

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, May 23, 2017.

Attendance

Those present were:

Brian Brewin	- Reeve
Dwight Tolton	- Deputy Reeve
Tom Machacek	- Division 2 Councillor
Ben Elfring	- Division 4 Councillor
Bob Wallace	- Division 5 Councillor
Duff Dunsmore	- Division 6 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Jeremy Wickson	- Director of Public Works
Jack Dunsmore	- Director of Planning & Infrastructure
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands & Leases
John Sinclair	- Director of Hamlets & Utilities
Brian Schafer	- Regional Fire Chief
Candice Robison	- Administration Clerk
Nikki Jamison	-Taber Times

Bob Wallace – 9:16 a.m.

Absent: Merrill Harris

Resolution No.

Agenda
Item #

1. Call to Order

Reeve Brian Brewin called the meeting to order at 9:02 a.m.

2. Agenda

Resolution No.
C-2017-4003

MOVED by Councillor Tom Machacek that the agenda be as accepted with the following additions:

6A – Accounts for Payment (Batch 20906)

6B – Bank Reconciliation

8E – 2017 CPO Truck Units – Additional Information

CARRIED

3.A Minutes – May 9, 2017

Resolution No.
C-2017-4004

MOVED by Councillor Duff Dunsmore that the minutes of the regular meeting of the Municipal Council held on May 9, 2017 be accepted as presented.

CARRIED

8.C Other Business – DA 47-17 – Taber Seed Cleaning Plant – Direct Control

Resolution No.
C-2017-4005

MOVED by Councillor Ben Elfring that Development Application No. 47-17 be approved subject to the following conditions:

1. The applicant is responsible for obtaining a building permit prior to commencement, and all other applicable safety code permits (gas, electrical & plumbing) from an accredited inspection agency (list enclosed) AND COPIES OF ALL APPLICABLE SAFETY CODE PERMITS MUST BE PROVIDED TO THE MD OFFICE.
2. The applicant must contact Alberta One-Call (1-800-242-3447) to locate existing utility lines prior to commencement.
3. All development must be set back at least 150 feet from the centre line of the MD road in compliance with Land Use Bylaw No. 1722.
4. The applicant is responsible for obtaining a roadside development permit from Alberta Transportation (403-381-5426) prior to construction.
5. The applicant must provide to the M.D. of Taber Office a detailed floor plan of the plant for assessment purposes.

CARRIED

Resolution No.
C-2017-4006

MOVED by Councillor Dwight Tolton to approve occupancy of the property prior to completion of subdivision and formal transfer of ownership.

CARRIED

5.C Jack Dunsmore – Director of Planning & Infrastructure

Resolution No.
C-2017-4007

MOVED by Councillor Duff Dunsmore that the report of Jack Dunsmore, Director of Planning and Infrastructure, a copy of which is attached to and forms part of these minutes be accepted.

CARRIED

Resolution No.
C-2017-4008

MOVED by Councillor Dwight Tolton to write a letter to Darren Davidson and Jerry Lau – Alberta transportation to request partnership with Alberta transportation on Vauxhall truck turnout including:

- any improvements ab trans required for access to the property from the highway if needed
- washroom facility
- improvements to the 5 acre parking lot to facilitate truck parking (storm water improvements, grading and graveling as required)
- request a meeting to discuss this matter with council representatives

CARRIED

	8.K	<u>Other Business – Highway 3 Intersection Improvements Tender Summary</u>
Resolution No. C-2017-4009		MOVED by Councillor Tom Machacek to approve the award of the Highway 3 intersection improvements at RR 17-1 to Tollestrup Construction for \$210,555.00. CARRIED
	5.A	<u>CAO Report</u>
Resolution No. C-2017-4010		MOVED by Councillor Duff Dunsmore that the report of Derrick Krizsan, CAO, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.B	<u>Jeremy Wickson – Director of Public Works</u>
Resolution No. C-2017-4011		MOVED by Councillor Duff Dunsmore that the reports of Jeremy Wickson, Director of Public Works, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.D	<u>John Sinclair – Director of Hamlets & Utilities</u>
Resolution No. C-2017-4012		MOVED by Councillor Duff Dunsmore that the report of John Sinclair, Director of Hamlets & Utilities, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.E	<u>Jason Bullock – Director of Agricultural Services</u>
Resolution No. C-2017-4013		MOVED by Councillor Duff Dunsmore that the report of Jason Bullock, Director of Agricultural Services, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.F	<u>Brian Peers – Director of Municipal Lands and Leases</u>
Resolution No. C-2017-4014		MOVED by Councillor Duff Dunsmore that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	8.D & 8.J	<u>Other Business – Tax Recovery Leaseholder Assignments</u>
		Reeve Brian Brewin declared conflict & Deputy Reeve Dwight Tolton assumed the Chair
Resolution No. C-2017-4015		MOVED by Councillor Bob Wallace to suspend re-signing of grazing leases with individuals with enforcement orders. CARRIED
		Reeve Brian Brewin assumed Chair
Resolution No. C-2017-4016		MOVED by Councillor Bob Wallace to instruct administration to prepare a policy pertaining to leaseholders of municipally owned land who breach municipal bylaws and their continued access to municipally owned land. CARRIED
Resolution No. C-2017-4017		MOVED by Councillor Bob Wallace to approve the leasehold assignment consolidations for any leaseholders who are not subject to an enforcement order which would include Bruce Broderson, James and Cindy Welsh, and Stanley Machacek provided all lease conditions for assignment are met. CARRIED
	5.G	<u>Brian Schafer – Regional Fire Service</u>
Resolution No. C-2017-4018		MOVED by Councillor Duff Dunsmore that the report of Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	8.B	<u>Other Business – Operating Guideline #16 – Firefighter Assessment/Firefighter Rehab</u>
Resolution No. C-2017-4019		MOVED by Councillor Bob Wallace to approve Operating Guideline #16 – Firefighter Assessment and Firefighter Rehab. CARRIED
	8.F	<u>Other Business – Southern Alberta Emergency Management Resource Sharing Agreement</u>
Resolution No. C-2017-4020		MOVED by Councillor Bob Wallace to send a letter to Mayors and Reeves of Southwest and Southeast Alberta requesting a regional committee be established which includes elected officials and administrators to undertake the development of a new resource sharing agreement. CARRIED

- 6.A Finance – Accounts for Payment
- Resolution No. C-2017-4021
 MOVED by Councillor Ben Elfring that the accounts Batch 20865, 20876, 20882, 20895 & 20906 a copy of which is attached to and forms part of these minutes, be accepted as printed.
 CARRIED
- 6.B Finance – Bank Reconciliation
- Resolution No. C-2017-4022
 MOVED by Councillor Tom Machacek that the Bank Reconciliation ending March 2017 be accepted as printed.
 CARRIED
- 6.C Finance – Operating Financial Statement – April 2017
- Resolution No. C-2017-4023
 MOVED by Councillor Duff Dunsmore that the Operating Financial Statement ending April 2017 be accepted for information.
 CARRIED
- 6.D Finance – Capital Transaction Report – April 2017
- Resolution No. C-2017-4024
 MOVED by Councillor Bob Wallace that the Capital Transaction Report ending April 2017 be accepted for information.
 CARRIED
- 8.E Other Business – 2017 Community Peace Officer Truck Units
- Resolution No. C-2017-4025
 MOVED by Councillor Ben Elfring to proceed with purchasing two Community Peace Officer vehicles and to authorize the outfitting of additional equipment for both trucks.
 CARRIED
- 7.E Correspondence – Letter from Vauxhall Golf & Country Club
- Resolution No. C-2017-4026
 MOVED by Councillor Dwight Tolton to table the request from the Vauxhall Golf & Country Club for further information and to have them attend as a delegation at an upcoming meeting.
 CARRIED
- 7.A Correspondence – Letter from MLA Grant Hunter
- Resolution No. C-2017-4027
 MOVED by Councillor Bob Wallace to accept for information and to indicate that the MD of Taber is not prepared to pay the market price for the former FCSS Building and will only be interested in supporting a nominal sum purchase.
 CARRIED
- 7.B Correspondence – Letter from Enchant Golf Club Association
- Resolution No. C-2017-4028
 MOVED by Councillor Dwight Tolton to accept the letter from Enchant Golf Club Association for information.
 CARRIED
- Resolution No. C-2017-4029
 MOVED by Councillor Bob Wallace to accept the email from the Hays Lions Park for information.
 CARRIED
- 7.C Correspondence – Letter from Lethbridge Military Museum – Military Museum Mural Panel
- Resolution No. C-2017-4030
 MOVED by Councillor Ben Elfring to approve the purchase of two portraits, one for the Taber Legion and one for the Vauxhall Legion.
 CARRIED
- 9.A Delegation – Town of Taber
- Mayor Andy Prokop was present to provide an update.
- Resolution No. C-2017-4031
 MOVED by Councillor Ben Elfring to provide a letter of support to the Town of Taber to request a speed limit reduction to 60 km / hr on Highway 864 between 50th street and 64th street.
 CARRIED
- Adjourn for Lunch
- The meeting adjourned for lunch at 12:12 p.m.
- Reconvene
- The meeting reconvened at 12:56 p.m.
- 7.D Correspondence – Letter from St. Mary's School
- Resolution No. C-2017-4032
 MOVED by Councillor Ben Elfring to accept the correspondence from St. Mary's School for information.
 CARRIED

- 8.A Other Business – Vauxhall Pool Grand Opening
- Resolution No. C-2017-4033
 MOVED by Councillor Dwight Tolton to accept the Vauxhall Pool Grand Opening for information.
 CARRIED
- 8.G Other Business – Operations Strategy Branch – RCMP Taber Detachment 2016 Crime Statistics
- Resolution No. C-2017-4034
 MOVED by Councillor Tom Machacek to accept the RCMP Taber Detachment 2016 Crime Statistics for information.
 CARRIED
- 8.H Other Business – Bylaw No. 1906 – Community Peace Officer Bylaw
- Resolution No. C-2017-4035
 MOVED by Councillor Bob Wallace that Bylaw No. 1906, being the Community Peace Officer Bylaw, be given 1st Reading.
 CARRIED
- Resolution No. C-2017-4036
 MOVED by Councillor Tom Machacek that Bylaw No. 1906, being the Community Peace Officer Bylaw, be given 2nd Reading.
 CARRIED
- Resolution No. C-2017-4037
 MOVED by Councillor Ben Elfring that Bylaw No. 1906, being the Community Peace Officer Bylaw, be given Unanimous Consent.
 CARRIED
- Resolution No. C-2017-4038
 MOVED by Councillor Dwight Tolton that Bylaw No. 1906, being the Community Peace Officer Bylaw, be given 3rd and Final Reading.
 CARRIED
- 8.I Other Business – Memorandum of Understanding – RCMP & MD of Taber – CPO
- Resolution No. C-2017-4039
 MOVED by Councillor Bob Wallace to enter into the Memorandum of Understanding with the RCMP.
 CARRIED
- 8.L Other Business – Town of Vauxhall Request
- Resolution No. C-2017-4040
 MOVED by Councillor Bob Wallace to setup a joint Council meeting with the Town of Vauxhall and Village of Barnwell to discuss ICF plan development.
 CARRIED
- Closed Session
- Resolution No. C-2017-4041
 MOVED by Councillor Tom Machacek to proceed with undertaking an RFQ for engineering queries for the West Township 8 Range 16 program as outlined and that the total project costs not exceed the grant amount.
 CARRIED
- Resolution No. C-2017-4042
 MOVED by Councillor Bob Wallace to require the Vauxhall Cemetery columbarium to be completely located in the cemetery boundaries.
 CARRIED
12. Adjourn
- Resolution No. C-2017-4043
 MOVED by Councillor Ben Elfring that the meeting adjourn at 1:55 p.m.
 CARRIED

Reeve

Municipal Administrator

Report for Council

CAO Report – April 25, 2017

April 25, 2017 Council Meeting

- Notify Town of Vauxhall that the vauxhall cemetery board coming back to their council
- Memo to Brian Schafer cc: Jeremy – council has passed a motion to donate the surplus fire truck to the Vauxhall fire training facility to be used as a live fire training prop.
- Infrastructure examining options for Barnwell reservoir:
 - determine best location for a new reservoir
 - water conveyance acres required by MD of Taber
 - provide recommendations back to council
- Director of Agricultural Services notified that Council has approved the residing of the Hays Campground camp kitchen
- Director of Lands notified of the Council decision regarding the leasehold rights for NE 5-12-17-W4
- Director of Lands notified of the Council decision regarding award of leasehold rights tender to Kim Oseen Farms for NW 4-12-17-W4 for a sum of \$15000.
- Regional Fire Chief working with the Village of Barnwell for pioneer days – traffic control for fun run, parade participation, static display at park during afternoon and fire service for fireworks
- Director of Lands notified that Council has accepted the BRID letter pertaining to the provision of land for the Vauxhall regional water service commission. Please initiate the subdivision process
- Clerical and finance staff notified of Council's resolution setting new utility charges for 2017 as attached effective May 1, 2017.
- Barnwell fire partnership committee established. First meeting in the coming month to review ongoing work for establishment of satellite hall in Barnwell. Benefits already accruing – notified by local MD business in Barnwell area of lower insurance rates.
- Public Works and Hamlets notified of Council's resolution to post the 3rd street in Grassy lake between 877 and Chapman Avenue as a playground zone pursuant to the MD of Taber speed control bylaw.
- Annual general meeting agenda and information distributed for the April 25 meeting
- Commemorative plaque to the Enchant Evangelical Church commemorating their 100th anniversary being prepared.

May 9, 2017 - Council Business

- Notified Taber and District Community Adult Learning that the MD of Taber will provide \$876.00 plus GST in funding for the 2017 Newcomers Guide
- Contacted Michelle Nevil – Principal of St. Pats school to request information on a breakdown on cash and in-kind costs which amount to \$300,000 in planned improvements
- ASB and Public Works to Enchant Seed Cleaning Association who plans to begin demolition of the seed cleaning plant in early July in order to coordinate the delivery of demolition material to the enchant landfill including wood, concrete and steel.
- Director of Lands notified of council's resolution to authorize the execution of a tax recovery lease agreement with John Lucas for NW and SW 14-13-18-W4 and to authorize a one time assignment fee of \$150 to a new leaseholder provided the transfer is completed within 60 days from the lease agreement with John Lucas. Please forward a letter to Mr. Lucas notifying him of this council decision.
- Director of Lands notified of council's resolution authorizing Wenbourne Ranching Ltd to approve the reseeded request for NE 5-12-17-W4 and to adjust the rent accordingly.
- Director of Lands notified of council's resolution to deny the request from Kim Oseen to convert tax recovery grassland located on NW 22 and NW 23-11-17-W4 to cultivation based upon the current MD of Taber policy to preserve grassland.
- Regional and Deputy Regional Fire Chiefs notified of Council's decision to approve the Jr. Firefighter program for a 1 year trial period with renewal conditional upon a successful year and receipt of a report to council after one year on the program's effectiveness.

Report for Council

- Finance notified of Council's resolution to support the Alberta Entrepreneurship camp by providing one \$650 sponsorship for one MD youth and a \$350 donation. Contacted Community futures to notify of decision on Alberta Entrepreneurship camp
- Administration implementing Council's decision to establish a CPO program including hiring 2 CPO's and purchase of applicable equipment for a September 1, 2017 start date.
- Assessment notified that Council has passed a resolution authorizing property tax exemption for the Tactical paintball and airsoft association pursuant to the community organization and property tax exemption.
- Public Works and Bylaw Enforcement notified that Council has passed the following resolutions pursuant to outstanding encroachment issues.
 - Enforcement order 06-2016
 - motion to authorize by way of letter the use of the undeveloped right of way for agricultural production pursuant to typical conditions
 - motion to deny the application to permit by way of road license agreement for the pivot stops and to require the landowner to remove the equipment from the municipal right of way.
 - Enforcement order 05-2016
 - motion to deny the request by the landowner to permit the existing sign within the right of way and to request the sign be removed from the right of way.
 - Enforcement order 03-2015
 - motion to direct administration to direct the landowner to complete the work outlined in the enforcement order or undertake it an invoice the landowner for the costs.
 - Enforcement order 02-2015
 - motion to direct staff to install appropriate road signage as outlined in the enforcement order and to invoice the landowner for all costs for the signage
 - Enforcement order 03-2012
 - motion to table enforcement of this order until Alberta Environment completes its compliance enforcement of the water act
 - Enforcement order 02-2012
 - motion to hire a private contractor to fix all matters related to enforcement order 02-2012
 - council has passed a motion to pre-approve a budget of \$100,000 from reserves to pay for contracted work related to fix all issues related to 02-2012
 - Council has instructed staff to get two quotes and undertake the project immediately
 - Council has passed a motion to apply all project costs to property taxes as per the bylaw
- Director Corporate Services and tax clerk notified that Council has approved the mill rate bylaw approving a 2% mill rate increase for residential and farmland property classes and a 3% mill rate increase for non-residential property taxes. As well council has passed the special tax bylaw pertaining to dust abatement on the West Highway 3 business project.
- Director of Corporate Services notified that Council has approved the 2017 operating and capital budgets
- Director of Corporate Services notified that Council has amended the 2017 budget to include the following items:
 - a donation of \$20,000 to the Taber Handibus Association for a new handibus, and
 - an amendment of the 2017 budget required to facilitate the addition of 2 positions to the corporate organizational chart for the initiation of a Community peace officer program which will be initiated immediately. Funding from the existing Bylaw enforcement budget used to fund the RCMP contract which ends August 31, 2017.
 - amendment of the 2017 capital budget to finance the purchase of two CPO trucks and all associated equipment including PPE, uniforms, radios etc. Administration to undertake a 'request for quotes' for trucks 'off the lot' rather than special order.
- Letter to Taber Handibus association notifying them of the \$20,000 donation for a new handibus
- Memo to Administrative staff notifying them of the approved sale of Lot 6, Block 12, and Plan 0814255 to Seven Foot Lake Holdings Inc. for \$24,877.21 plus GST with usual conditions

Report for Council

-Memo to administrative staff notifying them that council has approved the sale of Lots 8-10, Block 17, Plan 4466AA in Grassy lake for \$40,000 plus GST plus the cost of service installation with usual conditions.

-Memo to Returning Officer that Council has passed a motion to conduct an advance poll prior to the statutorily appointed date for municipal elections this fall.

Staffing as of April 30, 2017

A total of 58 full time , 25 seasonal and 6 contractors, 2 RCMP contractor
12 District grader operators (9 full time 3 seasonal) 2 full time off on sick leave
5 Gravel crew (1 full time –4 seasonal)
4 Crusher crew (1 full time. 3 seasonal)
13 Construction crew 7 full time –6 seasonal)
6 Shop (6 full time)
3 Oiling Crew (1 full time (2 seasonal)
8 ASB (5 full time –3 seasonal)
2 Park (2 contracted)
5 Hamlet and Landfill (2 full time – 3 contracted)
3 Vauxhall Regional Water Treatment Plant Operator – 3 Highway 3 3 Vauxhall Regional Water 1 Assistant director, 2 operators
3 Highway 3 Regional Water 3 full time operators
2 By law Enforcement (1-contracted, 1 - hourly)
6 Administration clerical (3 full time , 1 seasonal term – 1 part time 1 – on sick leave)
1 Director of Corporate Services
1 Director of Public Works
1 Director of Planning and Infrastructure
1 Director of Municipal Lands and Leases
1 Administrator
3 Assessment - 2 Full time 1 part time student
3 GIS (2 full time – 1 contract)
4 Special projects (3 full time 1 seasonal)
1 Regional Fire Chief
1 Deputy Regional Fire Chief
1 Director of Hamlet's and Utilities

Other

- Notified ORRSC that the grant for the development of 6 intermunicipal development plans with the County of Lethbridge, Vulcan County, Newell county, Cypress county, County of 40 Mile and Warner County was approved and that work may begin on the project.
- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal policy and procedures relating to operational matters
- Executing succession plan nearing completion- Deputy Director Hamlets and utilities position filled as of April 1 and development officer / economic development filled – individual starting September 1.
- Completed position description, job ad, and posting for positions and interviewed for CPO position. One person starts June 1, 2017 the second July 3, 2017.
- Ongoing review of news and correspondence relating to Modernized Municipal Government Act and Regulations
- Vauxhall and District regional water services commission business – next meeting June 28
- Highway 3 Regional Water Services Commission – next meeting May 26
- Reviewed SMRID drainage proposal – next meeting in the coming month
- Reviewed correspondence received on numerous issues
- Addressed along with Director of Public works an unlawful use of municipal land issue
- Chaired municipal joint health and safety committee meeting. Current committee providing great ideas and meaningful input into the municipal safety program.
- Spring municipal safety meeting conducted – introduced critical illness caregiver policy. Well received by staff.
- Municipal Operations and Maintenance Facility construction business
- Foothills Little Bow Association business and planning for September 2017 meeting

Report for Council

- Scheduled tour of new Barnwell School project with the Village of Barnwell to review regional collaboration initiative including larger gymnasium, community library and community fitness facility – April 12
- Development and Economic Development issues
- 2017 Budget finalization
- As volunteer member of MD of Taber Regional Fire Department I have attended 12 calls in March and April (4 during business hours)
- Management team and staff meetings
- Monthly municipal meetings
- Numerous other projects

Report for Council

Director of Public Works – May 2017

Construction

- MD Campus Site Preparation **January 23 - May 31**
- TWPR 8-4 from RR 17-4 to 17-2 (2 miles) **May 22 - TBD**
- TWPR 8-2 from RR 17-4 to 17-2 (2 miles) **July**
- RR 17-2 from TWPR 8-2 to 8-4 (2 miles) **August**
- RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) **September - October**
- Clay capping (Division 6 and 7) **TBD**

Forecast

- Capital Project Construction Schedule **May-November**
- Design/survey work for construction projects **Ongoing**
- Pit reclamation (Barrany and South Hays) **TBD**

Projects Crew

- Victoria and Ottawa Square – base preparation **April 24 – June 15**
- MD Campus Site – Water Line Installation **Completed**
- Hays Irrigation Line Crossing **Completed**
- Forks - Boat Launch **Completed**
- Bridge inspections **Ongoing**
- Oldman River - Boat launch **August 2017**
- Culvert installations – construction projects **Ongoing**
- Culvert maintenance and replacements (inventory list) **Ongoing**

Forecast

- Construction projects and culvert maintenance

Gravel Crew

- 2017 Gravel schedule for March through November **Completed 85 of 400 miles**
- South MD Gravel Haul from Owens Pit (Start date: March 27) **Completed 45 of 65 miles**
- North MD Gravel Haul from Snake Pit (Start date: March 21) **Completed 35 of 55 miles**

Forecast

- South MD Gravel Haul from Barnwell Pit (Start date: TBD) **Completed 5 of 65 miles**
- North MD Gravel Haul from Copperfield Pit (Start date: TBD) **Completed 0 of 55 miles**
- Construction projects

Report for Council

Maintenance Crew

- Victoria and Ottawa Square – base preparation **April 24 – June 15**
- Gravel staging for Hays Projects (Victoria/Ottawa Squares) **Completed**
- Spray patching and cold mix patch repairs
- Vauxhall airport runway crack-filling

Forecast

- Spring/summer oil preparation and forecasting of supply quantities

Grader Districts

- Gravel road maintenance
- Calcium/MG30 applications **May 10 – TBD**
- Ongoing review of map for district gravelling for 2017 schedule

Crusher Crew

- Speaker Pit gravel production **May 12 - July**
Gravel stockpiling: 8,000 tonnes of 1 inch as of May 19
(Production forecast 70,000 tonnes of 1 inch)
- Barnwell Pit gravel production **Completed**
Gravel stockpiling: 59,000 tonnes of 1 inch as of May 5
(Production forecast 60,000 tonnes of 1 inch)
- 2017 TOTAL gravel production – 67,000 tonnes of 1 inch, 0 tonnes of 1 ½ inch, 0 tonnes of 5/8
- Two shift rotation started in April and will run till end of September

Forecast

- Reti production gravel forecast - 60,000 tonnes of 1 inch, 10,000 tonnes of 1 ½ inch
- Maintenance logging and production schedule preparation

Maintenance - Shop

- Major equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing (8 completed in February)
- Crusher - Cone liner change
- Vauxhall firehall - all equipment serviced and inspected
- Maintenance, servicing and equipment repairs ongoing

Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- Grader operator returned to work after 6 month absence May 15
- Grader operator on LTD

Report for Council

Capital Purchases

- | | |
|---|------------------|
| • 2 CPO Trucks - off the lot | TBD |
| • 2017 John Deere graders | Completed |
| • 2017 Vauxhall Rescue Response Unit | Completed |
| • 2014 CAT D6N LGP dozer | Completed |
| • Rotary Mobile Equipment Lifts | Completed |
| • Trimble Survey equipment | Completed |
| • Track skid steer | Completed |
| • Equipment pricing information being gathered for future years | |
| • Taber and Grassy Lake Wildland Units | Ongoing |

Other

- Road ban taken of as of May 8th 2017, 100% hard surface and gravel
- Hays Victoria and Ottawa Square design changes and scope of work
- Second surplus equipment form advertised and awarded
- 2017 Capital Project and Operations schedule maintenance – Mapping and Scheduling
- PW Annual Report for AGM April 25 and newsletter
- 2007-16 Capital Project summary preparation – Mapping
- 2017 Gravel Schedule maintenance – Mapping and Scheduling
- 2017 equipment correspondence for RFP and RFQ
- Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation
- Grading and gravelling review for evaluation of ongoing programs

Report for Council

Director of Planning and Infrastructure – May 23, 2017

- Continuing on design portion only for water line from Barnwell as we are into this now. Will not be tendered out at this time.
- Tender opening for Intersection improvement required for new site on Highway 3 and Range Road 17-1 was on May 17th. Will have tender results and award recommendation for meeting. Part of intersection improvement (on separate quote) will also include lighting at the intersection for safety purposes.
- Working with B. Peers on sub-division for two Industrial lots in Grassy Lake. Development permit application to be in for Council meeting as it is Direct Control and goes to Council for decision.
- Working with Craig on new shop site construction. Foundation back-fill almost complete. Walls are scheduled to start arriving to site May 29th. Had M.D. Fire Chief at last site meeting as he (they) will be doing fire inspections for the site. Continue to meet every 2 weeks unless additional meetings are required. Project going better now with different Project Manager for contractor.
- Continue dealing with drainage issues assisting residents in getting Water Act Approvals.
- No word back yet from MPE or producer requesting potable water for their local food industry near Vauxhall regarding extra capacity for raw water for Vx. Regional Water Services Commission
- Working with B. Peers regarding land acquisition for the Vx. Regional Water Service Commission through the M.D. / BRID agreement as agreed to by Council.
- Will attend second meeting for the twinning of Highway 3 from east of Grassy Lake to Barnwell today (May 23rd) at 11 a.m. in Lethbridge. Will be back after lunch for remainder of Council meeting.
- Waiting patiently for some official announcement on information on Community Resiliency Program funding for Township 8 Range 16 Drainage project that should come anytime now.
- No word on bridge funding yet.
- Met with representative from Alberta Transportation on May 18th regarding truck rest area by Vauxhall on M.D. owned lands.
- Bottom part of working platform at Bow Island for Highway 3 Water Commission is completed. Top part construction starting May 29 / 30th.
- Hays street paving started week of May 15th. Contractor estimates 2 to 3 weeks to finish main portion (including school / library areas) then will come back in to complete (base coarse re-shape and paving) two streets later. We let them start early to accommodate their schedule so moving back in to complete project will be at their cost. Did some sidewalk work to accommodate paving as well.
- Starting to get meetings set up (with Bonnie) with our neighboring Municipalities regarding Inter-municipal Development Plans as directed by Council. Newell County is first meeting May 31.

Report for Council

Director of Hamlets & Utilities – April 2017

Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly Bacteriological samples have been sent to the provincial lab.
- Performed the weekly and monthly monitoring of generator system.
- Hamlet Foreman has been involved with the operation of the Vauxhall Regional Water Plant.
- Apr 3: Hach Canada was onsite to perform the annual certification on all analyzers.
- Apr 4: Replaced water meter at 129 North Ave.
- Apr 11: Cummins was on site to perform the 50 hr maintenance on the generator.
- Apr 13: Flushed the sewer mains throughout the Hamlet.
- Apr 19: Sent away 2nd quarter THMs to Exova Testing Group.
- Apr 24: Hamlet clean-up.
- Apr 27: Shut down truck fill die to PS issues in Vauxhall. Opened up the truck fill on Apr 28/17.
- Apr 29: Removed a 6" piece of PVC from the PRV 1688E.

Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Fixed water meters thru out the month.
- Performed One Call requests.
- Apr 4: Hach Canada was on site to perform the annual certification on all analyzers.
- Apr 7: Turned on services to the campground.
- Apr 10: MPE and Across the Line Electric were on site to start the new PLC upgrade.
- Apr 11: Cummins service tech was on site to perform the 50 hr maintenance on generators.
- Apr 12: The new PLC was commissioned in the water plant.
- Apr 19: Integrity pump tech was on site to replace the packing and rusted bolts on pump #1.
- Apr 19: Sent away 2nd quarter THMs to Exova Testing Group.
- Apr 25: Hamlet clean-up is underway.
- Apr 26: Pick up submersible sewage pump from Hagen Electric.
- Apr 27: Integrity pump tech on site to replace packing on pumps 2 & 4.
- Apr 28: Installed the rebuilt sewage pump back into the south lift station.

Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Bi-weekly bacteriological samples have been sent to the provincial lab.
- Apr 3: Hach Canada was on site to perform the annual certification on all analyzers.
- Apr 18: New raw water line to ball diamonds and extra risers in the tree line were installed.
- Apr 19: Flushed sewer mains throughout the Hamlet.
- Apr 19: Sent away 2nd quarter THMs to Exova Testing Group.
- Apr 25: Hamlet clean-up. Town cleanup done
- Meeting with ratepayers in Victoria and Ottawa Square
- Concrete pour at ball diamonds and broken sidewalk

Report for Council

Bow Island Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to the provincial lab.
- Apr 6: Hach Canada was on site to perform annual certification on all Hach equipment.
- Apr 8: Fixed leaking fitting on the Isopac feed line.
- Apr 11: Initiated a recovery clean on Train #2.
- Apr 13: MPE installed and programmed the new HME system at the Grassy Lake Pumphouse.
- Apr 19: ClearTech Sales rep was on site for a tour of the WTP.
- Apr 26: Initiated a recovery clean on Train #1.
- Apr 28: Replaced diaphragm on the KMnO4 pump.

Vauxhall Regional Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly bacteriological samples have been sent to provincial lab.
- Apr 4: Hach Canada was on site for two (2) day to perform the annual certification on the analyzers throughout the plant.
- Apr 13: Changed the analytical lines on the particle counters.
- Apr 19: Replaced the Stenner pump tube at the Chlorine Booster Station and performed a max pump capacity test.
- Apr 24: Started flushing the Enchant Transmission Line. This took 3 days to finish.
- Apr 25: Replaced a leaking bushing on the discharge side of the NaOCl CHN skid.
- Apr 25: DMT on site to look at boiler #1. New sealing gasket has been ordered.
- Apr 27: Communication power failure to the backup Eaton UPS system; this caused us to lose power to operational equipment. MPE and Across the Line Electric were on site to deal with the power issues. We had to call in potable water trucks to maintain clearwell levels. At 23:30 the issue was resolve and the plant was able to produce water. Later thru the night, we had further issues with a PLC card for the PALL system and had to recycle the power to the card app. Every 30 min. to make water.
- Apr 28: Called on potable water trucks back to help maintain clearwell level.
- Apr 28: Called in a noncompliance to AEP as per Kelly Bruce.
- Apr 28: Engineers and electricians on site to replace and program the Device Net Card. We were able to produce water. Once we could maintain plant production we sent the water haulers home.
- Apr 28: The engineers and electrician by passed the UPS system until the new UPS system can be installed and programmed.
- Apr 30: Water plant went down due to another utility power bump. All operators, Director of Hamlets and Utilities and an engineer were on site to discuss what needs to happen to keep all operations going without interruptions. The three (3) operators are on a 3-8hr shift rotation until the UPS system is in place and fully operational.

Johnsons Addition

- Nothing to report pertaining to the project.

Report for Council

Director of Agricultural Services – May 2017

Hamlet Maintenance

- Lawn mowing in progress at all of our hamlets.
- Planted trees in Hays tree nursery and ball diamonds, Grassy Lake on main st., at the new shop tree nursery site, Vauxhall rodeo grounds, Vauxhall Jr. High, Vauxhall cemetery

Landfills

- Investigating the regulations with AB Environment of used oil tanks at our landfills
- Summer students have cleaned the trash off the fence lines around all the landfills

Miscellaneous

- MD of Taber highway cleanup program for this May 5 and 12 completed
- Park shower house moving forward
- Installed a raw water line in Hays to the recreation area (baseball and rodeo grounds)
- Hays camp kitchen siding completed
- Hays rodeo arena worked up

Report for Council

Director of Municipal Lands and Leases – May 2017

Tax Recovery Land

- Tax recovery leases continue to be executed (7 of 15 signed)
- A few leases require name changes/assignments to family members.

MD Leases

- Land transfer complete for SW 34-13-17. Funds received.
- Land transfer complete for NW & SE 34-13-17. Funds received.
- Purchase agreement and transfer documents complete for sale of SE 13-14-20. Now at land titles
- 21 of 34 MD grazing lease renewals have been executed.
- MD Cultivation lease executed for NE 4-12-17
- MD Grazing lease executed for NW 5-12-17
- Field inspections of grazing leases.

Oil and Gas:

- Ongoing administration of oil and gas surface rentals and lease reviews
- 18 active Surface Rights Board rental recovery applications
- Negotiations with CNRL in regards to land values for new takings
- Reconciliation of surface lease payments on recently received tax recovery land

Gravel:

- Hays Grazing SML:
 - Environmental and Historical Resource consultants commencing work at Hays Pit for gravel pit amendment application.

Airports:

- Airport runway lighting repairs, PAPI system operational again.
- New windsocks ordered for Taber and Vauxhall airports
- One year leases prepared for Gravity Ag Services. for Taber and Vauxhall airports.

Meetings and Other:

- Subdivision of BRID land for Vauxhall Regional Water Commission
- Meetings with leaseholders to discuss grazing management and compliance issues
- Drainage project consents
- Drainage easement for Public Works project in Hays

Report for Council

Regional Fire Service – May 23, 2017

Regional Fire Service Calls for Service – January 1 to May 16, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	0/1	1/1	0/0	0/0	0/0	0/1
Grassy Lake	2/5	1/3	0/0	1/1	0/0	1/1
Hays	1/1	1/1	0/0	0	0/0	0/0
M.D. Regional	4/9	1/6	0/0	1/2	0/2	3/5
VRFD	0/4	0/4	0/2	0	3/5	0/1
Total Regional Fire Service	7/20	4/15	0/2	2/3	3/7	4/8

Recruitment and Training

- This month: 4 new members at: MDFD x 2, Barnwell x 1 & Grassy Lake x 1.
- HALO will be coming to Vauxhall and Taber for their “Get to know Halo” night. Dates TBD, they want to wait until we have longer daytime sunlight so they can stay longer in the evening with us.
- MDFD attended Grassy Lake training night to practice drafting techniques.
- VRFD new Deputy Chief is George Thiessen and John Martens was promoted from F/F to Lieutenant. The DC will assist in developing our in house training program as well as other duties. He will be enrolling in a EMR course in the near future.

Equipment and Facilities

- Wildland skid for MDRFD & Grassy has arrived, tank being installed on MDFD and tool boxes ordered for MDFD and Grassy Lake.
- VRFD rescue switched over to the new one May 11. The vehicle is fully operational and ready for calls. The old rescue will be cleaned and sent to Grassy Lake so their unit can have its refurb work done at ITB, once back it from ITB the old VRFD rescue will be stored at the MD Shop waiting for use in Barnwell.
- Grassy Lake wildland coveralls and bunker gear have arrived and sent to Grassy Lake.
- Grassy Lake ordered 7 pairs of fire boots to replace old out dated boots.
- Pump and ladder tests performed at all locations. New ladders were ordered for Enchant and will be placed on the MD engine. A rack is being made for secure storage on top of the truck, waiting on the quote for the build and install.
- CTM has finished all of the mobile and vehicle radio reprogramming at all departments.

Report for Council

- Patchman will be here on June 6th to decal the new ELT, the two new wildlands, Vauxhall Rescue and other misc. work.
- FLIR Thermal imaging cameras were distributed to all five departments, one to each.
- All fire vehicles have had their CVIP and inspections completed. Thank you to Jeremy and the shop crew for shuttling the trucks around for us.
- Enchant Chief Rose participated in the monthly facility tours with MD Safety man Dale Grant.

Inspections and Public Education

- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, and Town of Vauxhall.
- Mutual Aid Agreements pending execution: Cypress County, Town of Coaldale, Lethbridge County, Town of Picture Butte, Newell County
- MDFD inspected the new fertilizer plant east of Barnwell. They made a comment they were happy Barnwell was adding a fire hall, it lowered their insurance costs.
- VRFD did FSI at Grassy Lake, Hays & Enchant fire halls during monthly facility inspections. No AHJ in the Town of Taber limits, inspection completed but not processed.
- VRFD Chief attended the site safety meeting at the new O&M shop.
- MDFD and Grassy Lake crews toured Lamb Weston.

Community Events participated in

- VRFD Chief participated in handing out the VES Turbo Charger awards on May 3.
- MD Fire service members were on hand for the Air Cadet banquet until called out for duty for the pig barn fire. Grassy Lake was also called in for mutual aid assistance.
- Hays fire will be participating in the 65th party being held in Hays on June 24, more to follow with all departments participating in the festivities.
- MDFD will be participating in the Taber EMS week being held behind the admin office.

Other

- Vauxhall AHSEMS had 10 calls in April.
- Operational guidelines #63 added – Junior Firefighter program was approved by council on a one year probation process. It will also be brought to the Vauxhall RFA for review and approval.
- Tri-party QMP pre-approved by Safety Codes Council. The paperwork has started in Vauxhall to get the two required signatures and council resolutions. From there the form will be distributed to the MD then Barnwell to complete the process. The Village Fire accreditation application was also submitted to the SCC with the updated QMP.