for lunch at 11:50 a.m.
- Reconvene
- The meeting reconvened at 1:05 p.m.
- Reeve Brian Brewin left the meeting.
Deputy Reeve Dwight Tolton assumed the Chair.
- 9.C Delegation – Dick & Joyce Haney
- Dick and Joyce Haney were present to discuss their lease and read a statement.
- Resolution No.
C-2017-4093
- MOVED by Councillor Bob Wallace to accept the information provided by the leaseholder and to proceed based upon the previous correspondence provided to them.
DEFEATED
- Resolution No.
C-2017-4094
- MOVED by Councillor Merrill Harris to send the leaseholder a letter indicating that all cattle must carry the registered brand of the leaseholder, AUM carrying capacity must be respected and all leasehold conditions followed and to conduct an inspection of grass capacity.
CARRIED
- Recorded Vote: Councillor Ben Elfring and Councillor Bob Wallace opposed
Deputy Reeve Dwight Tolton, Councillor Merrill Harris, Councillor Duff Dunsmore, Councillor Tom Machacek in favor
- 6.A Finance – Accounts for Payment
- Resolution No.
C-2017-4095
- MOVED by Councillor Tom Machacek that the accounts Batch 20910, 20928, 20944 & 20972 a copy of which is attached to and forms part of these minutes, be accepted as printed.
CARRIED
- 6.B Finance – Bank Reconciliation
- Resolution No.
C-2017-4096
- MOVED by Councillor Duff Dunsmore that the Bank Reconciliation ending April 2017 be accepted as printed.
CARRIED
- 6.C Finance – Operating Financial Statement – May 2017
- Resolution No.
C-2017-4097
- MOVED by Councillor Merrill Harris that the Operating Financial Statement ending May 2017 be accepted for information.
CARRIED

	6.D	<u>Finance – Capital Transaction Report – May 2017</u>
Resolution No. C-2017-4098		MOVED by Councillor Merrill Harris that the Capital Transaction Report ending May 2017 be accepted for information. CARRIED
	8.E	<u>Other Business – Prairieview Seed Potatoes Ltd. Land Trade</u>
Resolution No. C-2017-4099		MOVED by Councillor Duff Dunsmore to reject the offer proposed from Prairieview Seed Potatoes Ltd. for a land trade. CARRIED
	8.F	<u>Other Business – Bruce Broderson Request – NW 10-12-18-W4</u>
Resolution No. C-2017-4100		MOVED by Councillor Tom Machacek to approve the request from Bruce Broderson to hay the pasture located at NW 10-12-18-W4 to address the alfalfa within the field to minimize the risk of bloating to his livestock baded upon the fact that this land was recently reestablished to grass from cultivation. CARRIED
	7.A	<u>Correspondence – Letter from Alberta Transportation</u>
Resolution No. C-2017-4101		MOVED by Councillor Bob Wallace to accept the correspondence from Alberta Transportation for information. CARRIED
	7.B	<u>Correspondence – Letter from Potato Growers of Alberta</u>
Resolution No. C-2017-4102		MOVED by Councillor Merrill Harris to accept the correspondence from the Potato Growers of Alberta for information. CARRIED
	7.C	<u>Correspondence – Letter from Stantec Consulting Ltd.</u>
Resolution No. C-2017-4103		MOVED by Councillor Tom Machacek to accept the correspondence from Stantec Consulting Ltd. for information. CARRIED
	7.D	<u>Correspondence – Taber & District Chamber of Commerce – Taber Parade</u>
Resolution No. C-2017-4104		MOVED by Councillor Merrill Harris to accept the Taber & District Chamber of Commerce correspondence for the taber parade for information. CARRIED
	7.E	<u>Correspondence – Letter from Alberta Transportation – Airport Expansion</u>
Resolution No. C-2017-4105		MOVED by Councillor Duff Dunsmore to accept the correspondence from Alberta Transportation indicating that the grant application for airport improvements has been rejected for information. CARRIED
	8.A	<u>Other Business – Bylaw No. 1908 – Municipal Emergency Management Bylaw</u>
Resolution No. C-2017-4106		MOVED by Councillor Tom Machacek that Bylaw No. 1908, being the Municipal Emergency Management Bylaw, be given 1 st Reading. CARRIED
Resolution No. C-2017-4107		MOVED by Councillor Duff Dunsmore that Bylaw No. 1908, being the Municipal Emergency Management Bylaw, be given 2 nd Reading. CARRIED
Resolution No. C-2017-4108		MOVED by Councillor Bob Wallace that Bylaw No. 1908, being the Municipal Emergency Management Bylaw, be given Unanimous Consent. CARRIED
Resolution No. C-2017-4109		MOVED by Councillor Merrill Harris that Bylaw No. 1908, being the Municipal Emergency Management Bylaw, be given 3 rd and Final Reading. CARRIED
	8.B	<u>Other Business – Operating Guidelines #6 – Health & Safety Program</u>
Resolution No. C-2017-4110		MOVED by Councillor Merrill Harris to adopt Regional Fire Service Operating Guidelines #6 – Health & Safety Program. CARRIED
	8.C	<u>Other Business – Operating Guidelines #15 – Personal Protective Equipment – Clothing</u>
Resolution No. C-2017-4111		MOVED by Councillor Bob Wallace to adopt Regional Fire Service Operating Guidelines #15 – Personal Protective Equipment – Clothing. CARRIED

- 8.D Other Business – Alberta Community Resilience Program
- Resolution No. C-2017-4112
 MOVED by Councillor Tom Machacek to proceed with the Alberta Community Resilience Program and to initiate the July 27 stakeholder meeting.
 CARRIED
- 8.H Other Business – Community Peace Officer Program – Technical Components Summary
- Resolution No. C-2017-4113
 MOVED by Councillor Bob Wallace to accept the Community Peace Office Program technical components summary and to negotiate for MD of Taber CPO dispatch with the Taber Police Service and to purchase the online record management system program.
 CARRIED
- 8.I Other Business – Negotiated Request for Proposals (NRFP) for Solar
- Resolution No. C-2017-4114
 MOVED by Councillor Bob Wallace to accept for information.
 CARRIED
- Resolution No. C-2017-4115
 MOVED by Councillor Ben Elfring to request information from C& B Solar on the proposed Taber solar project.
 CARRIED
- 8.J Other Business – FCSS
- FCSS building was discussed.
- 8.K Other Business – Barnwell School
- Resolution No. C-2017-4116
 MOVED by Councillor Ben Elfring to provide up to \$70,000.00 in matching funds with Village of Barnwell, Horizon School Division and others for the Barnwell school project.
 CARRIED
- Closed Session
- Resolution No. C-2017-4117
 MOVED by Councillor Bob Wallace that Bylaw No. 1909, being the Councillor Code of Conduct Bylaw, be given 1st Reading.
 CARRIED
- Resolution No. C-2017-4118
 MOVED by Councillor Merrill Harris to add the MD of Taber-Village of Barnwell ICF Agreement to July 12 joint meeting agenda.
 CARRIED
- Resolution No. C-2017-4119
 MOVED by Councillor Duff Dunsmore to permit the MD of Taber Regional Fire Service Firefighters Association to purchase t-shirts for fundraising purposes utilizing municipal funds provided the funds are repaid.
 CARRIED
12. Adjourn
- Resolution No. C-2017-4120
 MOVED by Councillor Ben Elfring that the meeting adjourn at 3:52 p.m.
 CARRIED

Reeve

Municipal Administrator

Report for Council

CAO Report – June 26, 2017

Council Business May 23, 2017

- Development staff issued Development permit 47-17 – Taber seed cleaning plant – construct a seed cleaning plant within Block 37, Plan 8210320. Construction of the plant – stripping of land underway.
- Meeting request to Alberta transportation sent for Vauxhall truck turnout
- Contract for intersection improvements on Highway 3 at RR 17-1 executed
- Reviewing development of a policy pertaining to leaseholders of municipally owned land who breach municipal bylaws and their continued access to municipally owned land.
- Added operational guideline #16 – firefighter assessment and firefighter rehab to fire service policy manual. All members advised.
- Sent letter to Mayors and Reeves of Southwest and Southeast Alberta as well as to the Southern Alberta Emergency Management Resource Sharing Agreement indicating that the agreement is flawed
- Executed purchase of 2 Community peace officer vehicles as outlined in the council agenda
- Equipment for both CPO vehicles ordered. Installation to be undertaken in July.
- Vauxhall and Taber legion scheduled as delegation at council meeting to receive memorial portraits
- Letter of support to the town of Taber to request a speed limit reduction to 60 km / hr from 80 km/hr on 864 between 50th street and 64th street.
- Executed bylaw 1906
- Executed RCMP memorandum of understanding for Community Peace officer
- Participated in 'EMS Days' event in the parking lot on May 26

Council Business June 13, 2017

- Sent letter to the Premier on Highway 3 twinning: Shannon Phillips, Highway 3 Association, Mayors and Reeves
- written concerns to electoral boundaries: size of district – distances / number of communities / school divisions, irrigation districts etc
 - register Brian for public hearing
 - prepare letter
- sent letter of support to the TID a letter of support in principle for a proposed solar project
- Contacted Coaldale to plan a joint council meeting for June 26 – evening meeting – 6-7 p.m.
 - highway 3 twinning
 - handibus opportunities
 - CPO
 - Fire mutual aid
- 1st reading for Bylaw No. 1907 – amend land use bylaw to make shipping containers a discretionary use in private commercial recreation land use districts
- Public hearing for Bylaw No. 1907 set for July 11 at 10:00 a.m.
- set up a meeting with the Village of Barnwell council to discuss matters of mutual concern
- Summarized and forwarded information for each enforcement order that is outstanding and provide the summary to Rowland Seeds / Rowland Farms
- Public works coordinating with Joe McNiven on the delivery of 200 cubic meters of recycled asphalt to the Vauxhall golf course for pathway improvements
- Notified MD infrastructure to add extra work to the Highway 3 / RR 17-1 intersection project to provide for a paved structure extending down to the south entrance of Grasslands subdivision.
- Notified the Town of Taber and indicate that the MD of Taber will support a Town of Taber application to host the 2018 southern Alberta summer games and will provide up to \$25,000 in funding for the event.
- Include \$25,000 budget for 2018 southern Alberta summer games
- Notified staff of the approved the sale of Lot 1, Block 12, Plan 0814255 to Jacob Klassen and Anna Blatz with usual conditions
- Notified office staff of the approved the sale of Lot 51, Block 47, Plan 1510055 to BJD Construction with usual conditions
- notified BRID that the MD accepts the meeting invitation of June 28, 2017 at 11:00 a.m. at the BRID office
- Next newsletter to advertise for a member of the subdivision and development appeal board
- Met with the SMRID and TID and Alberta Environment to discuss the west township 8 range 16 project in order to seek their input into the water act approval that the MD will be seeking to undertake the west township 8 range 16 project
- Staff developed and sent out notices to of the highway 3 twinning open house to residents in the Barnwell, Taber, Purple Springs area

Report for Council

- sent TEA a letter of support for their grant for a warm up building
- sent Handibus association a letter of support for their grant for a new handibus (125,000)
- Provided \$1000 in funding to Horizon School Division to fund the National Aboriginal Day event
- contacted SMRID and indicated that we will sign Yellow lake agreement
- Regional fire service coordinating community parades for summer
- met with Village of barnwell cao to discuss matters of mutual concern
- met with the Town of Vauxhall to discuss matters of mutual concern

Staffing as of May 31, 2017

A total of 58 full time , 25 seasonal and 6 contractors, 2 RCMP contractor
12 District grader operators (9 full time 3 seasonal) 2 full time off on sick leave
5 Gravel crew (1 full time –4 seasonal)
4 Crusher crew (1 full time. 3 seasonal)
13 Construction crew 7 full time –6 seasonal)
6 Shop (6 full time)
3 Oiling Crew (1 full time (2 seasonal)
8 ASB (5 full time –3 seasonal)
2 Park (2 contracted)
5 Hamlet and Landfill (2 full time – 3 contracted)
3 Vauxhall Regional Water Treatment Plant Operator – 3 Highway 3 3 Vauxhall Regional Water 1 Assistant director,
2 operators
3 Highway 3 Regional Water 3 full time operators
2 By law Enforcement (1-contracted, 1 - hourly)
6 Administration clerical (3 full time , 1 seasonal term – 1 part time 1 – on sick leave)
1 Director of Corporate Services
1 Director of Public Works
1 Director of Planning and Infrastructure
1 Director of Municipal Lands and Leases
1 Administrator
3 Assessment - 2 Full time 1 part time student
3 GIS (2 full time – 1 contract)
4 Special projects (3 full time 1 seasonal)
1 Regional Fire Chief
1 Deputy Regional Fire Chief
1 Director of Hamlet's and Utilities

Other

- Work initiated on the 6 intermunicipal development plans with the County of Lethbridge, Vulcan County, Newell county, Cypress county, County of 40 Mile and Warner County was approved and that work may begin on the project.
- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal policy and procedures relating to operational matters
- Assessor position advertised in light of impending retirement of senior assessor in 2018
- Ongoing review of news and correspondence relating to Modernized Municipal Government Act and Regulations
- Vauxhall and District regional water services commission business – next meeting June 28
- Highway 3 Regional Water Services Commission – meeting May 26
- Reviewed correspondence received on numerous issues
- Addressed along with Director of Public works an unlawful use of municipal land issue
- Municipal Operations and Maintenance Facility construction business
- Foothills Little Bow Association business and planning for September 2017 meeting
- Policy development and review
- Development and Economic Development issues
- 2017 Budget finalization
- As volunteer member of MD of Taber Regional Fire Department I attended 7 fire calls in May (3 during business hours)
- Management team and staff meetings
- Monthly municipal meetings
- Numerous other projects

Report for Council

Director of Public Works – June 2017

Construction

- TWPR 8-4 from RR 17-4 to 17-2 (2 miles) **May 22 - TBD**
- TWPR 8-2 from RR 17-4 to 17-2 (2 miles) **July/August**
- RR 17-2 from TWPR 8-2 to 8-4 (2 miles) **July/August**
- RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) **September - October**
- MD Campus Site Preparation **Ongoing**
- Clay capping (Division 6 and 7) **TBD**

Forecast

- Capital Project Construction Schedule **May-November**
- Design/survey work for construction projects **Ongoing**
- Pit reclamation (Barrany and South Hays) **TBD**

Projects Crew

- Victoria and Ottawa Square – base preparation **Completed**
- MD Campus Site – Water Line Installation **Completed**
- Hays Irrigation Line Crossing **Completed**
- Forks - Boat Launch **Completed**
- Bridge inspections **Ongoing**
- Oldman River - Boat launch **August 2017**
- Culvert installations – construction projects **Ongoing**
- Culvert maintenance and replacements (inventory list) **Ongoing**

Forecast

- Construction projects and culvert maintenance

Gravel Crew

- 2017 Gravel schedule for March through November **Completed 130 of 400 miles**
- South MD Gravel Haul from Owens Pit (Start date: March 27) **Completed 65 of 75 miles**
- North MD Gravel Haul from Copperfield Pit (Start date: June 26) **Completed 15 of 105 miles**

Forecast

- South MD Gravel Haul from Barnwell Pit (Start date: July 4) **Completed 5 of 50 miles**
- South MD Gravel Haul from Forks Pit (Start date: TBD) **Completed 0 of 65 miles**
- North MD Gravel Haul from Speaker Pit (Start date: TBD) **Completed 0 of 65 miles**
- North MD Gravel Haul from Snake Pit (Start date: TBD) **Completed 45 of 55 miles**

Report for Council

Maintenance Crew

- Victoria and Ottawa Square – base preparation **Completed**
- Gravel staging for Hays Projects (Victoria/Ottawa Squares) **Completed**
- Spray patching and cold mix patch repairs
- Vauxhall airport runway crack-filling

Forecast

- Summer oil preparation and forecasting of supply quantities

Grader Districts

- Gravel road maintenance
- Calcium/MG30 applications **Completed (Spring)**
- Ongoing review of map for district gravelling for 2017 schedule

Crusher Crew

- Speaker Pit gravel production **May 12 - July**
Gravel stockpiling: 64,000 tonnes of 1 inch as of June 23
(Production forecast 80,000 tonnes of 1 inch)
- Barnwell Pit gravel production **Completed**
Gravel stockpiling: 59,000 tonnes of 1 inch
(Production forecast 60,000 tonnes of 1 inch)
- 2017 TOTAL gravel production – 123,000 tonnes of 1 inch, 0 tonnes of 1 ½ inch, 0 tonnes of 5/8
- Two shift rotation started in April and will run till end of September

Forecast

- Reti production gravel forecast - 60,000 tonnes of 1 inch, 10,000 tonnes of 1 ½ inch
- Maintenance logging and production schedule preparation

Maintenance - Shop

- Major equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing (6 completed in June)
- Crusher – Jaw plates and Cone liner change
- Hays firehall - all equipment serviced and inspected scheduled in July
- Maintenance, servicing and equipment repairs ongoing

Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- 2 employees resigned, hired 1 new equipment operator

Report for Council

Capital Purchases

- 2 CPO Trucks - off the lot **Completed**
- 2017 John Deere graders **Completed**
- 2017 Vauxhall Rescue Response Unit **Completed**
- 2014 CAT D6N LGP dozer **Completed**
- Rotary Mobile Equipment Lifts **Completed**
- Trimble Survey equipment **Completed**
- Track skid steer **Completed**
- Taber and Grassy Lake Wildland Units **Completed**
- Equipment pricing information being gathered for future years

Other

- 2017 Capital Project and Operations schedule maintenance
- 2017 Gravel Schedule maintenance – Scheduling
- 2017 equipment correspondence
- Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation
- Grading and gravelling review for evaluation of ongoing programs
- Request from Viterra by Grassy Lake for grading maintenance and calcium application

Report for Council

Director of Planning and Infrastructure – June 27th, 2017

- Continuing on design portion only for water line from Barnwell as we are into this now. Will not be tendered out at this time.
- Waiting for word on pre-construction meeting for Highway 3 and Rge. Rd. 17-1 improvement. No schedule to report yet and have added extra work on Rge. Rd 17-1 into project.
- Taber seed Cleaning have started stripping at Grassy Lake site
- Dawson Wallace / Lafarge have started erecting new shop building. Latest schedule is to have walls up by mid-July. Starting to look like a building now.
- Met with stakeholder group (non-landowner committee) regarding kicking off the Township 8 Range 16 drainage project. RFP for engineering services planning on going out this week (with Council's approval).
- Open House for twinning of Highway 3 to be held on Thursday, July 29th. Will be taking Eng. firm and Ab. Transportation rep on tour earlier that day.
- Have been given go-ahead for Engineering / design for bridge files approved for replacement. All this work will be done by M.D. workforces
- Working platform at Bow Island for Highway 3 Water Commission is completed.
- Hays street paving started week of May 15th. Contractor finished all they could do and will be back in early July to finish project.
- Inter-Municipal meetings with neighboring MD / Counties / Towns / Village are still on going. Currently, have met with Newell County and one preliminary meeting with the Town of Taber a couple of months ago.
- Continue to get calls from Solar Energy groups regarding setting up solar projects in M.D.

Report for Council

Director of Hamlets & Utilities – May 2017

Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly Bacteriological samples have been sent to the provincial lab.
- Performed the weekly and monthly monitoring of generator system.
- Hamlet Foreman has been involved with the operation of the Vauxhall Regional Water Plant.
- May 04: Installed yard hydrant meters for consumers.
- May 10: Installed meter and turned on services for the Historical Society.
- May 17; Replaced meter and turned on services to 425 Melba Ave.
- May 25: Flushed sewer main "A" after the May long weekend.
- May 31: Town of Vauxhall was onsite to sweep the streets.

Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Fixed water meters thru out the month.
- Performed One Call requests.
- Constructed new entry way to the WTP.
- May 09: Installed rebuilt sump pump behind MD shop and had Across the Line Electric onsite to rewire pump.
- May 11: Installed a lift and valve cover on open valve.
- May 15: Opened up discharge valve into local farmer's pond for irrigation.
- May 24-25: McGills performed sewer flushing program within the Hamlet.
- May 30: Integrity Pumps and Classic Hot Shot were onsite to pull pump #3. It needs to be rebuilt.

Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Local contractor removed broken sidewalks.
- Local contractor replaced sidewalks and curbs in Hamlet.

Bow Island Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to the provincial lab.
- May 1-3: Repaired the fence at the raw water reservoir.
- May 02: IMEX onsite to take measurements on the elevated walkways.
- May 15: IMEX onsite to construct part 1 of the elevated walkway.
- May 22: Changed to Lateral 20 from the raw reservoir to feed the plant.
- May 28: Replaced ball valves on Hypo line; was leaking back into Train #1.
- May 30: Replaced ball valves on Hypo line for preventative maintenance.
- May 31: IMEX was onsite to build the upper platform and walkway.

Report for Council

Vauxhall Regional Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to provincial lab.
- May 8-15: Filled the raw water reservoirs.
- May 10-15: Flushed the Hays' Transmission Line.
- May 05: MPE and Across the Line Electric were onsite to install the new UPS .
- May 18: MPE and Across the Line Electric were onsite to hard wire the analog control of HLP 1701.
- May 18: Integrity Pump was onsite to replace packing on HLP 1702.
- May 19: Replaced a control board and fuses in the sc1000 located on the distributions analyzers.
- May 23: Integrity Pump was onsite to inspect and replace packing on HLP 1701, 1703 & 1704. Also, LLP 1101 & 1102.
- May 31: DMT Mechanical was onsite to finish the repair on boiler "A".

Johnsons Addition

- Nothing to report pertaining to the project.

Report for Council

Director of Agricultural Services – June 2017

Hamlet Maintenance

- Lawn mowing in progress at all of our hamlets.
- Spent time in Hays cleaning up broken trees after that huge wind storm a few weeks ago.
- Spent time in Hays getting ready for their anniversary part.
- Spent time in Enchant getting their community ready for the churches 100th anniversary.
- Now spending time around the Vauxhall area getting ready for their July 1st celebrations.

Landfills

- Parts finally in for the big door at the Hays landfill

Miscellaneous

Report for Council

Director of Municipal Lands and Leases – June 2017

Tax Recovery Land

- Tax recovery leases continue to be executed (9 of 15 signed)
- Lease compliance inspections and follow-up meetings with leaseholders
- Pending Tax Recovery grazing lease assignments

MD Leases

- Sale completed for SE 13-14-20. Funds received.
- 24 of 34 MD grazing lease renewals now executed.
- Field inspections of grazing leases for lease term compliance.
- Letter sent to all grazing leaseholders to remind them familiarize themselves with their leases term conditions specifically in regards to cattle branding, sub-letting, grazing stock return forms, residency requirements, and AUM allocation.
- Letters sent to select M.D. cultivation leaseholders to request information about lease compliance.

Oil and Gas:

- Ongoing administration of oil and gas surface rentals and lease reviews
- 17 active Surface Rights Board rental recovery applications (a few of Tuscany wells now been transferred to the Orphan Wells Association for reclamation)
- Negotiations with CNRL for missed 2016 rentals from newly acquired Chinook Energy wells (replaced Chinook surface leases with CNRL leases).
- Sanling Energy has sent letters requesting 50% reductions in surface rent for non-producing wells

Gravel:

- Hays Grazing SML:
 - Have received wildlife/wetland consultant report, soils, vegetation, and historical, resource forthcoming for reclamation plan and lease ammendment

Airports:

- Letters to leaseholders about storage outside of hangars
- Letter to plane owner to have plane removed from premises by August 31st
- Low maintenance landscaping completed around terminal building.
- New windsock installed at Vauxhall airport

Report for Council

Meetings and Other:

- Subdivision approved for BRID land for Vauxhall Regional Water Commission- survey requested
- Survey completed for Grassy Lake subdivision
- Drainage project consents
- Drainage easement for Public Works project in Hays now registered and consideration paid.
- Land transfer and transfer of caveat for BRID ditch in Enchant now registered with land titles
- SMRID meeting in regards to invasive zebra and quagga mussels
- Review of crossing agreements for regional water lines
- Prairie Conservation Forum spring meeting and tour
- Twp 8 – Range 16 drainage project involvement
- Various leaseholder requests for council consideration
- County of Newell hosted Weed School
- SolarKraft Open House for Vauxhall Project

Report for Council

Regional Fire Service – June 27, 2017

Regional Fire Service Calls for Service – January 1 to June 21, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	1/2	1/1	0/0	0/0	0/0	1/2
Grassy Lake	1/6	2/4	0/0	1/1	0/0	2/2
Hays	2/3	1/3	0/0	0/0	0/0	0/0
M.D. Regional	5/14	2/8	0/0	2/4	3/5	2/7
VRFD	2/6	1/5	0/2	1/1	0/5	1/2
Total Regional Fire Service	11/31	7/21	0/2	4/6	3/10	6/13

Total Month – 31 / YTD – 83 (Including 10 Inspections/Investigations)

Recruitment and Training

- This month: MDFD x 2 new members.
- HALO was here Monday June 26 for training, MDFD will also be booked for a date in July.
- MDFD Chief will be attending Grassy Lake training night June 28 to assist with their new vehicle X tools.
- Hays fire will be holding an open house after the parade to assist in recruiting regular members and any Jr. firefighters.
- MDFD holding NFPA pump ops course
- Two members from Hays are in the MDFD pump op course being held at MDFD.
- Officers from Enchant, Hays and VRFD will be participating in an upcoming NFPA 1041 Instructor level 1 course held in Vauxhall. MDFD will announce dates for the south departments at a later date. We decided to run two separate times to save all of the driving for the members keeping them closer to their home base.
- MDFD toured the Taber airport with Shaun Kinniburgh as well as went over our grass fire guideline when using and calling in airplane support.

Equipment and Facilities

- MDRFD wildland in operation, Grassy Lake switch over happens Monday June 26, should be back in their hall in operation by June 28. CTM will finish final tool box light install on both units as well as finish wiring in Grassy Lake immobile unit on June 27.
- Enchant ladder rack was installed on top of their engine, Enchant fire also completed hose testing on all of their fire hose.

Report for Council

- Patchman has completed all fire vehicles and the Emergency Livestock trailer. The trailer will be in service very soon. Photos on P drive for viewing.
- Grassy rescue refurb with scene lights has also been completed and the vehicle is now back at their hall and in service.
- Grassy Lake received their new fire boots.
- Hays received their new fire hose drying rack.
- Painting of the upstairs meeting room at Hays has been completed.
- Enchant had the ladder rack installed on their engine

Inspections and Public Education

- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall and Cypress County.
- Mutual Aid Agreements pending execution: Town of Coaldale, Lethbridge County, Town of Picture Butte, Newell County
- MDFD inspected x 3 inspections of schools and commercial business.

Community Events participated in

- Hays Parade and upcoming Vauxhall, Barnwell and Taber parades.
- Hays Chief Yaroslowsky will be the parade marshal for the Hays parade.
- MDFD, Enchant & VRFD attended the Taber EMS week held behind the admin office.
- VRFD hosted two groups of kindergarten kids from VES for their annual fire hall tour, Alcoma School will also be visiting June 27.

Other

- Vauxhall AHSEMS had 13 calls in May. AHS hired three more volunteers as casuals in the west zone. Two applicants will be interviewed in July for September orientation.
- Operational guidelines #06 & #15 have been updated to include needle stick and blood exposure injuries, attached to today's agenda.
- Tri-party QMP pre-approved by Safety Codes Council, all final paperwork has now been submitted to Safety Codes to receive their official stamp. The Tri-party QMP was also updated at the same time to increase our investigation record retention rate up to 10 years on file as our per SC audit.
- Regional Chief / DEM attended a meeting at the Town of Vauxhall with AEMA and Town CAO and Asst. CAO regarding the Towns emerg plan. Two new policies were recommend since FT Mac incident. Receiving donations during disaster events and criminal record checks being required for all volunteers. AEMA recommends only receiving cash for such events. There are two warehouses in Edmonton still full of used clothing and furniture. I have updated the MD of Taber Emergency plan bylaw included in today's agenda. The new tri-party emerg plan is still in progress.
- VRFD recently received \$26,500 in donations towards our classroom project for our training facility. Thank you to Richardson Pioneer Foundation and Fortis Alberta for their generous donations to this project. Official photo op with Richardson to follow.
- Chiefs Schafer, Bruyere and Hughes attending the Alberta Fire Chiefs conference and trade show in Red Deer June 10-14. The standalone courses this year were of good

Report for Council

quality and education this year as usual. Our main speaker was DC Frank Viscuso from New Jersey, he was excellent!

-I implemented the setup of auto immobile for Enchant, Grassy Lake and Hays. When a call comes in for them all of their units will receive the immobile info whether they roll that unit or not. It will assist TPS by not having to wait for us to tell them what vehicles need to roll, the call info should be there waiting on the computers when the members arrive at the hall. A mutual aid call will still be requested by specific units. This does not apply to MDFD or VRFD.

-Grassy Lake finishing off their society paperwork.