

Minutes of the regular meeting of the Council of the Municipal District of Taber held in the Council Chambers of the Administration Building at Taber, Alberta on Tuesday, March 28, 2017.

Attendance

Those present were:

Brian Brewin	- Reeve
Dwight Tolton	- Deputy Reeve
Merrill Harris	- Division 1 Councillor
Tom Machacek	- Division 2 Councillor
Ben Elfring	- Division 4 Councillor
Bob Wallace	- Division 5 Councillor
Duff Dunsmore	- Division 6 Councillor
Derrick Krizsan	- Municipal Administrator
Bryan Badura	- Director of Corporate Services
Candice Robison	- Recording Secretary
Jeremy Wickson	- Director of Public Works
Jack Dunsmore	- Director of Planning & Infrastructure
Jason Bullock	- Director of Agricultural Services
Brian Peers	- Director of Municipal Lands & Leases
John Sinclair	- Director of Hamlets & Utilities
Brian Schafer	- Regional Fire Chief
Nikki Jamison	- Taber Times

Resolution No. Agenda
Item #

1. Call to Order

Reeve Brian Brewin called the meeting to order at 8:59 a.m.

2. Agenda

Resolution No. MOVED by Councillor Merrill Harris that the agenda be as accepted with the following
C-2017-3866 additions:

6A – Accounts for Payment (Batch 20801)
6B – Bank Reconciliation
7C – HALO
7D – Alberta Municipal Affairs
7E – Alberta Municipal Affairs
7F – Palliser Airshed Society
8H – Finance Committee Meeting
8I – Land Sale Tender Results – SE 13-14-20-W4
8J – Vauxhall Business Society
9B – Delegation – Taber Handibus – Additional Information

CARRIED

3.A Minutes – March 14, 2017

Resolution No. MOVED by Councillor Tom Machacek that the minutes of the regular meeting of the
C-2017-3867 Municipal Council held on March 14, 2017 be accepted as presented.
CARRIED

5.A CAO Report

Resolution No. MOVED by Councillor Merrill Harris that the report of Derrick Krizsan, CAO, a copy of which is
C-2017-3868 attached to and forms part of these minutes be accepted.
CARRIED

Resolution No. MOVED by Councillor Dwight Tolton to have administration undertake the development of a
C-2017-3869 "Canada 150" pin for the MD of Taber in recognition of Canada's 150 sesquicentennial.
CARRIED

5.B Jeremy Wickson – Director of Public Works

Resolution No. MOVED by Councillor Merrill Harris that the reports of Jeremy Wickson, Director of Public
C-2017-3870 Works, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

5.C Jack Dunsmore – Director of Planning & Infrastructure

Resolution No. MOVED by Councillor Merrill Harris that the report of Jack Dunsmore, Director of Planning
C-2017-3871 and Infrastructure, a copy of which is attached to and forms part of these minutes be
accepted.
CARRIED

5.D John Sinclair – Director of Hamlets & Utilities

Resolution No. MOVED by Councillor Merrill Harris that the report of John Sinclair, Director of Hamlets &
C-2017-3872 Utilities, a copy of which is attached to and forms part of these minutes be accepted.
CARRIED

	5.E	<u>Jason Bullock – Director of Agricultural Services</u>
Resolution No. C-2017-3873		MOVED by Councillor Merrill Harris that the report of Jason Bullock, Director of Agricultural Services, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	5.F	<u>Brian Peers – Director of Municipal Lands and Leases</u>
Resolution No. C-2017-3874		MOVED by Councillor Merrill Harris that the report of Brian Peers, Director of Municipal Lands and Leases, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	8.I	<u>Other Business – Land Sale Tender Results – SE 13-14-20-W4</u>
Resolution No. C-2017-3875		MOVED by Councillor Ben Elfring to accept the tender for SE 13-14-20-W4 from Wiest 5 Farms Ltd. (Dave Wiest) on behalf of Troy Ferguson in the amount of \$565,000.00. CARRIED
	6.A	<u>Finance – Accounts for Payment</u>
Resolution No. C-2017-3876		MOVED by Councillor Merrill Harris that the accounts Batch 20751, 20778 & 20801 a copy of which is attached to and forms part of these minutes, be accepted as printed. CARRIED
	6.B	<u>Finance – Bank Reconciliation</u>
Resolution No. C-2017-3877		MOVED by Councillor Tom Machacek that the Bank Reconciliation ending January 2017 be accepted as printed. CARRIED
	6.C	<u>Finance – Operating Financial Statement – February 2017</u>
Resolution No. C-2017-3878		MOVED by Councillor Ben Elfring that the Operating Financial Statement ending February 2017 be accepted for information. CARRIED
	6.D	<u>Finance – Capital Transaction Report – February 2017</u>
Resolution No. C-2017-3879		MOVED by Councillor Bob Wallace that the Capital Transaction Report ending February 2017 be accepted for information. CARRIED
	7.A	<u>Correspondence – Letter from Vauxhall Cemetery Committee</u>
Resolution No. C-2017-3880		MOVED by Councillor Dwight Tolton to improve the internal roads at the Vauxhall cemetery including future installation of RAP (recycled asphalt product) material when the maintenance crew schedule allows. CARRIED
	7.B	<u>Correspondence – Letter from Hays Multi-purpose Building</u>
Resolution No. C-2017-3881		MOVED by Councillor Bob Wallace to investigate the additional work requested by the Hays recreation board to construct a paved approach into the SW side of the arena from Central Avenue. CARRIED
	7.C	<u>Correspondence – HALO</u>
Resolution No. C-2017-3882		MOVED by Councillor Bob Wallace to forward HALO information along with contact information to the Mayors and Reeves Association of SE Alberta CARRIED
	5.G	<u>Brian Schafer – Regional Fire Service</u>
Resolution No. C-2017-3883		MOVED by Councillor Merrill Harris that the report of Brian Schafer, Regional Fire Chief, a copy of which is attached to and forms part of these minutes be accepted. CARRIED
	8.A	<u>Other Business – Alberta Conservation Association /BRID Partnered Habitat Project</u>
Resolution No. C-2017-3884		MOVED by Councillor Dwight Tolton to request administration to investigate the potential habitat project on SW 19-13-15-W4 with the Alberta Conservation Association and the leaseholder of the MD owned lands. CARRIED
	8.D	<u>Other Business – Onions by GQOII Request</u>
Resolution No. C-2017-3885		MOVED by Councillor Ben Elfring to approve the request from Onions by GQOII to cross the undeveloped right of way for irrigation purposes provided that no irrigation infrastructure be permitted to be installed in the right of way, that the public may permitted unrestricted access through the right of way at any time and that a road may be constructed without notice and without compensation to Onions by GQOII at any time by the MD of Taber or any person at any time. CARRIED

Resolution No. C-2017-3886	8.E <u>Other Business – Tax Recovery Land Assignment Request</u>	Councillor Dwight Tolton declared a conflict and abstained from voting MOVED by Councillor Bob Wallace to approve the assignment of tax recovery lease from Top O the Hill Farms Ltd.to Wenburne Ranch Ltd. (1120 acres) at a rate of \$150 per AUM for a total of \$39,900 in assignment fees. CARRIED
Resolution No. C-2017-3887	8.F <u>Other Business – Hays Paving Tender</u>	MOVED by Councillor Ben Elfring to approve the tender from McNally Construction for paving in the Hamlet of Hays in the amount of \$477,522.50 which includes the staff parking (reimbursed by Horizon school division) and the paving of the basketball court and to request that additional work be reviewed for the paving of the access approach on the SW of the building. CARRIED
Resolution No. C-2017-3888	9.A <u>Delegation – Derek Taylor – KPMG</u>	Derek Taylor from KPMG was in attendance to present and review the December 31, 2016 Audited Financial Statement.
Resolution No. C-2017-3888	6.E <u>Finance – December 31, 2016 Audited Financial Statement</u>	MOVED by Councillor Dwight Tolton to approve the December 31, 2016 Audited Financial Statement. CARRIED
Resolution No. C-2017-3889	7.D <u>Correspondence – Alberta Municipal Affairs</u>	MOVED by Councillor Merrill Harris to accept the Alberta Municipal Affairs correspondence for information. CARRIED
Resolution No. C-2017-3890	7.E <u>Correspondence – Alberta Municipal Affairs</u>	MOVED by Councillor Ben Elfring to accept the Alberta Municipal Affairs correspondence for information. CARRIED
Resolution No. C-2017-3891	7.F <u>Correspondence – Palliser Airshed Society</u>	MOVED by Councillor Ben Elfring to accept the Palliser Airshed Society correspondence for information. CARRIED
Resolution No. C-2017-3892	8.B <u>Other Business – Bylaw No. 1903 – MD of Taber/Village of Barnwell Fire Partnership Bylaw</u>	MOVED by Councillor Merrill Harris that Bylaw No. 1903, being the MD of Taber/Village of Barnwell Fire Partnership Bylaw, be given 1 st Reading. CARRIED
Resolution No. C-2017-3893		MOVED by Councillor Bob Wallace that Bylaw No. 1903, being the MD of Taber/Village of Barnwell Fire Partnership Bylaw, be given 2 nd Reading. CARRIED
Resolution No. C-2017-3894		MOVED by Councillor Ben Elfring that Bylaw No. 1903, being the MD of Taber/Village of Barnwell Fire Partnership Bylaw, be given Unanimous Consent. CARRIED
Resolution No. C-2017-3895		MOVED by Councillor Merrill Harris that Bylaw No. 1903, being the MD of Taber/Village of Barnwell Fire Partnership Bylaw, be given 3 rd and Final Reading. CARRIED
Resolution No. C-2017-3896	8.C <u>Other Business – MD of Taber – Village of Barnwell Fire Partnership Agreement</u>	MOVED by Councillor Merrill Harris to approve the MD of Taber/Village of Barnwell Fire Partnership Agreement. CARRIED
Resolution No. C-2017-3897		MOVED by Councillor Bob Wallace to appoint Councillor Merrill Harris to the MD of Taber/Village of Barnwell Fire Partnership Committee. CARRIED
Resolution No. C-2017-3898		MOVED by Councillor Dwight Tolton to appoint Councillor Ben Elfring to the MD of Taber/Village of Barnwell Fire Partnership Committee. CARRIED
Resolution No. C-2017-3899	8.G <u>Other Business – Joint Economic Development Committee Agenda</u>	MOVED by Councillor Bob Wallace to accept the Joint Economic Development Committee Agenda for information. CARRIED

Adjourn for Lunch

The meeting adjourned for lunch at 12:01 p.m.

Reconvene

The meeting reconvened at 1:00 p.m.

9.B Delegation – Taber Handibus

Paul Primeau, President of the Taber & District Handi-Bus Association was present to discuss and provide an update on the Taber & District Handi-Bus Association.

8.H Other Business – Finance Committee Meeting

Resolution No.
C-2017-3900

MOVED by Councillor Merrill Harris to set the Finance Committee meeting for April 11, 2017 at 2:00 p.m.
CARRIED

8.J Other Business – Vauxhall Business Society

Resolution No.
C-2017-3901

MOVED by Councillor Bob Wallace to pay the rental of the legion hall for board governance training at the Vauxhall Legion.
CARRIED

12. Adjourn

Resolution No.
C-2017-3902

MOVED by Councillor Ben Elfring that the meeting adjourn at 2:20 p.m.
CARRIED

Reeve

Municipal Administrator

Report for Council

CAO Report – March 28, 2017

February 28, 2017 Council Meeting

- Vauxhall water commission land swap with BRID
- public works asked to examine the option of constructing an oiled access taxiway to the new lots at the airport should we not be able to access airport funding for paved works.
- lands executing the MD grazing land leases for another 10 year lease period with existing leaseholders
- industrial subdivision in Grassy Lake initiated
- Formatted and placed advertisement in the Taber times and the Vauxhall advance on the regional fire initiative.
- RSVP council's attendance at Apex awards
- wrote letter to Martin Shields pertaining to youth employment program – letter of support to request the program to continue for the benefit of youth.
- Land reviewing street wheelers request to use Vauxhall airport
- Letter of support to CCI wireless for grant application
- scheduled AGM for April 25
- sent letter to minister of transportation requesting meeting at AAMDC conference
- notified minister of municipal affairs that we will accept the meeting date.
- notified all staff members of council business to be undertaken

March 14, 2017 Council Business

- lands review the current grazing and cultivation leases to review and itemize all leaseholders who do not adhere to municipal lease agreements or municipal bylaws.
- Bylaw 1902 – public hearing April 11, 2017 at 1:00 p.m.
- notified staff and Hays recreation board (Peggy Garrett) indicating that the MD of Taber will provide \$2000 cash plus portable washrooms and hand wash stations (contracted out) and barricades to the Hays and District Recreation Board for their community celebration scheduled for June 24.
- Executed Fortis LED agreement
- executed MD of Taber – Village of Barnwell water services agreement
- lands tendered for sale SE 13-14-20-W4 by tender with tenders closing on March 27 at 12:00 hrs.
- lands awarded lease tender for NE 25-7-13-W4 for \$85 per acre.
- BRID land swap for property to construct additional water storage and Vauxhall and District Regional Water Services Commission facility.
- Notified BEWFCSS that the MD will support their application to host the 2017 Seniors Week launch by providing up to \$750 to sponsor the hot dog / smokie luncheon or the cake / ice cream event following the talent show. In addition the MD will provide advertising space in the MD newsletter, within its public buildings and staff support as necessary.

Staffing as of February 28, 2017

A total of 57 full time 1 – Mat leave, 22 seasonal and 6 contractors , 1 RCMP contractor
12 District grader operators (9 full time 3 seasonal) 2 full time off on sick leave
5 Gravel crew (1 full time –4 seasonal)
4 Crusher crew (1 full time. 3 seasonal) 2 laid off
13 Construction crew 7 full time –6 seasonal) 2 laid off, 1 off sick
6 Shop (6 full time)
3 Oiling Crew (1 full time (2 seasonal) 1 laid off
8 ASB (5 full time –3 seasonal) 1 laid off
2 Park (2 contracted)
12 Hamlet and Utilities and Landfill (9 full time – 3 contracted) 1 supervisor– 1 hamlet foremen full time –3
Vauxhall Regional Water Treatment Plant Operator – 3 Highway 3 Regional Water operator 1 – hamlet assistant– 3
contracted landfill operators) 1 full time off on sick leave
2 By law Enforcement (contracted)
6 Administration clerical (3 full time , 1 seasonal term – 1 part time 1 – on Mat leave)
1 Director of Corporate Services
1 Director of Public Works
1 Director of Planning and Infrastructure
1 Director of Municipal Lands and Leases
1 Administrator

Report for Council

3 Assessment - 2 Full time 1 part time student
3 GIS (2 full time – 1 contract)
4 Special projects (3 full time 1 seasonal)
1 Regional Fire Chief
1 Deputy Regional Fire Chief

Other

- Fire initiative newsletter distributed week of February 28
- Coordinated with Regional and Deputy Regional Fire Chiefs on Regional Fire Initiative
- Addressed ongoing legal and regulatory matters pertaining to municipal business
- Reviewing municipal policy and procedures relating to operational matters
- Executing succession plan. Job ads for deputy director hamlets and utilities and development officer / economic development offer placed and resumes being received
- Ongoing review of news and correspondence relating to Modernized Municipal Government Act and Regulations
- Taber shooting foundation meetings
- Vauxhall and District regional water services commission business – next meeting March 30
- Highway 3 Regional Water Services Commission - meeting held February 24
- Municipal Operations and Maintenance Facility business
- Foothills Little Bow Association business and planning for September 2017 meeting
- Development and Economic Development issues
- 2017 Budget
- AAMDC conference in June
- Spring 2017 MD newsletter
- Management team and staff meetings
- Monthly municipal meetings
- Numerous other projects

Report for Council

Director of Public Works – March 2017

Construction

- MD Campus Site Preparation **January 23 - May 31**
- TWPR 8-4 from RR 17-4 to 17-2 (2 miles) Summer 2017
- TWPR 8-2 from RR 17-4 to 17-2 (2 miles) Summer 2017
- RR 17-2 from TWPR 8-2 to 8-4 (2 miles) Summer 2017
- RR 13-1 from Hwy 3 to TWPR 10-0 (3 miles) Fall 2017
- Clay capping (Division 6 and 7) TBD

Forecast

- Capital Project Construction Schedule May-November
- Design/survey work for construction projects **Ongoing**
- Pit reclamation (Barrany and South Hays) TBD

Projects Crew

- Bridge inspections **Ongoing**
- Winter maintenance **Ongoing**
- Oldman River - Boat launch August 2017
- Victoria and Ottawa Square – base preparation Summer 2017
- Culvert installations – construction projects **Ongoing**
- Culvert maintenance and replacements (inventory list) **Ongoing**

Forecast

- Construction projects and culvert maintenance

Gravel Crew

- Winter maintenance **Ongoing**
- Gravel staging on MD campus **Completed (10,000 tonnes)**
- Gravel staging for Barnwell school **Completed (4,000 tonnes)**
- 2017 Gravel schedule for March through November **Completed 10 of 400 miles**

Forecast

- South MD Gravel Haul from Owens Pit (Start date: March 27) **Completed 0 of 65 miles**
- North MD Gravel Haul from Snake Pit (Start date: March 21) **Completed 10 of 55 miles**
- Construction projects

Report for Council

Maintenance Crew

- Winter bridge maintenance **Completed**
- Firehall and shop line painting **Completed**
- Spray patching and cold mix patch repairs
- Hwy 3 Service Road – MD Campus MG30 project Spring 2017
- Vauxhall airport runway crackfilling

Forecast

- Snow fence removal, delineator install, gravel staging

Grader Districts

- Snow maintenance
- Gravel road maintenance
- Review of map for district gravelling for 2017 schedule

Crusher Crew

- Winter maintenance on crushing equipment **Completed**
- Barnwell Pit gravel production **March 1 – May 26**
Gravel stockpiling: 15,000 tonnes of 1 inch as of March 24
(Production forecast 50,000 tonnes of 1 inch, 10,000 tonnes of 3/4 inch, 5,000 tonnes of 5/8 inch)
- 2017 TOTAL gravel production – 12,000 tonnes of 1 inch, 0 tonnes of 1 ½ inch, 0 tonnes of 5/8
- Two shift rotation will start in April and will run till end of September

Forecast

- Speaker production gravel forecast - 70,000 tonnes of 1 inch
- Reti production gravel forecast - 60,000 tonnes of 1 inch, 10,000 tonnes of 1 ½ inch
- Maintenance logging and production schedule preparation

Maintenance - Shop

- Major equipment repairs, graders, scrapers, tractors, crusher, etc.
- CVIP inspections ongoing (8 completed in February)
- Grassy Lake firehall - all equipment serviced and inspected
- Maintenance, servicing and equipment repairs ongoing

Manpower

- Supervisor meetings to review operational and capital planning and production schedules
- Training sessions – TDG, Workplace Inspections, Accident/Incident Investigation, Flagger Safety
- Seasonal staff returning in March for construction and crushing operations

Report for Council

Capital Purchases

- 2017 John Deere graders to be delivered in the end March
- 2014 CAT D6N LGP dozer delivered beginning of January
- Rotary Mobile Equipment Lifts delivered mid-January, orientation completed with Keller
- Trimble Survey equipment delivered mid-January
- Track skid steer to be delivered in February, orientation completed with EVCON
- Equipment pricing information being gathered for future years
- Vauxhall Regional Fire Rescue Unit at ITB for install
- Taber and Grassy Lake Wildland Units, trucks are delivered, at Horizon for deck install

Other

- Road ban effective as of March 16th 2017, 75% hard surface and 100% gravel
- Surplus equipment sales, graders, dozers, trucks are awarded, coordinating on removal
- Second surplus equipment form advertised
- Taber Airport paving summary for information to council
- 2017 Capital Project schedule preparation – Mapping
- 2017 Gravel Schedule preparation – Mapping and Scheduling
- 2017 equipment correspondence for RFP and RFQ
- Ongoing data collection for roadway sections to determine potential future maintenance projects, preparing survey data for design and evaluation
- Grading and gravelling review for evaluation of ongoing programs
- Attended AAMDC/AMSA conference

Report for Council

Director of Planning and Infrastructure – March 28, 2017

- Starting on water-line design from Barnwell to New Campus site. As part of water-line design, we will have to include a meter vault building at the location of the connection to the Barnwell main line.
- Engineering started on Intersection improvement required for new site on Highway 3 and Range Road 17-1. Hope to have tender together for awarding in late April. Part of intersection improvement will also include lighting at the intersection for safety purposes.
- Tender for street work / paving in Hays closed on March 24th. Results and recommendation from Amec should be in for Council meeting.
- Met with Jason / Craig and contractor with regards to bathroom / shower at park. Completion by May 15th.
- Working on sub-division and re-zoning for two Industrial lots in Grassy Lake.
- Working with Craig on new shop site construction. Few hiccups as we go along but doing best to get them all sorted out. Footing / foundation work continues. Will not make end of March for setting walls but will be delayed for a few weeks due to some issues with freezing conditions on site
- Public Works doing good job on site doing the portion of the project that the M.D. is responsible for. Craig will give up-date on this.
- Continue working with MPE and Alberta Transportation on a Storm-water Management Plan for new Campus Site as per Alberta Environment and Parks requirements.
- Dealing with more drainage issues and solar companies looking at developing in M.D. of Taber.

Report for Council

Director of Hamlets & Utilities – February 2017

Enchant

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Weekly Bacteriological samples have been sent to the provincial lab.
- Hamlet Foreman has been involved with the operation of the Vauxhall Regional Water Plant.
- Feb. 1st, - Working on snow removal in the Hamlet. Turned on services at 405 Melba Ave.
- Feb. 7th, - Turned on services to Enchant Park.
- Feb. 9th, - Finished working on office/training room at Vauxhall water Plant.
- Feb.13th, - Training new operator on servicing of online monitoring equipment in Enchant.
- Feb.18th, - Attended Hamlet Foreman meeting.

Grassy Lake

- All Online Monitoring and bench testing equipment was serviced and calibrated.
- Weekly Bacteriological samples have been sent to the provincial lab.
- Garbage collected on the scheduled days.
- Performed monthly & weekly gen set test runs at both sewage lift stations.
- Feb. 1st, – Cleaned North side sewage lift station trash collection basket.(Hawk HydroVac)
- Feb. 2nd, - MPE Tech onsite working on radio communication issues & troubleshooting other computer issues. Turned water services on at 726 & 730 3rd, Street North.
- Feb.3rd, - Cleaned water plant, added Shac-tivate to sewer mains. Ran standby gen –set in water plant, and cleaned MD shop.
- Feb. 6th, - Assisted with garbage pickup. Performed snow removal around school & high school parking lot.
- Feb. 7th, Cleaned & calibrated CL17 online analyzers and bench testing equipment.
- Feb. 10th, - Attended Safety Inspection & Incident Investigation course at MD office.
- Feb. 12th, - Sewer main blockages on south side of Hamlet from community hall to sewage lift station. Staff and McGill's onsite cleaning sewer mains & lift station.
- Feb. 14th, - Pressure washed sewage lift stations. Marked all storm drains along 1st, Street North with survey markers.
- Feb .15th, - Worked on finalizing annual report with Ginger. Attended meeting with Accu-Flo rep discussing new meter reading options.
- Feb. 17th, - Repaired Curb stop @ 706 – 3rd, St. North & turned on water service.
- Feb.22nd, - Delivered Grease Notices to all residents. MD Tech onsite troubleshooting computer & printer. Delivered Tri-Pod man lift to Taber for inspection.
- Feb. 27th, - Performed load test on Gen Sets at sewage lift stations.
- Feb. 28th, - Located property pins at 203 & 243 – 2nd, St. South. Cleaned & calibrated 1720 E online analyzers.

Hays

- Serviced and calibrated all online monitoring & bench testing equipment.
- Sent bacteriological samples away to lab for analysis.
- Attended Hamlet foreman meeting.
- Finished office/training room at Vauxhall Water Plant.
- Worked on painting in Hamlet shop.
- Did snow removal as needed.
- Installed yield sign at 2nd Ave & 3rd street.
- Continued with refresher training at Vauxhall WTP.

Report for Council

- Fortis came out and repaired street light at 116 Ottawa Square.
- Attended training session with Accu-Flo Meters at MD office.
- Took Tripod Safety Man lifts into Kost for Annual Inspections.
- Sent Hamlet annual operations report to Alberta Environment.

Bow Island Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment.
- Weekly Bacteriological samples have been sent to the provincial.
- Feb. 1st – Worked on completing annual report. Purged all compressed air lines to eliminate any condensation everything was ok.
- Feb. 2nd, - MPE tech's working on getting radio communications running again.
- Feb. 3rd, – Co2 heater failed, Noble Electric repaired heater.
- Feb. 6th, - Performed field test on chlorine gas alarm equipment to prove operation (working fine).
- Feb. 7th, -Integrity pump reps onsite reviewing all process equipment. Potential new service reps for our equipment.
- Feb. 9th, installed new spill containment for chemical barrels.
- Feb. 13th, - Attended staff meeting with operators & the director.
- Feb. 15th, - Worked on Hazard assessments.
- Feb. 21st, - One of the operators away attending a course in Edmonton. Calibrated online turbidity monitors.
- Feb 26th, - Geese starting to land on the raw water reservoir installed scare cannon, notified RCMP detachment regarding the scare cannon.

Vauxhall Regional Water Plant

- Operations staff performed calibration checks on all online and bench testing equipment. Sent away Bacteriological samples to lab.
- Feb. 1st, - Repaired small leak on coagulant chemical feed discharge line.
- Feb. 2nd, - Chamco onsite performing Bi- annual maintenance on Sullair compressors.
- Feb. 8th, - Flushed potassium chemical feed system with hot water& cleaned injection quill.
- Feb. 12th, - (Generator Fault Alarm) Shut off battery charger system to Gen-Set batteries they were extremely warm. Both batteries were no good so they were replaced with new units.
- Feb 13th, - Cummins tech onsite replacing fuel gauge under warranty & looking into battery issue.
- Feb. 16th, - DMT mechanical onsite changed out igniters in all 3 boilers.
- Feb. 24-27th, - Across the line Electric doing some electrical work in the new office/training room.
- Feb. 24th, - Shut down potassium permanganate feed, trying to see if we could extend our timeline between CIP cleans.
- Feb 27th, - Initiated CIP on Skids B & C.
- Feb. 28th, - Initiated CIP on Skid A.

Johnsons Addition

- **Nothing to report at this time.**

Report for Council

Director of Agricultural Services – March 2017

Hamlet Maintenance

- Hamlet cleanup dates set for April 24-28, 2017
- Enchant had our ASB crew there for two days trimming and pruning the branches over the sidewalks so pedestrians and snow equipment can fit on the side walk and the back alleys for hamlet cleanup and emergency equipment to access without problems.

Landfills

- Grassy Lake landfill concrete is all crushed with an ending total of 2680 tonnes crushed and sitting on the ground
- Brought PW high hoe out to Grassy Lake landfill for a week and did a lot of cleanup/landscaping there.
- Enchant landfill burn pit is slowly starting to burn its self out of all the screenings
- Hay landfill received its new skid steer just over a week ago

Miscellaneous

- Moved some more old cars around for the fire departments.
- Have advertised the MD of Taber highway cleanup program for this May
- Park shower house moving forward
- Have U of L coming to do their studies on April 8th 2017
- Tree pruning course being held on April 29th

Report for Council

Director of Municipal Lands and Leases – March 2017

Tax Recovery Land

- Last TR transfer completed by land titles March 17th. (30 quarter sections)
- 9 grazing stock return forms outstanding for 2016 grazing season (31 leases)

MD Leases

- Purchase agreement for SW 34-13-17 signed by all parties. Awaiting land titles transfer.
- Newspaper ads, letters to adjacent landowners, and website posting for SE 13-14-20 land sale Closed March 27th at 2:00 pm. Results presented.
- New 10 year MD grazing leases now drafted (N=34). Letters sent out to leaseholders.
- Three year cultivation lease tendered for NE 25-7-13-W4 awarded to Brian G. Hildebrand Farms.
- 10 grazing stock return forms remain outstanding for 2016 grazing season (34 leases)

Oil and Gas:

- Ongoing administration of oil and gas surface rentals and lease reviews
- Another company provided payment for 2 outstanding leases, SRB applications withdrawn (currently 4 companies, 16 leases with Surface Rights Board rental recovery applications)
- Several new pipelines signed with CNRL
- CNRL produced salt water spill on Vauxhall Grazing TR lease (temp work space agreement signed)
- Follow up on several late or missing lease rental payments.

Gravel:

- Hays Grazing SML:
 - Working with AMEC on Conservation and Reclamation Business Plan
 - Consultant quotes for pre-disturbance biophysical assessments accepted by council. Consultants contacted and work to commence this spring.

Airports:

- Airport lease lot development at Taber and Vauxhall airports
- Correspondence with Lethbridge Street Wheelers regarding use of Vauxhall Airport for race in September

Report for Council

Meetings and Other:

- Prairie Conservation Forum meeting March 1st.
- Discussions with BRID on land trade
- Action Surface Rights AGM March 8th
- ORSC / BOA meeting regarding Taber and Vauxhall leasehold lots
- NAWMP Wetland Forum for municipalities
- Farmer's Advocate Renewable Energy Leases meeting
- Alberta Conservation Association Information session hosted at MD office
- Oldman Watershed Council Water Charter
- Article for Spring MD Newsletter
- Ongoing renewable energy development requests

Report for Council

Regional Fire Service – March 28, 2017

Regional Fire Service Calls for Service – January 1 to March 28, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections
Enchant	0/1	0/0	0/0	0/0	
Grassy Lake	1/3	2/2	0	0	
Hays	1/1	1/1	0/0	0	
M.D. Regional	1/2	3/3	0	1/1	
VRFD	2/4	2/4	1/2	0	1/2
Total Regional Fire Service	5/11	8/10	1/2	1/1	1/2

Recruitment and Training

- SCBA practice in Enchant and finishing off level 2 for Class 1.
- Level 1 NFPA (472 awareness) completed for Class 2.
- Hazardous Materials training (operational) to be completed April 1 for Class 1.
- 2 new Regional Fire Service volunteers signed up.
- 2 days at Vulcan Regional Fire Training planned for interior live fire training this spring with 2 more sessions planned for fall. Volunteers from all 5 departments participating as a group on a rotational basis to ensure community coverage.

Equipment and Facilities

- Grassy Lake purchased two leaf blowers for grass fire season.
- Wildland skid for MDRFD has arrived
- Wildland decks for MDRFD and Grassy Lake dept. ready for install
- Wildland trucks for MDRFD and Grassy Lake dept. in Calgary – should be in Taber the week of March 27.
- 2017 operational items acquired for regional fire service include: Thermal imaging cameras for all 5 departments, AED equipment and medical packs, miscellaneous hand tools and completion of purchase of standardized Wildland coveralls for all firefighters.

Inspections and Public Education

- Regional Chief FSI at local shop in Grassy Lake for Municipal Affairs. Jack and Craig also attended for other reasons. Re-inspect in March for final follow up and report back to Municipal Affairs.
- Preparing paperwork for Village of Barnwell safety code accreditation in the fire discipline.

Report for Council

- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber.
- Mutual Aid Agreements pending execution: Cypress County, Town of Coaldale, Lethbridge County, Town of Picture Butte, Newell County

Community Events participated in

- Lobsterfest – Feb 11/17
- Class 2 graduation event March 25 at Vauxhall. 16 graduates of level 1 (472) from Grassy Lake, Enchant, Hays and Vauxhall fire dept.

Other

- Shop employees painted yellow lines (applied tape strips in Taber) in all halls except for Vauxhall. I am waiting for the new rescue to come first before lines are painted. All facilities inspected monthly.
- Grassy Lake fire hall renovation completed.
- Operational guidelines reviewed and updated including mutual aid dispatch for out of RFS areas. (All MD Regional Fire Service Officers may request mutual aid from any of the other 5 MD regional fire service fire departments at any time. Any mutual aid requests from non MD fire services requires authorization of Regional or Deputy Regional Fire Chief or CAO).
- Farm Credit Canada presented a donation of \$2500 to use towards the purchase of the equipment in the Emergency Livestock trailer. Our overall donations are now \$10,126.25

• Vauxhall Ag Society	\$ 2,500.00
• Hays 4H Club	\$ 800.00
• Van Raay Paskal Farms Ltd.	\$ 1,000.00
• Western Tractor	\$ 326.25
• Gateway Carriers	\$ 2,500.00
• UFA	\$ 500.00
• FCC Lethbridge	<u>\$ 2,500.00</u>
Total	\$10,126.25